

Risk Based External Examining Pilot

2023-24 External Examiner Report Form

Undergraduate reports for 2023-24 should be submitted by **30 June 2024** after the Board of Examiners meeting(s). Postgraduate reports for 2023-24 should be submitted by **30 November 2024** after the Board of Examiners meeting(s).

You should submit only ONE undergraduate report per year and ONE postgraduate report per year, encompassing all of the undergraduate/ postgraduate programmes you examine.

Please do not use this form to report on postgraduate programmes. Postgraduate external examiner reports should be submitted by 30 November 2024. Further information will be provided in due course.

Please ensure that individual staff or students are not named in the report.

You may, if you prefer, submit a confidential report to externalexaminers@qub.ac.uk. A confidential report will not be shared with the School unless you provide permission. You should continue to complete a standard report as far as possible.

Queries should be directed to externalexaminers@qub.ac.uk.

* This form will record your name, please fill your name.

External Examiner Information

1. Title *

i.e. Professor, Dr, Ms, Mr etc.

2. Forename *

3. Surname *

4. Position/Job Title *

5. Organisation *

6. Email address *

7. Please select the School / area you are External Examiner for *

- Access
- School of Arts, English and Languages
- School of Biological Sciences
- School of Chemistry and Chemical Engineering
- School of Electronics, Electrical Engineering and Computer Science
- School of History, Anthropology, Philosophy and Politics
- INTO Queen's
- School of Law
- Queen's Management School
- School of Mathematics and Physics
- School of Mechanical and Aerospace Engineering
- School of Medicine, Dentistry and Biomedical Sciences
- School of Natural and Built Environment
- School of Nursing and Midwifery
- School of Pharmacy
- School of Psychology
- School of Social Sciences, Education and Social Work
- St Mary's University College
- Stranmillis University College
- Institute of Theology

Institute of Professional Legal Studies

8. Please provide the Programme(s) you are External Examiner for: *

If you are unsure, please refer to your appointment letter.

Maintaining Standards and Assuring Quality

For the programme(s) which you reviewed, please complete the below questions, providing as much detail as possible.

Reflecting on the programme content reviewed, were you satisfied with

9.

- The programme structure
- Programme coherence
- The educational aims and learning outcomes of the programme
- The alignment of the programme to external frameworks
- The alignment of the programme to sector standards and subject benchmarks

*

Yes

No

10. Please share any further comments below.

Please do not name individual staff or students. *

Maintaining Standards and Assuring Quality

For the programme(s) which you reviewed, please complete the below questions, providing as much detail as possible.

Reflecting the programme assessment reviewed, were you satisfied with

11.

- The assessment schedule
- The alignment of the assessments against programme learning outcomes
- The assessment process rigorously and fairly measuring student achievement against the intended outcomes of the course(s)

*

Yes

No

12. Please share any further comments below.

Please do not name individual staff or students. *

Maintaining Standards and Assuring Quality

For the programme(s) which you reviewed, please complete the below questions, providing as much detail as possible.

Reflecting on the marks/degree classifications being awarded, were you satisfied with

13.

- The standards applied
- The consistency of standards over time
- The comparability of degree standards with those of other institutions
- Degree standards alignment to the Frameworks for Higher Education Qualifications

*

Yes

No

14. Please share any further comments below.

Please do not name individual staff or students. *

Maintaining Standards and Assuring Quality

For the programme(s) which you reviewed, please complete the below questions, providing as much detail as possible.

Reflecting on the module(s) in which you sampled student work, were you satisfied with

15.

- The equitable operation of the assessment system
- The effectiveness of the moderation system
- The compliance of the assessment system with the University regulations
- Assessment standards

*

Yes

No

16. Please share any further comments below.

Please do not name individual staff or students. *

Recommendations to the University

17. Do you have any comments which require consideration by the University Education Committee? *

Yes

No

18. Please share any recommendations for the University below. Please indicate if you would like a University response to these recommendations.

Please note that the Committee will only respond to concerns that cannot be addressed by the School and your recommendation may be delegated to School or Faculty level for a response, if appropriate.

If you have no recommendations, please enter N/A.

Please do not name individual staff or students. *

General Feedback

19. Are you satisfied that the School/University has acted on your previous recommendations? *

Yes

No

20. Please provide further information below *

21. Based on the information provided to you, was sufficient evidence received in a suitable timeframe to enable the role to be fulfilled? *

Yes

No

22. Please provide further information below *

Final Report

23. Are you in the final year of your appointment? *

Yes

No

24. Please give an overview of your term of office below. Please comment on:

- Developments which have taken place in the School and/or subject area over the period of your appointment.
- The manner in which the School has engaged with your recommendations.
- Any ongoing concerns which you may have.

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