|  |  |
| --- | --- |
| **Name of the award:** |  |
| **School / Fundholder:** |  |
| **Is this an endowed award?** | **Yes** [ ] ***(please forward to:*** ***e.stockman@qub.ac.uk*** ***)*** | **No** [ ] ***(please forward to:******aascholarships@qub.ac.uk*** ***)*** |
| **Legal Obligation/Purpose*:**** Fundholders should **not alter** text in this section
* Text in this section relates to endowed funds only and contains the legal obligations by which the University is bound.
* Amendments to legal obligations are subject to the provisions in the Charities Act (Northern Ireland) 2008.

***Where an award can no longer be made in line with the legal obligations and/or core purpose of an endowed fund, please contact the University Benefactions Officer via Scholarships and Awards Group.*** |  |  |
| **Is this a New Award?**  | **No** [ ]  | **Yes** [ ]  |
| **Please provide the Honour/Award Number from the HEAR configuration spreadsheet:**  |  |
| **Date first awarded *(if known)*:** ***e.g. Prize-giving following Graduation July 20XX.*** |
| **Date amended:** |
| **Regulation Text:*****If fund is NOT for publication in the online Scholarships handbook insert ‘NOT FOR PUBLICATION’.***  | ***New Awards:******Please insert the exact text you would like to appear in the online Scholarship and Awards Handbook.*** |  |
| ***Existing Awards:******Provide original text and use track changes to provide proposed changes to text.*** |
| **Value/Tenure:*****e.g. Annual Award of £xx for a maximum of 3 years.*** |  |
| **Duration of funding:*****e.g. 10 years from 2020.*** |  |
| **Criteria of the award:*****Provide details of eligibility******e.g.*  *‘Student with highest mark in Level 1 modules’.***  |  |
| **Who/what body decides who receives the award:*****e.g. Board of Examiners.*** |  |
| **When the award is made:*****e.g. Summer or Winter graduation.***  |  |
| **Is this a competitive award?** | **Yes** [ ]  | **No** [ ] ***e.g. Automatically awarded.*** |
| **How will this award be advertised?** |  |
| **Terms and conditions of award:**  |
| * ***Can award be made in conjunction with another award?***
 | **Yes** [ ]  | **No** [ ]  |
| * ***If there is a tie can the award be split between candidates?***
 | **Yes** [ ]  | **No** [ ]  |
| **What is the procedure in the event of a tie? Is there a way of differentiating, e.g. by interviewing?** |
| * ***What happens if no suitable candidate is identified?***
 |  |
| * ***Other***
 |  |

**All SAG1 Forms should be submitted via email to the appropriate persons. Queries should be forwarded to** **aascholarships@qub.ac.uk****.**