

Expert Placement Learning Group

The Expert placement learning group was established as a forum to bring together individual members of staff who were operationally engaged in Work-Based and Placement Learning as dedicated placement tutors, careers and placement advisers or academic staff.

In recent months a member of staff from the Employer Engagement team has been co-opted. Additional members of staff working in departments which may impact on work placement eg Indemnity or Health and Safety are invited to meetings as appropriate.

The group is comprised of:

- **Deirdre Deery**, Placement Learning Manager, Careers, Employability and Skills
- **Mark Gallagher**, Work Placement and Careers Adviser, Biological Sciences including Institute for Global Food security
- **Ann Doris**, Senior Careers and Placement consultant, EEECS
- **Venita Girvin**, Careers and Placement consultant, EEECS
- **Lisa Burns**, Placement coordinator, Queen's University Management School
- **Jill Mc Grath**, Placement coordinator, Queen's University Management School
- **Rurai Mc Grillan**, Placement coordinator, Queen's University Management School
- **Ron Coates**, Programme co-ordinator,SPACE
- **Lynsey Holland**, Placements Officer, Mechanical and Aerospace Engineering
- **Tom Mervyn**, Employer Engagement officer, Employer Engagement team

The group meets the last Friday of each month at 11am and although there are no formal minutes taken there is a follow up email or file note as appropriate.

There are plans commencing September 2015 to create a more formal group with wider representation across the University, however, the Expert Placement Learning Group is and will continue to be an informal group who come together once a month to share practice, discuss issues of common concern and to work together to influence policies and procedures in relation to Work Based and Placement Learning.

Work to date has focused on practical application of the knowledge and experience within the group and some examples include:

- Revision and streamlining of documentation required for establishing student placements
- Insurance and indemnity arrangements for students on placements (In association with the advice and expertise within the University Finance department)
- Health and Safety for students on placement (In association with Health and Safety services Directorate)
- Deloitte audit on the Governance of Work based and Placement Learning
- Review of Corporate Risk Work Experience and Placement