

Careers, Employability and Skills Mission Statement

The Careers, Employability and Skills aims to provide a professional Career Education, Information and Guidance Service (in partnership with academic staff) to support students and recent graduates in their transition from study to employment. It also provides a service to employers and professional organisations and contributes to the economic needs of the wider business community in Northern Ireland and further afield.

Aim

To complement the University's academic programmes by providing opportunities for students to enhance their employability and overall value to the community, and through its activities, facilitate students in the development of career management skills.

Objectives

Within the available resources:

- To develop and deliver a professional career education, information and guidance service
- To ensure that provision is customer focused and of the highest quality
- To maintain and develop beneficial relationships with employers
- To advise and inform the University on all matters relating to graduate employment trends
- To provide support for academic staff in relation to learning & teaching and student support activities as defined in the QAA Codes of Practice
- To take an active role in the life of the University and to support delivery of its mission at local and national level

We subscribe to the following Codes of Practice:

- AGCAS Code of Practice on Guidance
- AGCAS Equal Opportunities Policy and Code of Practice
- AGCAS/AGR/ NUS Code of Best Practice in Graduate Recruitment
- The Matrix Standards for Information, Advice and Guidance

Copies of these of all of these may be viewed in Careers, Employability and Skills on request.

We are members of the Association of Graduate Careers Advisory Services (AGCAS) and the Association of Graduate Careers Services in Ireland (AGCSI).

Careers, Employability and Skills is committed to continuous improvement of its services (within the constraints of resources). It has written policy documents on:

- Information Services
- Data Protection
- Guidance Services
- Complaints
- Equal Opportunities
- Student Jobshop
- Disability

Copies of all these may be viewed at Careers, Employability and Skills on request.