

MARTIN MEMORIAL SCHOLARSHIP 2019

Application Form

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Your application may not be considered if the information given in this form is incomplete or incorrect. You should read the attached regulations for guidance before completing the form.

**Information should provide explicit detail about your financial and relevant personal circumstances and academic achievement (marks already obtained).**

This form should be completed and returned to [aascholarships@qub.ac.uk](mailto:aascholarships@qub.ac.uk) or Academic Affairs, Level 6 Administration Building, Queen’s University Belfast, BT7 1NN by **4.00pm on Friday, 11 October 2019.**

**Application forms must be typed or word-processed**.

**SECTION 1: PERSONAL DETAILS**

|  |  |  |
| --- | --- | --- |
| * 1. Surname: | Forenames: | Student No: |
| 1. QUB Email address: | Tel No:  Mobile No: | |
| 1. Date of Birth: |  | |
| 1. Term-time Address: |  | |
| 1. Permanent Residence   Address:  Same as above |  | |

**SECTION 2: EDUCATION DETAILS**

1. Degree for which you are studying

*(Normally BEd/PGCE):*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. St Mary’s University College

Stranmillis University College

1. Qualifications for entry to your degree course:

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification**  e.g. A-Level | **Subject**  e.g. Geography | **Grade** | **Date obtained** |
|  |  |  |  |

1. Date of first enrolment in the University/University College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Current year of study:

1st / 2nd / 3rd / 4th

1. If you are part-way through your course, please list the subjects taken in each year and the marks awarded:

|  |  |  |
| --- | --- | --- |
| **First Year** |  | **Grade** |
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| --- | --- | --- |
| **Second Year** |  | **Grade** |
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| --- | --- | --- |
| **Third Year** |  | **Grade** |
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**SECTION 3: FINANCIAL DETAILS:**

These Scholarships are awarded on the basis of the information contained in this form, and it is therefore in your own interests to provide the fullest and most detailed information possible about your financial circumstances.

1. **Circumstances**

Please indicate the type of term time accommodation most appropriate to you.

Rented accommodation ☐

Queen’s accommodation ☐

Parents or Guardian ☐

Home Owner (with mortgage) ☐

Home Owner (with no mortgage) ☐

Other  Please state nature of Other……………….

|  |
| --- |
|  |

Please provide the number of dependants:

1. **Current Income**

Please declare all Income that you receive by completing the below. If not applicable, please mark as ‘N/A’.

SLC Maintenance Loan £  per annum

SLC Maintenance Grant £  per annum

SLC Special Support Grant £  per annum

SLC Parent’s Learning Allowance £  per annum

SLC Childcare Grant £  per annum

SLC Adults Dependants Grant £  per annum

Queen’s Institutional Bursary £  per annum

Government benefits £  per annum

Personal Take Home Employment Earnings £  per annum

Partner Take Home Employment Earnings £  per annum

DEL Postgraduate Stipend £  per annum

Other Postgraduate Income £  per annum

Other income £  per annum

1. Tuition Fees

Please state amount of Annual Tuition Fees£ 

Please state who will pay Tuition Fees (e.g. self-funded, Student Loans Company etc.)

|  |
| --- |
|  |

1. **Expenditure**

*Please provide all expenditure incurred by you.*

Rent or mortgage payments £  per month

Rates £  per month

Course costs (other than tutition, books or printing) £  per annum

Childcare £  per month

Travel costs £  per month

Food and other household essentials £  per month

Debt repayments £  per month

Other costs £  per annum

**SECTION 4: PERSONAL STATEMENT**

1. **Your reasons for applying for this Scholarship.**

*(Continue on a separate sheet, if necessary)*

Please state clearly the reasons why you are applying for the Scholarship. Most students experience financial difficulty at some stage and many have to take up part-time employment to cope with the economic demands of student life. You should emphasise what is special, or unique, about your financial and relevant personal circumstances, which make you a particularly deserving candidate for this scholarship. Bear in mind that there are only a limited number of scholarships and that the Scholarships and Awards Group will use this information in determining which applicants are most deserving.

**SECTION 5: REFEREES**

Name and address of two referees are required. One of these should be a member of academic staff who is able to comment on your academic progress to date. The second reference must be written by someone in a professional capacity who is in a position to comment on your financial circumstances.

**Please note that references from relatives, friends or family members will not be accepted.**

|  |  |
| --- | --- |
| **Name:** | **Name:** |
| **Status:** | **Status:** |

**Declaration:**

I Confirm (Please tick as appropriate):

References are enclosed.

I have contacted my referees prior to the closing date.

**NB: It is your responsibility to contact your referees and to ensure that references arrive at** [**aascholarships@qub.ac.uk**](mailto:aascholarships@qub.ac.uk) **or Academic Affairs no later than Friday, 11 October 2019. References, supplied in sealed envelopes, may be submitted with your completed application form. Referees will not be contacted on your behalf.**

On completion of my degree I intend teaching in a school in Northern Ireland.

**Signed**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Using Personal Information**

The personal data we collect in this form in respect of the Martin Memorial Scholarship will only be used in support of the legitimate interests and lawful purposes (or part thereof) outlined below. The University’s general Student Privacy Notice can be found here: <https://www.qub.ac.uk/privacynotice/Students/>.

* Assessing the application against the criteria for the Scholarship.
  + This will involve the application being made available to members of the Scholarship and Awards Group through a secured SharePoint site. One electronic copy will be held on a secure network drive for six years after the awards process is complete, including finalisation of any payments. This is in line with the Academic Affairs Retention Schedule.
* Maintaining the basic information provided on the form on the Scholarships Database.
  + This database does not record any personal sensitive information and is held on a secure network drive for six years following the awards process, in line with the Academic Affairs Retention Schedule.
* Recording the names of successful recipients of the scholarship(s) in the University’s Scholarships and Awards Group Minutes.
* Inclusion of recipients’ names and photographs in respect of any scholarship presentation ceremony held and associated publicity.
* Notification to any regulatory authority deemed as lawful and correct.

By submitting this application for consideration, you are giving us permission to perform these actions.

**Presentation of Scholarships**

Successful applicants will be expected to attend any presentation ceremony for scholarship recipients, unless exceptional circumstances present. This is likely to be held in September 2020.



MARTIN MEMORIAL SCHOLARSHIP

# REGULATIONS

This Scholarship was founded in 1921 from the balance of the R. T. Martin Memorial Fund and a donation from Mrs Martin.

It is intended to assist students pursuing a course of teacher training who intend teaching in grant-aided schools in Northern Ireland, to proceed to a Primary degree by part- or full-time study in the following University Colleges:

**Stranmillis University College  
St Mary’s University College**

Candidates must have the necessary qualifications for entrance to the University and give evidence of their intention to proceed to an appropriate degree and to become a teacher in a grant-aided school in Northern Ireland.

The value of the scholarship is normally £400 per annum and may be increased if the candidate is not in receipt of an award from a public authority, if funds permit. Awards are subject to funding availability.

At least one Scholarship will be awarded on the recommendations of the Scholarships and Awards Group each year and the Group will take into account the academic merit and financial circumstances of each applicant in determining the recipient of the award.

Recipients may reapply on an annual basis.

Applications forms, complete with references, should be returned to the following address, no later than **4.00pm on Friday, 11 October 2019**

[aascholarships@qub.ac.uk](mailto:aascholarships@qub.ac.uk)

or

Academic Affairs

Level 6 Administration Building

Queen’s University Belfast

BT7 1NN

Queries should be emailed to [aascholarships@qub.ac.uk](mailto:aascholarships@qub.ac.uk).