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|  | SCHOOL OF SOCIAL SCIENCES, EDUCATION AND SOCIAL WORK  SUPPLEMENTARY APPLICATION FORM |

|  |  |
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| **Name:** |  |
|  |  |
| **Email Address:** |  |

**Please provide the following information in support of your application to the Postgraduate Certificate in Higher Education Teaching**

**Please give details of your present employment:**

|  |  |
| --- | --- |
| Start Date: |  |
|  |  |
| QUB Staff Number (if appropriate): |  |

**Place an X in the appropriate box**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Is your post full-time or part-time? |  |  | Full-time |  |  | Part-time |
|  |  |  |  |  |  |  |
| Is your post permanent or temporary? |  |  | Permanent |  |  | Temporary |
|  |  |  |  |  |  |  |
| Are you a member of academic staff eg. Lecturer? |  |  | Yes |  |  | No |
|  |  |  |  |  |  |  |
| Is it a condition of your contract to complete during Probation? |  |  | Yes |  |  | No |

**How many hours (approximately) will you be teaching in the current Academic Year?**

|  |  |
| --- | --- |
| Semester 1: |  |
|  |  |
| Semester 2: |  |

|  |
| --- |
| **Please briefly describe your proposed teaching for the current Academic Year (e.g. modules involved with, type of class, level and number of students, role in assessing students)** |
|  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Is the above teaching all in a Queen’s context?** |  |  | Yes |  |  | No |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **If no, please give details** | | | | | | |
|  | | | | | | |

**Please briefly describe your experience, to date, of teaching in higher education.**

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|  |

**Action you should now take:**

You must upload this completed supplementary form as part of your application via the postgraduate application portal. Please select the ‘Upload Document’ link which is located under the ‘Additional Information’ section of the application.