

**Research Degree Programmes Exception Request: Supervisor Appointment**

Supervisors should normally only be appointed if they meet the conditions and staff categories outlined in the [Study Regulations for Research Degree Programmes](http://www.qub.ac.uk/directorates/AcademicStudentAffairs/AcademicAffairs/GeneralRegulations/StudyRegulations/StudyRegulationsforResearchDegreeProgrammes/), regulation 6.1. Complete this form to request permission to appoint a supervisor in exceptional circumstances.

**Exception/Concession Request**

Please select the relevant exception category\* below:

[ ]  Nominated principal supervisor does not belong to any of the staff categories specified in regulation 6.1.6, but is an individual (e.g. research fellow) who has considerable postdoctoral experience.

[ ]  Nominated secondary or co-supervisor does not belong to any of the staff categories outlined in regulation 6.1.6 or 6.1.7 (e.g. research fellow).

[ ]  Nominated supervisor holds a fixed term contract.

[ ]  Other – please specify:

\* Refer to the Quality Framework for Collaborative Arrangements for external supervisor nominees.

**Supporting Information**

School:

Nominee Supervisor’s Name:

Current Job Title:

Student Name:

Student Number:

Title of Thesis/Project:

Outline the exceptional circumstances leading to the request, and the nominee’s postdoctoral experience:

Nominee’s CV must be attached. Check box to confirm attachment. [ ]

**Endorsement**

Endorsed by Head of School/Institute/Centre

Signature: Date:

*Please return this form to Academic Affairs (**qar@qub.ac.uk**) for the consideration of the University’s Research and Postgraduate Committee.*