

Health and Safety Consultative Committee

Terms of Reference:		
<p>The Committee provides the opportunity for employees to participate in the development of strategic health, safety and welfare policies for the University. Its purpose is to:</p>		
<ul style="list-style-type: none"> (a) Provide a forum for formal consultation and communication with employees on health, safety and welfare matters at work. (b) Assist in the development of safety management structures, systems of work and procedures. (c) Review Health and Safety aspects of future developments in processes, machinery acquisitions, equipment and materials and the introduction of any new measures which may affect employees' Health and Safety. (d) Review and assist in the development of safety training programmes. (e) Review the effectiveness of Health and Safety communications within the workplace (f) Review the arrangements made by the employer for appointing or nominating competent persons for advice on health, safety and welfare at work. (g) Review accident and occupational health trends. (h) Review the outcome of safety audits. (i) Review Health and Safety proposals and plans. (j) Review resources for the achievement of plans and objectives. 		
Membership:		
Composition		Current Members
Chair:	Head of Administration and Resources, Estates	Mr Richard McElnay
Ex Officio:	Director of Estates (or nominee)	Mr Peter Erwin
	Director of People and Culture (or nominee)	Ms Elaine Coleman (nominee)
	Head of University Safety	Mr Robin Butler
	Chair, Biological and Infectious Agents' Advisory Committee	Professor Miguel Valvano
	A Head of School	Dr Helen McCarthy
	A School Manager	Mrs Angela Doherty
	Faculty Representative	Mr Harry Ritchie
	Eight Trade Union Safety Representatives (UNITE, ATGWU, NIPSA, RCN, UCU safety representatives as appointed by T.U. Safety Representatives' Committee)	Mr Noel Devlin Mr Hugh Lewsley Mr Barney O'Loughlin Mr Kenny McDonald Mr Niall McKenna Dr Kevin Morgan Mr James Sloan (NIPSA – position vacant)
A Student representative	President, Students' Union	
In Attendance:	Relevant University Officers	As Required
	Occupational Health Representative, Ms Jacqueline O'Rourke (BHSCT)	As Required
Serviced by:	Estates Directorate (University Safety)	

Reports to:	Health and Safety Management Group
Receives reports from:	Health and Safety Management Group Health and Safety Compliance Committee/Project Groups Biological and Infectious Agents' Advisory Committee Schools and Directorates, as required Other Committees and Advisory Groups, as appropriate

Last updated September 2020