**Degree Plus Frequently Asked Questions**

**What activities can get accredited for Degree Plus?**

*There are two ways to gain DegreePlus accreditation:*

**Route A:** *Apply directly and complete (in full) one of the Activities shown on the* [*Route A webpage*](http://www.qub.ac.uk/directorates/degreeplus/RoutestoDegreePlus/RouteA/)

or

**Route B:** *Combine two or more of the activities and submit an application to* *degreeplus@qub.ac.uk* *Activities and the Application Form are all shown on the* [*Route B webpage*](http://www.qub.ac.uk/directorates/degreeplus/RoutestoDegreePlus/RouteB/)*.*

**Do I need to apply for both Route A and Route B to get the award?**

*No, either route is fine, you won't need to do both but you can if you wish. The DegreePlus certificate that you receive at graduation will state the two (or more) qualifying activities that you complete.*

**Do I need to submit an application form for both Route A and Route B?**

*No, you only need to submit an application to the Degree Plus team if you are applying via Route B.*

**What are the deadlines for Degree Plus applications?**

*Route A deadlines vary according to which activity you undertake.  The actual deadline is set by the relevant provider.*

*Route B application deadlines are 1st April for students graduating in the summer, and 1st October for students graduating in December.*

**Should I wait until my final year to submit my Degree Plus application?**

*No, you can apply for Degree Plus at any stage during your time at Queen's and this will be "banked" until your graduation.  However, you must ensure to submit your Route B application before the deadlines.*

**Am I going to be awarded Degree Plus this year?**

*If you completed a Route A activity you should check with the activity provider to see if you are to be awarded Degree Plus.  If you applied via Route B before the advertised deadline, the Degree Plus Team will be in contact to let you know if you have been successful.*

**Who should I notify when I have completed a Route A activity?**

*If you wish to complete or have completed a Route A activity, you will be in contact with the relevant activity co-ordinator who will answer queries and confirm completion for you.*

**What evidence do I need to supply with my application for Route B Degree Plus?**

*Under the combined experience route, you will be required to provide documentary evidence of the activities you have engaged in.  Examples include:*

* *A copy of a payslip relating to paid employment opportunities (this will not be returned)*
* *A signed and dated letter on headed paper from a person in a position of responsibility indicating duration of period of work or activity*
* *Relevant scanned documents and/or photographs*

**Where can I get a copy of the Route B application form?**

*You can download the Route B application form from the* [*Route B webpage*](http://www.qub.ac.uk/directorates/degreeplus/RoutestoDegreePlus/RouteB/)*.*

**Where do I send my Route B application to?**

*Please email your application, evidence, CV & cover letter to**degreeplus@qub.ac.uk*

**The activity I completed required significant time and work.  Can it be considered for Route A?**

*To qualify for Route A you must have engaged fully in one of the approved activities advertised on the*[*Route A webpage*](http://www.qub.ac.uk/directorates/degreeplus/RoutestoDegreePlus/RouteA/)*. Only activities shown on this list qualify for accreditation via Route A.*

**When will I receive my Degree Plus certificate?**

*You will receive your Degree Plus certificate along with your degree parchment at your graduation.*

**Can I receive my Degree Plus certificate if I don't graduate?**

*No, your Degree Plus certificate will be presented along with your Degree parchment.  If you leave Queen's early or do not graduate you will not receive your Degree Plus certificate.*

**How do I apply for the Degree Plus Work Experience Award?**

*In order to gain Degree Plus Route A accreditation for your work experience, you must complete an induction****in advance****of embarking on the relevant work experience (100 hours+).  On completion of the work experience, submit your completed application form and evidence in advance of the deadline (the same dates advertised for Degree Plus Route B). Click* [*here*](http://www.qub.ac.uk/directorates/degreeplus/RoutestoDegreePlus/RouteA/WorkExperienceAwardEgProjectChildren/) *for further information on this Award.*

**Can a student who temporarily withdraws from the University to do work experience for a year seek accreditation for this experience under Degree Plus?**

*You can apply to have your work experience during your approved year-out accredited in two ways. The best way is to get in touch with* *degreeplus@qub.ac.uk* *in advance of undertaking the experience so that you can complete the Work Experience Award and be accredited via Route A.*

*However, if you do not notify us in advance, you can be accredited retrospectively via Route B but you will need to combine this with a second activity and submit a Route B application to the DegreePlus Team.*

 **I completed a semester of Erasmus - how do I get Degree Plus?**

*A semester of Erasmus is a Route B activity and can be used as one of the two experiences outlined in the Route B application.*

**I completed a year studying with Erasmus - how do I get Degree Plus?**

*You must complete the report for the Exchange and Study Abroad team (this will be sent to you by them).  They will then inform the Degree Plus Team of everyone who is eligible to receive the Degree Plus Award at graduation.*

**I completed a year working with Erasmus - how do I get Degree Plus?**

*Working abroad with Erasmus is a Route B activity and can be used as one of the two experiences outlined in the Route B application.*

 **Who can I contact for more information?**

*For queries relating to Route A acivities, please contact the relevant provider directly (these are shown in the information about each activity advertised on the Route A list).*

*For general queries, please send an email to**degreeplus@qub.ac.uk*

*You may also wish to attend a Degree Plus Workshop.  Please check*[*MyFuture*](http://www.qub.ac.uk/myfuture)*for details.*