



**Queen's University Belfast
Resit Supplementary Regulations Addendum**

1. Introduction

This Resit Supplementary Regulations Addendum applies to students undertaking resit assessments, during the emergency period, having failed to achieve a pass in modules, or compulsory elements of modules, completed prior to 16 March 2020.

Under this Addendum, the same key principle applies that students should not be disadvantaged by the emergency and invocation of the Supplementary Regulations, which have been designed, where possible, to enable student progression and completion, in an emergency situation, whilst maintaining academic standards.

Where a student is unable to undertake the resit assessment, during the emergency period, the Subject Board of Examiners cannot determine an assigned module mark. In order for these students to have an attempt to pass the module, and progress with their studies, they will be afforded an exceptional opportunity to take a resit assessment, in lieu of the alternative resit assessment, at the next available opportunity.

2. Alternative Resit Assessments

In an emergency situation, it may be necessary to implement alternative assessment arrangements. The following regulations shall apply:

2.1 Setting Alternative Resit Assessments

Where there is a major disruption to scheduled resit assessments, to either examination or coursework, a School may determine the form of an alternative resit assessment which will replace the scheduled form of resit assessment. The alternative resit assessments will require appropriate input from external examiners.

When determining the alternative resit assessments, Schools should ensure that the most recent University guidance is followed. The alternative resit assessment arrangements must be communicated to the affected students by the date specified. A record of the alternative arrangements should be maintained by the School and reported to Academic Affairs.

2.2 Options Available to Students

The two options available to students are as follows, which are designed to ensure that student progression is not negatively impacted or delayed by the emergency:

- (i) Students will be encouraged to undertake the alternative form of resit assessment to ensure that they are able to progress. Students who undertake all forms of alternative resit assessment will receive module marks determined under Regulation 3 of this Addendum to the Supplementary Regulations which will be used to determine their award outcome or progression. This final module mark will remain capped at the pass mark for degree classification purposes. If a student fails to pass the module under the alternative resit assessment, they will be afforded an exceptional opportunity to take a further resit assessment, in order to attempt to pass the module, at the next available opportunity (see Regulation 3.2).
- (ii) A student who is unable or who does not wish to undertake the alternative resit assessment must inform the School, in writing, in

advance of the alternative resit assessment. The student will be afforded an exceptional opportunity to take a resit assessment, in lieu of the alternative resit assessment, in order to attempt to pass the module, at the next available opportunity (see Regulation 3.2).

2.3 Issues Arising During an Alternative Resit Assessment

In the event that unforeseen issues arise during the alternative resit assessment, e.g. technical issues in an online examination, students should inform their School immediately. Subject Boards of Examiners will take account of the reported issues when determining assessment marks.

In exceptional circumstances, if the issues were widespread, the Subject Board of Examiners may declare the resit assessment null and void and the student will be afforded an exceptional opportunity to take a resit assessment, in lieu of the alternative resit assessment, in order to attempt to pass the module, at the next available opportunity (see Regulation 3.2).

2.4 Marking and Moderation of Alternative Resit Assessments

Marking of alternative resit assessments should be carried out in line with normal procedures, however, this may need to proceed remotely. All alternative resit assessment marks should be moderated to take account of the general impact of the emergency.

In the event that, due to staff unavailability arising from the emergency, the alternative resit assessment marks are not confirmed by the Subject Board by the agreed deadline for the publication of results, this should be communicated to the affected students and reported to the Examinations Office. Marks should be confirmed by the Subject Board and released to students as soon as they become available.

3. Boards of Examiners

3.1 Subject Boards of Examiners

The Subject Boards of Examiners will determine module marks as follows:

- (i) Where all assessment outcomes are available, the Board will determine the module mark. This includes marks for alternative assessments implemented as a result of the emergency. This module mark will remain capped at the pass mark for degree classification purposes.
- (ii) Where full assessment outcomes are not available, a module mark cannot be determined.
- (iii) Students will be informed of the module marks agreed by the Subject Board of Examiners for all modules, where available, by the agreed deadline.

3.2 Programme Boards of Examiners

Decisions on student progression, degree classification and postgraduate awards should be made, as per the University Study Regulations, on the basis of the module marks, agreed by the Subject Board of Examiners.

Where a student fails to pass the module under the alternative resit assessment or where module marks are not available, due to gaps in assessment outcomes, the student will be afforded an exceptional opportunity to take an appropriate resit assessment, in order to attempt to pass the module, at the next available opportunity.