



11. For all registered students refunds are not normally paid after the beginning of classes. Any such request must be made in writing to the Manager of the Language Centre and must be related to reasons beyond your control and supported by written evidence. These refunds will be at the Language Centre Manager's discretion.  
All refunds, where agreed, will be subject to an administrative fee of £10.00 for QUB staff and students and £40 for members of the public.
12. Where student numbers attending courses drop to below 6 the Language Centre reserves the right to cancel this class. In this event no refunds will be made.
- 13.