

## **Research Culture Seed Fund - Application Form**

This document provides an overview of the application form for the Research Culture Seed Fund. This is for information only. All applications must be submitted via the online form [here](#).

### **Applicant Details**

This section asks for information about the individual or group applying to the Fund. If applying on behalf of a group, you must identify and provide details for a lead applicant for administrative purposes.

1. Are you applying as an individual or on behalf of a group?
2. If this is a group application, please provide a title for the group (e.g. Faculty Research Staff Society) and the name, job title and staff number for each individual involved in the application, identifying one of them to act as lead applicant for administrative purposes.
3. Name of Applicant (or Lead Applicant)
4. Organisational Department of Applicant (or Lead Applicant)
5. Staff Number
6. Current Job Title
7. E-Mail Address (this will be used for all correspondence)

### **Application Details**

This section asks for information on the application itself, including the activities proposed, their benefits for the research culture at Queen's, and costs.

7. Please provide a summary overview of the activities to be delivered as part of the application  
Include an anticipated timeframe in which you expect the activities to be completed, noting that activities for any project funded as part of this call must be completed by 31 July 2022. (250 words max.)
8. Where will the activities proposed as part of the application take place?  
For example: a specific research group, research centre, school, faculty, directorate, or a combination of these.
9. How will the proposed activities benefit the wider research culture within this area, and the wider institution?  
Please articulate the expected benefits for the research culture within the defined area, including specific beneficiaries, and for the broader research culture in the University. You may wish to make reference to the strategic priorities in the Research Culture Action Plan. (250 words max.)
10. Costs  
Please specify the total amount of funding requested (up to £2,500 max.), and provide a breakdown of expenditure within the overall proposed budget.
11. Other supporting information  
Please upload any additional supporting information that you think will be useful to the assessment panel in making their decisions.

File number limit: 10

Single file size limit: 1GB

Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio