

Antrim Healthcare Library

Guide to services for HSC&PS staff

Antrim Healthcare Library serves Health and Social Care and Public Safety staff in local Trusts. It also provides a service to staff and students of Queen's University, Belfast.

Location

Antrim Healthcare Library is located in Fern House within the grounds of Antrim Hospital.

Antrim Healthcare Library
Fern House
Antrim Hospital
ANTRIM BT41 2QB

tel: 028 9442 4232
email: antrimhealthcare.library@northerntrust.hscni.net
web: www.honni.qub.ac.uk

Opening Hours

Monday	9.00 am - 6.00 pm
Tuesday	9.00 am - 4.45 pm
Wednesday	9.00 am - 4.45 pm
Thursday	9.00 am - 6.00 pm
Friday	9.00 am - 4.30 pm

Opening hours may vary according to daily circumstances. Readers are advised to ring the library before visiting.

Eligibility to use the Library

Employees of the Health and Social Care (HSC) Trusts and Public Safety (PS) authorities are eligible to use the library. HSC&PS staff can register in person or by completing the registration form available from www.honni.qub.ac.uk/Membership/

Registration forms must be accompanied by proof of employment with Health and Social Care eg copy of work ID or letter of appointment.

All services are available to users unable to visit the library in person. Associate Membership is available to those not otherwise eligible, on payment of an annual subscription.

Users with Disabilities

Additional assistance is available to users with disabilities. Leaflets about library services can be provided in alternative formats on request.

Subject Coverage and Finding Material

The library holds a range of material in the areas of nursing and midwifery, social work, allied health and health management. The library offers a request facility giving access to the material in Queen's Medical Library and its branches. The **online catalogue** gives details and locations of stock, including print and electronic journals, held in Medical & Healthcare Libraries throughout Northern Ireland.

Access is via the internet at www.honni.qub.ac.uk/qcat

Borrowing Books

HSC staff can borrow 15 books at a time.

Most of the books in the library can be **borrowed** for four weeks, although heavily used items are restricted to one week.

Users must bring their library membership card with them to the library, and if contacting the library by phone, must quote the membership number on their card.

Use the **My Account** facility on the library catalogue (www.honni.qub.ac.uk/qcat) to check the due dates of loans, renew loans, view inter-library loan requests, current reservations and view and pay charges. **Check My Account regularly to avoid unnecessary fines.**

All books are subject to **recall** at any time if requested by another user. The due date of the recalled books will automatically change to one week and you will be notified accordingly.

Books can be **renewed** up to five times if not required by another user. Books can be renewed in person, by phone or by using the **My Account** option on the library catalogue www.honni.qub.ac.uk/qcat

Books should be **returned** to the Issue Desk from which they were borrowed by the date due. If the library is closed there is a locked Book Returns Box at the library door.

Fines are charged if books are not renewed on time. Users with charges outstanding may not be able to borrow until the charges are paid.

Fine rates: 4 week loans – 10p per day; 1 week loans – 50p per day; overdue and recalled items – 50p per day.

Requesting Books & Journal Articles

HSC&PS staff may request books & articles not available in Antrim. Items may be requested online via the honni catalogue or via honni e-lib, or by completing a paper request form available from the library. A charge of 50p for each article request will be placed on your library account; alternatively your request can be submitted with vouchers which are available from the library at a cost of 50p each. If the article is not available within the library network we will apply to the British Library at no additional cost. There is no charge for book requests.

Please note the RESERVE option on the catalogue does not reserve books in Antrim Healthcare Library. Contact the library to reserve.

Photocopying

A self-service photocopier is provided in the library. Cards providing twenty copies can be purchased for £1 from a dispenser beside the photocopiers. HSC&PS staff may request articles to be photocopied for them. See 'Requesting Books & Journal Articles'. **Copying of library material must be within the terms of copyright legislation and licensing.**

Study and Computer Facilities

Forty study spaces are provided in the library. There are 6 PCs with internet access.

Online Resources

honni (Health on the Net Northern Ireland)

honni is the website designed specifically for HSC&PS staff in Northern Ireland. It is a gateway to relevant resources on medicine, dentistry, nursing & midwifery, pharmacy, psychology, social work, allied health and health management. These resources include databases, electronic journals, clinical guidelines and quality internet sites.

The **honni e-Lib** customised search engine can be used to search multiple resources simultaneously, including BNI, Cinahl, Cochrane, EBSCOhost, HMIC, Medline, PEDro and Proquest Medical Library.

Further information is available at <http://www.honni.qub.ac.uk>

Training sessions can be arranged by appointment.