



Queen's
University
Belfast

Library Services

The McClay Library
10 College Park
Belfast
BT7 1LP

Short Loan Collection in The McClay Library

Information for Students

What is the Short Loan Collection?

The Short Loan Collection provides students with access to reading list material.

It contains multiple copies of recommended texts as well as other material to support taught courses.

Items held in this collection are not available for loan to external members of the Library.

How can I borrow from the Short Loan Collection?

Use one of the two Self Service machines within the Short Loan area.

The exit gate is alarmed so please make sure that any books, DVDs, Videos and CDs you want to use have been issued to you before you leave the area!

How many short loan items can I borrow?

You may borrow up to 7 short loan items in total.

There are three loan periods

1 NIGHT loan (yellow sticker) - ***borrow an item for a day***

Loan period 24 hours

Fine rate 50p per hour (or part hour)

2 NIGHT loan (orange sticker) - ***borrow an item for a couple of days***

Loan period 48 hours

Fine rate 50p per hour (or part hour)

7 NIGHT loan (magenta sticker) - ***borrow an item for a week***

Loan period 7 days

Fine rate 50p per day (or part day)

When do I return Short Loan items?

Use *My Account* to check the time and the date your loans are due for return.

The due back date always falls on a weekday, never the weekend.

It is not possible to reserve or renew this material.

Where do I return Short Loan items?

Short Loan items must be returned to the Short Loan area.

'Post' the items, one at a time, through the Return Slot (letterbox) on the wall.