



Queen's  
University  
Belfast

## Library Services

The McClay Library  
10 College Park  
Belfast  
BT7 1LP

# Disability and additional Library services

## Studying at Queen's

The University Library is committed to providing equal access to its resources and services for all users.

If you have additional support requirements it is important to make these known to us so that you can make full use of Library facilities. To find out what is available to you please contact the Disability Services Office or the Information Services Disability Co-ordinator.

### Disability Services

Tel: 028 9097 2727

Email: [disability.office@qub.ac.uk](mailto:disability.office@qub.ac.uk)

### Information Services Disability Co-ordinator

Deborah Sherlock

Tel: 028 9097 6145

Email: [deborah.sherlock@qub.ac.uk](mailto:deborah.sherlock@qub.ac.uk)

## Using the Library

If you are a disabled student, many of our standard Library services will help you during your studies at Queen's. For example:

- Books may be returned at any Queen's library
- Books may be renewed online or by telephone
- Many Library resources are available electronically and are accessible from home
- Library tours are available at the beginning of the academic year
- We send out email reminders 2 days before books are due

Communicating with the Library has never been easier. If you need to get in touch with us you can do so by email, phone, Instant Messenger or Twitter. See the contacts below, or visit the Library webpage for further information: <http://www.qub.ac.uk/lib>

You can also ask any member of Library staff for information or assistance, or visit the Information Desks in all Queen's libraries.

## Additional Services

Additional support is also available to help you make the best use of Library services. The following services can be arranged for you through the Disability Services Office:

- One to one orientation tours of the Library
- One to one sessions on using the Library catalogue and Library databases
- Increased loan periods of short loan materials
- Assistance with renewals and reservations
- Book fetching service
- Assistance with photocopying

## Accessing Queen's libraries

For information on how to access different Queen's libraries, and emergency evacuation procedures, please get in touch with the relevant Library contact below, or visit the Library website at:

**Queen's University Belfast homepage > Library at Queen's > Using the Library > Disability and Additional Services**

## Degree subject enquiries

Your Library contact can arrange a subject specific induction for you. Alternatively, you can get in touch with the relevant subject librarian directly. You can find details of all Library staff at: **The Library homepage > Contacting the Library > Subject librarians**

## Facilities and Equipment

The University can make specialist facilities and equipment available to you. To discuss your specific needs and how these could be met, please contact Disability Services.

## Accessible technology

The following assistive software is available on most PCs in the Library at Queen's:

**ZoomText V9**

**Inspiration**

**Jaws**

**Read & Write Gold**

In addition, The McClay Library also has the following equipment that may be of use to students:

**A Zoom-ex scanner**

**A desktop CCTV magnifier**

**Adjustable tables**

A Library guide to assistive technology is also available.

Further information on available support for disabled students at Queen's is available online at:

<http://www.qub.ac.uk/directorates/sgc/disability/>

Further information on Library Services is available online at:

<http://www.qub.ac.uk/lib/UsingtheLibrary/DisabilityandAdditionalServices/>

## Contact us

If you have any questions or comments about the Library or suggestions on how services might be improved, please contact one of the disability representatives below:

The McClay Library	Deborah Sherlock	028 9097 6145	<a href="mailto:deborah.sherlock@qub.ac.uk">deborah.sherlock@qub.ac.uk</a>
Medical Library	Anne Marsh	028 9063 2543	<a href="mailto:a.marsh@qub.ac.uk">a.marsh@qub.ac.uk</a>
Biomedical Library	Brenda Allen	028 9026 3913	<a href="mailto:b.a.allen@qub.ac.uk">b.a.allen@qub.ac.uk</a>
AFBI Library Newforge	Lesley Sands	028 9025 5226	<a href="mailto:l.sands@qub.ac.uk">l.sands@qub.ac.uk</a>
AFBI Library Stormont	Maxine Sprevak	028 9052 5622	<a href="mailto:m.sprevak@qub.ac.uk">m.sprevak@qub.ac.uk</a>