

CONNECTED LEADERS (LEVEL 2) LEADERSHIP DEVELOPMENT PROGRAMME

APPLICATION GUIDELINES FOR FACULTIES & PROFESSIONAL SERVICES

1. Application process and actions for Faculties & Professional Services

Connected Leaders 2 is a leadership development programme aligned to the Queen's [Leadership and Management Framework](#), designed to strengthen capability in the mid-level leadership community. The programme, referencing our ICARE values, through workshops, reflection and peer and 1:1 support, strives to present participants with realistic leadership challenges and scenarios, to enable real time, practical learning enabling the leadership that is required in today's ever shifting context. Reflecting the diversity within our institution, it is hoped that programme composition will have equal numbers of males/females and equal representation from both the academic and professional services communities. To promote the ethos of 'One University', Connected Leaders invites employees, in the Level 2 target group, from across Queen's to participate in the programme, enabling them to build their understanding and appreciation of leadership beyond their own perspective and working area.

2. Target Audience

Connected Leaders 2 is aimed at staff at level 2 of the [Leadership and Management Framework](#), those staff who have leadership responsibility for a team(s), a particular area of work or specialism that's strategically important. Rather than concentrating on the grade of staff at each level, the Framework considers the reach of the work, and the scope of leadership responsibility and sphere of influence associated with the role. Staff at level 2 will have more leadership responsibility and their work might be more far reaching in terms of strategic impact, than staff at level 1. Sample roles include Managers reporting to a Head of Department, Senior Administrators, Professional Specialists such as Finance or HR Business Partners, Senior Technicians, Co and Principal Investigators and Module or Subject Leads.

3. Programme Details and Timeline

The programme will operate with a cohort of 20 – as follows:

Area	Number of Places (Based on FTE)
AHSS Faculty	3 places
EPS Faculty	4 places
MHLS Faculty	6 places
Professional Services	7 places

To promote a transparent process participants are selected via application (application will be available on the [Connected Leaders](#) website from w/c 4 Jan 2021). Applications will be

received by Organisational Development, P&C, in the first instance who will forward to the respective Faculty/Professional Services Leadership Teams for decision as per the timeline noted below:

Note: In order to facilitate the selection process, “Review of Connected Leaders 2 Applications and Selection of Participants” should be added to the agenda on your late January/early February 2021 leadership team meetings, e.g. FEB or RG.

Timeline Action	To be completed by
Application process opens. Organisational Development will communicate the opportunity via the Roundup and People First twitter feed.	Week commencing 4 January 2021
Interested applicants complete form, with short supporting statement from Professional Services Director or Head of School as applicable, and forward to Organisational Development, at stafflearning@qub.ac.uk	Before 5.00pm on 20 January 2021
OD forward applications to Faculty/Registrar’s Offices	By 25 January 2021
Applications to be reviewed and agreed at Faculty or Professional Services Leadership Team or other suitable Forum* in late January/early February 2021 and names of successful applicants forwarded to Organisational Development.	No later than 15 February 2021
Organisational Development contact participants with full details of programme, next steps etc.	By 17 February 2021

* Paula Teggart, Talent Manager, can attend the selection meetings as required.