**Child Protection Procedures Flow Chart**

**On discovery or suspicion of child abuse or neglect**

**⭣**

**Inform your Named Person for Child Protection**

***Brigid Doyle, Karen McCormick,***

***Linda McCord, Angela Waldram***

**Who should then take the following steps**

**⭣**

**Where it is clear that a Child Protection Referral is needed contact THE GATEWAY TEAM (Saintfield Road) without delay**

**Tel No 028 90 507000**

**Regional Emergency Social Work Service**

**Tel No 028 95 049999**

**⭣**

**Where the Named Person is not sure whether it is a child protection issue, they may seek advice from THE GATEWAY TEAM**

**⭣**

**Phone the EARLY YEARS SERVICE to inform them on 028 95 042811**

**⭣**

**Remember** always make andkeep a written factual record of all events and action taken, date and sign each entry to this record. Keep records confidential and secure.

Contact Details:

**Karen McCormick/ Linda McCord 11 College Gardens 028 90 662146**

**Angela Waldram 1 Rugby Road 028 90 312353**

**Angela Waldram 5 Rugby Road 028 90 328407**

**Brigid Doyle Childcare Office 028 90 975342**