

Allocation Policy for Queen's University Accommodation 2023-2024

Queen's University Belfast (Queen's) welcomes applications from:-

- undergraduate and postgraduate students either studying on a full-time basis at Queen's,
- studying on a Queen's validated Foundation programme (delivered through Belfast Metropolitan College or Southwest College,)
- studying on a full-time course at other higher and further education institutions in Northern Ireland

Please note that accommodation at CAFRE's Greenmount campus is separate to Queen's so please contact [CAFRE](#) for more information about their accommodation offer.

To apply for a place in Queen's Accommodation, please complete the online application form found [here](#).

Queen's Returning Students

Returning students are not guaranteed a room, however in all cases rooms will be allocated on a first come, first served basis determined by accommodation application date and subject to availability.

Any student who has been granted an extension, or is required to repeat with attendance, will be treated as a Queen's returning student.

Accommodation welcomes applications from returners who,

- Wish to be allocated accommodation with our nominated partner Student Roost, in John Bell House and Swanston House in Belfast city centre. Queen's is managing the allocation of the rooms in these buildings for 2023-24.
- Wish to be allocated to the limited number of rooms in Queen's Accommodation dedicated exclusively for returning Queen's students.

Queen's First Year Students

Our Guarantee

Queen's guarantees an offer of either, University managed accommodation, or with our nominated student accommodation partner Student Roost, for the first year of study to all undergraduate and postgraduate students studying on a full-time basis at Queen's. The following conditions apply:

- **The student is coming to study at Queen's for the first time** - this means that the student is not a returner or has not previously suspended studies;
- **The student is unaccompanied** – this means that the student is coming without dependant family members, including spouse or partner. Information on family accommodation is provided in a separate section;
- **The student is from outside Northern Ireland (as per their details entered on UCAS)**
 - **Great Britain (GB) and Republic of Ireland (ROI) students** must have either:

- firmly accepted their undergraduate offer (Conditional Firm (CF) or Unconditional Firm (UF) through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants): **or**
- accepted their postgraduate offer,

AND have submitted an online application for accommodation **by 30 June 2023**.

- **International students** (categorised as 'overseas' for fee purposes) on a full-time programme must have firmly accepted their undergraduate or postgraduate offer (CF or UF through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants), **and** have submitted an online application for accommodation **by 30 June 2023**.
 - ***International students on a single semester visiting or exchange programme** must have submitted an online application for accommodation by 1 August 2023 for September 2023 arrival or by 30 November 2023 for January 2024 arrival.
- *In the event that rooms are oversubscribed, Queen's reserves the right to impose an earlier deadline for applications and will highlight this on its accommodation webpages.*

Please note:

- Room Type offered: Queen's will make every effort to allocate students a room type based on the preferences they identified on the application form. However, where this is not possible, Queen's will make an alternative offer for another available room. Students do not have to accept this offer, but it should be noted that **subsequent offers will not be made**.
- Accepting or declining the offer: Students will be given a specific timeframe (usually 48 hours) in which to accept their offer of accommodation - this will be detailed in the offer email. Students who have not accepted their offer within the specified timeframe, or who decline the offer of accommodation, **will forfeit the guarantee** and the offer of accommodation will be withdrawn. If accommodation is subsequently required, a new application must be made, a subsequent offer is not guaranteed.
- Closing date for guaranteed accommodation: A guarantee of an offer for accommodation is linked to the accommodation application date. Only accommodation applications received **before 30 June 2023** or such earlier date as may be notified, will be guaranteed an offer for accommodation, at Queen's or a nominated students accommodation partner in the event of over demand. (**this excludes International students on a single semester visiting or exchange programme, as set out above*).
- Applications made **after 30 June 2023** will be processed subject to availability.

Queen's Students from Northern Ireland (NI) (as per their details entered on UCAS)

NI students are not guaranteed a room in Queen's accommodation however priority for allocation will be given to those students who on 30 June 2023,

- have firmly accepted their undergraduate offer (CF or UF through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants)

- or accepted their postgraduate offer and have submitted an online application for accommodation.
- Students will only be allocated when they have been accepted onto a course (i.e. status is UF)
- **allocations will be based on distance lived from campus**, preference will be provided to students living further from campus.

Additional guarantees for Queen's students (irrespective of year of study)

Elite Athlete Programme (EAP) - Queen's guarantees accommodation to students who have been offered an EAP award from Queen's Sport for the 2023-24 year **and have applied for accommodation by 30 June 2023.**

- **Disabled Students** – Queen's guarantees accommodation to students who, because of their mobility are not able to access public transport or travel to/from the University to their home address daily and, as a result may prevent them from attending University. **Applications for accommodation must be made by 30 June 2023 AND students must have registered with Queen's Disability Services [HERE](#)**

Students who need assistance or who have specific requirements for their accommodation, associated with their disability, **must provide all relevant information included on their application form**; late requests cannot always be supported.

- **Care Leavers** – Queen's guarantees any student who is leaving care of their local authority or Health and Social Care Trust and has accepted an offer to study at Queen's. Students **must have applied for accommodation by 30 June 2023** and provide written, supportive evidence from the local authority or Health and Social Care Trust to Queen's Widening and Participation Department.
- **Irreconcilably Estranged Students** – Queen's guarantees undergraduate students, who are deemed by the relevant funding body to be irreconcilably estranged. Students **must have applied for accommodation by 30 June 2023 and be able to provide evidence from their relevant funding body to us.** For more information about support for estranged students the [Standalone](#) website may help. [Advice SU](#) can also provide advice with regard to applying for funding as an irreconcilably estranged student.

Families and Accompanied Queen's Students

Students coming to Queen's with dependants, for example, a spouse, partner, children or chaperone, should submit an online application as early as possible due to high demand for family/group accommodation. Given that suitable accommodation is limited, Queen's cannot guarantee accommodation to applicants.

Please note that all relevant information regarding personal circumstances including details of family/group members, must be provided on the online accommodation application form.

Queen's Clearing students/late applications

Rooms will be dedicated to students who apply to Queen's, either via late direct application or via the Clearing process and who could not have made an application for accommodation before 30 June 2023. If Queen's accommodation and accommodation at its nominated

partners is not available, details of alternative accommodation providers will be made available.

Applying for accommodation at other times of the year

Whilst places cannot be guaranteed, students are welcome to apply for Queen's accommodation throughout the year as vacancies do occur.

Queen's Nursing students

To support Queen's Nursing and Midwifery students who are required to spend time on placement throughout their degree course, a limited number of places are available on a short-term rental basis (6-8 weeks) as well as on a longer contract basis i.e., 40 weeks. The short-term places for 6–8-week contracts will be allocated on a first come first serve basis, by date of application for accommodation. All other contracts will be allocated in line with the procedures outlined above.

STUDENTS STUDYING AT ALL OTHER FURTHER AND HIGHER EDUCATION INSTITUTIONS IN NORTHERN IRELAND

NI students studying at all other further and higher education institutions **are not guaranteed a room in Queen's accommodation.**

Our primary purpose is to provide accommodation for Queen's students, but where there is availability, for the avoidance of doubt, the procedure for allocating non-Queen's students is as follows:

- From A level results publication on 17 August 2023, in the first instance accommodation offers will be sent out to Queen's students; the position regarding availability of rooms will be reviewed from w/c 4 September 2023.
- Following this review, students attending other further and higher education institutions may be added to the allocation list; however, this is subject to availability of rooms **AND** to all Queen's students eligible for a place continuing to have preference.
- The order for allocation of places to non-Queen's students is by the date of the accommodation application.