

**FAST TRACK REVIEW CHECKLIST**

1.	Will participants be taking part in the study without their knowledge or consent or will an element of deception be involved in the study (eg covert observation of people)?	Yes/No
2.	Does the research involve any contentious issues or sensitive topics?	Yes/No
3.	Is there a risk that the research topic might lead to disclosures from the participant concerning their own involvement in illegal activities or other activities that represent a threat to themselves or others (eg sexual activity, drug use, or professional misconduct)?	Yes/No
4.	Is there a potential risk that the funder or another party could use any of the outputs from the research for a dual purpose such as a military application?	Yes/No
5.	Could the research cause any physical or psychological stress, anxiety, humiliation or cause harm?	Yes/No
6.	Does the research involve any intrusive or potentially harmful procedures?	Yes/No
7.	Does the research involve the use of human tissue samples, toxic chemicals or affect behavioural change?	Yes/No
8.	a) Children under 18 years of age	Yes/No
	b) Vulnerable adults (eg people with learning or communication difficulties)	Yes/No
	c) Individuals who have a dependent or subordinate relationship to researchers	Yes/No
	d) People in custody (eg young offenders or people in prisons)	Yes/No
	e) Individuals unable to give informed consent	Yes/No
	f) Individuals involved in illegal activities	Yes/No
	g) Therapeutic interventions	Yes/No
8.	Does the research involve any of the following groups?	
9.	Does the research involve any risk to the researcher (eg working in conflict zones, lone working)?	Yes/No
10.	Is the project funded by an external funding body or external collaborator that requires the project has been subject to ethical scrutiny by a Research Ethics Committee (eg ESRC)?	Yes/No

**If you have answered YES to any of the above then the study is not suitable for fast track review and must be submitted to the Faculty Research Ethics Committee for consideration.**

**FAST TRACK APPLICATION FORM****1. CHIEF INVESTIGATOR**

Name:	
Email:	

**2. STUDENT DETAILS (IF APPLICABLE)**

Name:	
Email:	
Level of research: UG <input type="checkbox"/> PGT <input type="checkbox"/> PGR <input type="checkbox"/> Other:	

**3. STUDY DETAILS**

Study Title:	
Start Date:	End Date:
Main Aims and Objectives:	
Study Description: <i>Include a brief description of the study including how participants will be identified and recruited, procedures involved including the consent process and the measures that will be taken to ensure that participants' personal data/information will be stored appropriately as applicable.</i>	

**All relevant supporting documentation (eg protocol, consent form, participant information sheets, questionnaires) must be submitted with the application.**

	<i>Included (Y/N)</i>
Document Checklist	
Protocol	
Peer Review	
Participant Information Sheet(s)	
Consent Form(s)	
Questionnaire(s)	
Interview Schedule or Topic Guide	
Recruitment advertisement/email/poster	
Other (please give details)	

**4. DECLARATION BY CHIEF INVESTIGATOR**

- (i) *I confirm that the project has no significant ethical implications requiring full review by the Faculty Research Ethics Committee.*
- (ii) *The project is viable and is of research or educational merit.*
- (iii) *The project will be conducted in accordance with the research protocol*

**SIGNED:** .....**DATE:** .....  
*Chief Investigator*

**5. DECISION**

*Tick*

• Approved	
• Issues identified which need to be addressed (see comments below)	
• Not suitable for fast track review – Faculty REC application required	
• Not approved (see reasons specified below)	

**Additional Conditions/Comments:**

For example:

- (i) *Missing documents (indicate documents required)*
- (ii) *Recruitment issues*
- (iii) *Participant Information issues*
- (iv) *Informed Consent issues*
- (v) *An inadequately addressed question on the checklist*
- (vi) *Concerns about the safety of the investigator*

**5. REVIEWED BY**

PRINT NAME:	
SIGNATURE:	
DATE:	