Digital Communication, Collaboration and Participation – A Quick Guide transcript

# Header - Digital Communication, Collaboration and Participation

# Here are some tips to communicate, collaborate and participate online!

# Main text

Online Learning

The VLE (or Canvas) is one of your key ways to communicate and collaborate with lecturers and peers on your module or course. Discussions allow you to chat in small or large groups where you can comment on each others’ posts. You can check out our tips for being an online learner and online etiquette later.

File Sharing

Have you ever used something like OneDrive, Dropbox, or Google Drive to easily share files? These file sharing options are useful for collaborating with others on projects or sending large files, especially audio or video.

## Social Media

Social Media, like LinkedIn, allows you to present yourself not only to peers but to potential employers.

## This is where our tips and information on Digital Identity comes in handy, as you want to use this opportunity to communicate and showcase your skills and experience.

## Collaborating

## If you’re working on a group presentation, a tool for collaborating (like Microsoft Sway) can help you work together remotely and at different times. This will be especially useful if your group has different schedules or for students who travel.

## Group Chats

# I’m sure you’ve used lots of different apps and platforms for group chats. These are perfect for organising meetings for group projects and keeping each other up-to-date. You might try something like Microsoft Teams or Slack which are designed for working online together.

# Footer

Explore more resources on our website on how to best communicate, collaborate and participate online