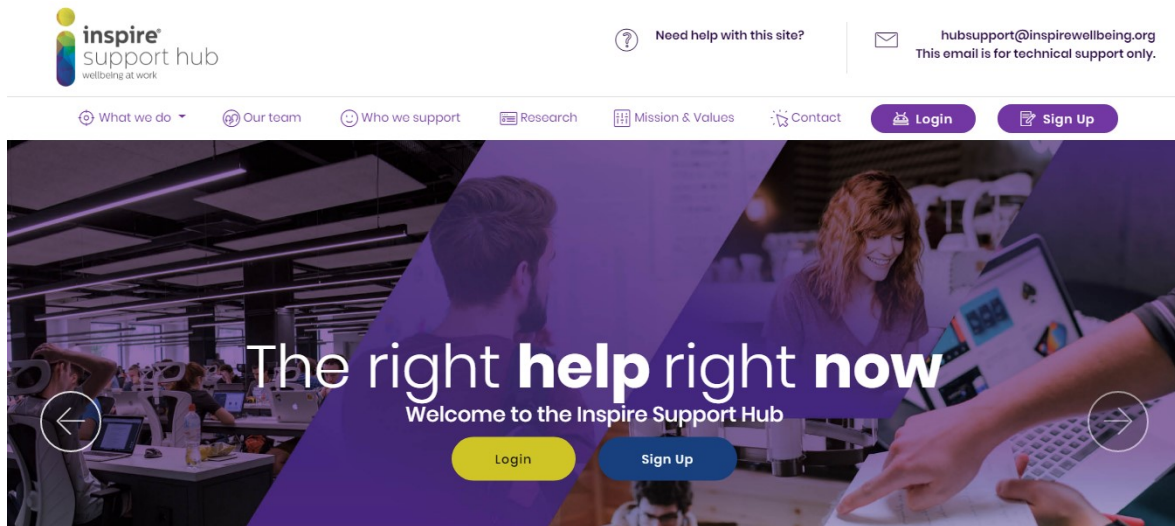


# Getting started on the hub

With just a few simple steps you can create your personal profile and start using the Inspire Support Hub. **Just follow the steps below:**



- Visit: [inspiresupporthub.org](https://inspiresupporthub.org) and on the homepage, click the 'Sign Up' button, top right
- Where prompted, enter your company/organisation's unique PIN as below:

### Your PIN is: QUBSTAFF

- This will create a randomly generated username – **it's important that you keep a safe note of this as you will need it when logging in each time you visit the hub\***
- Create a strong password – follow these guidelines:

**Your password must be at least 8 characters and contain at least one uppercase, one lowercase, one number and one special character such as ! or #**

- Confirm your password and click 'sign up'
- On the login page, enter your noted username and password and click the 'login' button

### Start using the hub!

\*If you forget your username, return to the 'Sign Up' page and repeat the process. A new, random username will be automatically generated. You can use the same password, or if you wish, create a new one.

**Please note** – if logging in to the hub using a username other than that generated on first sign up, your individual profile information and tracked page history will not be saved – **it's therefore important to keep a safe note of the username you used when first logging in to the hub.**

For technical support, contact us at: [hubsupport@inspirewellbeing.org](mailto:hubsupport@inspirewellbeing.org)