

JETSET YOUR CV

AHSS JETSET YOUR CV AWARDS 2022

15 awards of £750 towards the cost of completing an international activity this summer

We are committed to supporting you get the career you deserve. The past two years have restricted the opportunities for you to travel the world and develop your employability skills. The AHSS JETSET award will provide financial support toward the costs accrued for you to take part in an international activity this summer that that will support your skill development relevant to your chosen career.

This award is available to current QUB students studying within the Faculty of Arts, Humanities and Social Sciences.

- £750 towards the cost of taking part in an activity outside of UK/ ROI
- The activity must enhance your skills and be relevant to your chosen career
- Application necessary, competitive process
- Terms and conditions apply

Terms & Conditions

1. This award is exclusively for current QUB students studying an undergraduate degree within the Faculty of Arts, Humanities and Social Sciences
2. The activity must take place outside of the UK/ ROI between 1st June and 18th September 2022
3. The award will be made to activities that directly relate to the development of employability skills. This includes Work experience, short courses, attendance at conference, voluntary work.
4. Confirmation of acceptance of this activity and confirmation of travel arrangements will be part of the application process
5. You must not be in receipt of any other subsidy/bursary for this activity to be eligible. This includes, but is not restricted to, Erasmus funding and BSW Travel Bursary with a Health Trust
6. Awards will be allocated on a competitive basis. The application score criteria can be found below.
7. Applications will close on 30th May 2022
8. The 15 applications that score the highest will be awarded £750 and will be notified on 8th June 2022
9. You shall be responsible for declaring any award received as income to H&M Revenue and Customs and to pay income tax and national insurance contributions and other applicable deductions required under applicable law. It is your responsibility to ensure you remain within the law. The University accepts no liability for such matters.
10. Payment of the award will be made via BACS. You will be required to complete a bank transfer form that will include your bank details.
11. You are responsible for applying for the required travel approval dependent on the activity you intend to do. Please refer to [Covid19 Update | Student Guidance Centre | Queen's University Belfast \(qub.ac.uk\)](#) for full details. You will be asked to confirm that you applied for the appropriate travel approval as part of the application process.
12. Data held by the Faculty of Arts, Humanities and Social Sciences Office will be processed in accordance with the University's Data Protection Policy and your rights under Data Protection Legislation. It will be used to process your application; and to communicate with you prior, during and after the award. You can view the Student Privacy Notice for more information

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13. If you provide the University with incorrect or incomplete information, or if you fail to complete the activity, or you do not meet the eligibility criteria for an award, or you otherwise do anything which might bring the University into disrepute, without prejudice to its other rights and remedies the University, may terminate its agreement with you pursuant to these Terms with immediate effect and will not pay any money to you and/or may require you to return any money already paid to you pursuant to these Terms
14. The University takes no responsibility for undertaking health and safety or any other risk assessments of placement organisations unrelated to course requirements. Students participating in placement as part of this Scheme are expected to undertake their own assessments and familiarise themselves with the relevant organisation's processes to ensure their personal safety and wellbeing.

Assessment Criteria

Criteria	Scoring Criteria
Type of activity (Q12)	<p>Work experience – 10 marks</p> <p>Volunteering – 8 Marks</p> <p>Short course/Training/Workshops – 6 Marks</p> <p>Conference – 4 Marks</p> <p>Other – 2 Marks (an employability related activity)</p> <p>0 Marks if activity if activity is not deemed to be employability related</p>
Activity will lead to the development of skills that will support the student's employability (Q17)	<p>Excellent evidence of expected learning outcomes – 10 marks (e.g., qualification awarded on completion of course/ extensive work experience gained)</p> <p>Very good evidence of expected learning outcomes – 8 marks (e.g., certification awarded on completion of course/ very good level of work experience gained)</p> <p>Good evidence of expected learning outcomes – 6 marks (e.g., skills listed in job description, role overview, workshop achievements)</p> <p>Some evidence of expected learning outcomes – 4 marks (e.g., learning new core or soft skills relevant to employability)</p> <p>Basic evidence of expected learning outcomes – 2 marks (e.g., advancement of current soft or basic skills)</p> <p>No evidence of expected learning outcomes – 0 marks</p>
By taking part in this activity the student understands and can explain what employability skills they will develop. (Minimum of 3 skills must be detailed and explained) Employability skills include: Problem solving/ Communication skills/ commercial awareness/ Subject knowledge and understanding/ teamwork/ leadership/ Digital literacy/ Business Communication skills/ Cultural Awareness/ Proficiency in Foreign language) (Q18)	<p>3 skills detailed and thoroughly explained, relevant to employability and programme – 10 Marks</p> <p>3 skills detailed and thoroughly explained, relevant to employability – 8 Marks</p> <p>3 skills detailed and explained, relevant to employability – 6 Marks</p> <p>3 skills detailed, relevant to employability – 4 Marks</p> <p>3 skills details, not relevant to employability – 2 Marks</p> <p>3 skills not detailed – 0 Marks</p>

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<p>This activity will support the students anticipated career path and will improve their cv which will lead to impressing future employers and make them stand out from their peers? (Q19)</p>	<p>Excellent evidence of relevancy to anticipated career path, detailing skills and achievements to note on a CV or job application – 10 marks</p> <p>Very good evidence of relevancy to anticipated career path, detailing skills and achievements to note on a CV or job application – 8 marks</p> <p>Good evidence of relevancy to anticipated career path, detailing skills and achievements to note on a CV or job application – 6 marks</p> <p>Some evidence of relevancy to anticipated career path, detailing skills and achievements to note on a CV or job application – 4 marks</p> <p>Basic evidence of relevancy to anticipated career path with little to no evidence of skills and achievements to note on a CV or job application – 2 marks</p> <p>No evidence of relevancy to anticipated career path – 0 marks</p>
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