

CONNECTED LEADERS (LEVEL 1) LEADERSHIP DEVELOPMENT PROGRAMME

APPLICATION GUIDELINES FOR FACULTIES/DIRECTORATES

1. Application process and actions for Faculties/Directorates

To promote the ethos of 'One University', Connected Leaders invites eligible employees, within the Level 1 target group, from across Queen's to participate in the programme, enabling them to build their understanding and appreciation of leadership beyond their own perspective and working area. In selecting staff to the programme, it is hoped that the composition will reflect the diversity of staff in this target group.

2. Target Audience

Connected Leaders 1 is aimed at staff who supervise and plan the work of others or those without line manager responsibility but who lead a particular piece of work or project. Staff may be new to the leader role or may have had little or no formal management training. Rather than concentrating on the grade of staff at each level, the Framework considers span of responsibility and sphere of influence.

Sample roles at this grade are indicated in our Leadership and Management Framework, in the "Leadership starts with you" section. In reviewing applications, it may be useful to consider the applicant's leadership journey to date, and their leadership potential in line with your faculty/professional services development plans.

3. Programme Details and Timeline

The programme will operate with a cohort of 20 – as follows:

Area	Number of Places (Based on FTE)
AHSS Faculty	3 places
EPS Faculty	4 places
MHLS Faculty	6 places
Professional Services	7 places

To promote a transparent process participants are selected via application (application will be available on the website from w/c 9 September) with applications going to the respective Faculty/Professional Services Leadership Teams for decision as per the following timeline:

Timeline Action	To be completed by
Application process opens. Organisational Development will communicate the opportunity via all staff email, the Roundup and People First twitter feed.	Week commencing 9 September 2019
Interested applicants complete form, with short supporting statement from Line Manager, and forward to their respective Faculty Office/Director's Office (Directors then pass their applications to Registrar's office) sending a copy to stafflearning@qub.ac.uk	Before 5.00pm on 27 September 2019
Applications to be reviewed and agreed at Faculty or Professional Services Leadership Team or other suitable Forum* in October 2019 and names of successful applicants forwarded to Organisational Development.	Before 5.00 pm on Wednesday 23 October 2019
Organisational Development contact participants with full details of programme, next steps etc.	Week commencing 28 October 2019

* Paula Teggart, Talent Manager, can attend the selection meetings as required.