



Queen's Green Fund – Terms and Conditions of Funding

If you accept a grant from the Queen's Green Fund, it will be on the understanding that you have agreed the following general terms and conditions:

1. The grant will be spent on the purpose approved by the Queen's Green Fund review group.
2. The grant will not be paid until the project approver has submitted an approved project code. Upon provision of the project code the money will be electronically transferred via QFIS, using the **sub-analysis GFND2223**.
3. An interim progress report on the funded project must be provided in March 2023 and a project case study (blog) providing a full overview of the funded project provided by the last week in **July 2023**.
4. Accurate financial records of the spending associated with the funding must be maintained by the project lead and project approver and shall be provided to the Green Fund review group upon request.
5. Any part of the grant that is not required for the purpose approved or which has not been committed by the August 2023 will be refunded to the Green Fund.
6. We reserve the right to withhold a grant or require repayment if:
 - We find that any false information is supplied in relation to the project and use of funds.
 - The work undertaken is not the work for which the funding was approved and where these changes have not been approved by the Green Fund review group.
7. The 'Queen's University Green Fund' should be acknowledged in any communications you produce about the work which the Queen's Green Fund is directly supporting, and appropriately elsewhere, for example in social media, annual reports or brochures or if you have a funders 'page' on your website.