

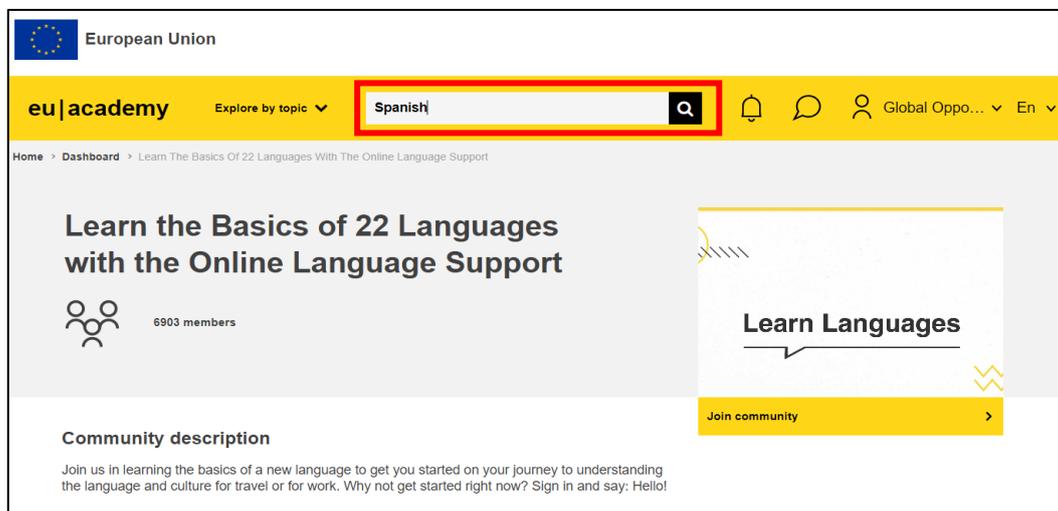
# Online Language Support Instruction Guide

## Step 1

Go to the [EU Academy Online Language Support](#) website and create an account. We would advise that you use your Queen's email account. Once you register a confirmation email will be sent to your nominated email address which will also allow you to create a password. Once you have confirmed your password you will be prompted to review accept the EU academy's cookie and data retention policies.

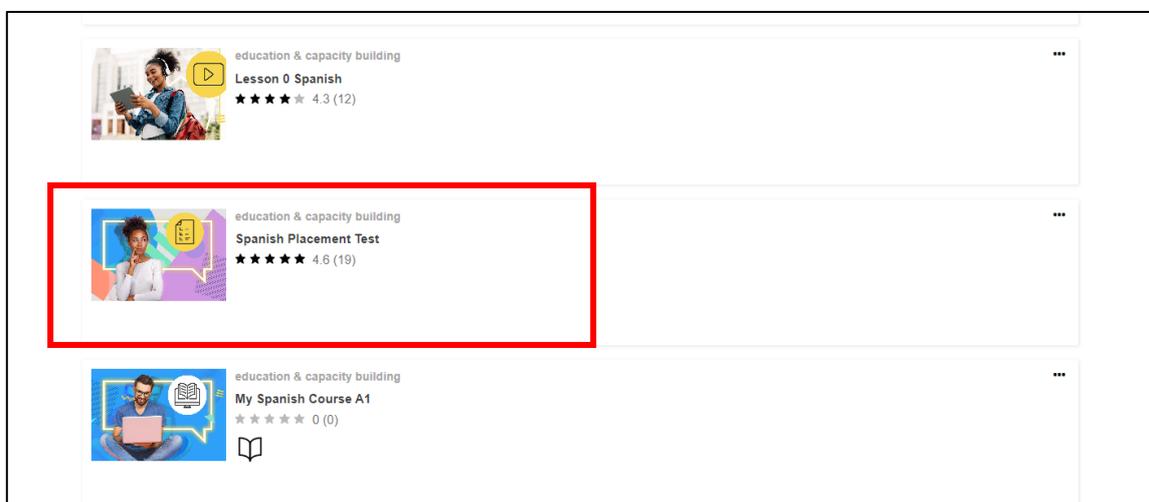
## Step 2

Once you have fully registered go to the [home screen](#) and search for the language of your host country (either French, Spanish, Portuguese or German) then click the magnifying glass.



## Step 3

This will generate a list of courses you can undertake. For the purposes of the Erasmus Grant, we would like you to select the **'Placement Test'** associated with your language.



#### Step 4

When you select the relevant Placement Test please click **'Enrol'**

The screenshot shows the top navigation bar with the European Union logo and 'eu|academy' branding. Below the navigation bar, the breadcrumb trail reads 'Home > Dashboard > Spanish Placement Test'. The main heading is 'Spanish Placement Test'. Below the heading, there are two filters: 'Less than an hour' and 'Novice'. To the right, there is a promotional image of a woman thinking, with a document icon overlaid. A red rectangular box highlights a yellow 'Enrol' button with a right-pointing arrow.

#### Step 5

Once enrolled in the course please undertake your Spanish Placement Test by clicking **'Attempt Quiz now'**

The screenshot shows the 'Take Assessment' page. At the top, there is a green notification banner that says 'You are enrolled in the course.' with a close button. Below the banner, the text reads 'Start your Spanish Placement Test now!' followed by a 'Mark as done' button. In the center, there is a clock icon and text stating 'The test takes between 10 - 45 minutes depending on your level.' and 'During the placement test, you can end the test at any time and your results will be taken into account.' Below this, it says 'To end the test, simply click the "Finish attempt" button.' There is also a brain icon with '55 questions' written below it. At the bottom left, the text 'Grading method: Highest grade' is visible. A red rectangular box highlights a black button with white text that says 'Attempt quiz now'.

## Step 6

Once you have answered all the questions in the Test click **'Finish Attempt'**.

This will bring you to a review of your answers. Please select **'Finish Review'**

European Union

eu|academy Explore by topic What do you want to learn today? Global Oppo...

Started on Thursday, 1 September 2022, 4:52 PM  
State Finished  
Completed on Thursday, 1 September 2022, 4:55 PM  
Time taken 2 mins 30 secs

Quiz Navigation

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27
28	29	30	31	32	33	34	35	36
37	38	39	40	41	42	43	44	45
46	47	48	49	50	51	52	53	54
55								

Show all questions on one page  
Finish review

Question 1  
Correct  
Mark 1.00 out of 1.00  
Flag question

(Tú) \_\_\_\_\_ 35 años.

Select one:

Tiene

Es

Eres

Tienes ✓

The correct answer is: Tienes

Question 2  
Incorrect  
Mark 0.00 out of 1.00  
Flag question

Ella \_\_\_\_\_ belga.

Select one:

tiene

está

## Step 7

Please take a screen shot of the result screen and email to [erasmus@qub.ac.uk](mailto:erasmus@qub.ac.uk). We will then update our records accordingly.

Make sure you have included your name at the top of the screen. Please note that you don't need to achieve a grade level, we just need to see that you have undertaken the test

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Home > Education & Capacity Building > Spanish Placement Test

## Spanish Placement Test

Print this page

**Notice:** If you need proof of your results for this placement test, please take a screenshot of this full page or use your browser's [print functionality](#) to create a pdf.

**Your result: A2**

Language level achieved by Global Opportunities on 01/09/2022

Based on your result, you will be granted access to "My Spanish Course A2".

Confirm and go to dashboard Retake assessment Cancel this attempt