

# COMMUNITY, VOLUNTARY & SOCIAL ENTERPRISE SECTOR



QUEEN'S  
UNIVERSITY  
BELFAST

CAREERS,  
EMPLOYABILITY  
AND SKILLS

## INTERNSHIPS - DEVELOPMENT WEEKS 2019

As part of the Development Weeks programme we are inviting community, voluntary and social enterprises to host short internships over a 1 to 3 week period with particular emphasis on students studying non-vocational subjects.

### When?

The Queen's Development Weeks programme will run from **20 to 31 May 2019** and your internship may occur over this week or **any time over the summer** depending on your specific requirements.

### Next steps?

The next steps couldn't be easier. Once you agree to provide a meaningful and challenging 'real world' work experience, upload the details to our state of the art vacancy system, MyFuture, ideally by Friday 29 March 2019. You can log in or register for a MyFuture Employers account by visiting **[www.qub.ac.uk/recruitourstudents](http://www.qub.ac.uk/recruitourstudents)**

**Internships will be open for applications as soon as you post them and the selection process should ideally be completed by Friday 26 April. However, we will accept and promote internships after these dates.**

**There is no expectation for organisations to pay the students for the internships that take place under this scheme and Bursaries will be available to all students from our target pathways.**

### Questions?

Contact Tom Mervyn at **[t.mervyn@qub.ac.uk](mailto:t.mervyn@qub.ac.uk)** or email **[internships@qub.ac.uk](mailto:internships@qub.ac.uk)**



### Key Dates - Guide Timeline

#### 29 March 2019

Target for internships to be uploaded to MyFuture by Organisations

#### 19 April 2019

Student applications close

#### 26 April 2019

Shortlist and selection of applications complete

#### 20 May - 13 September

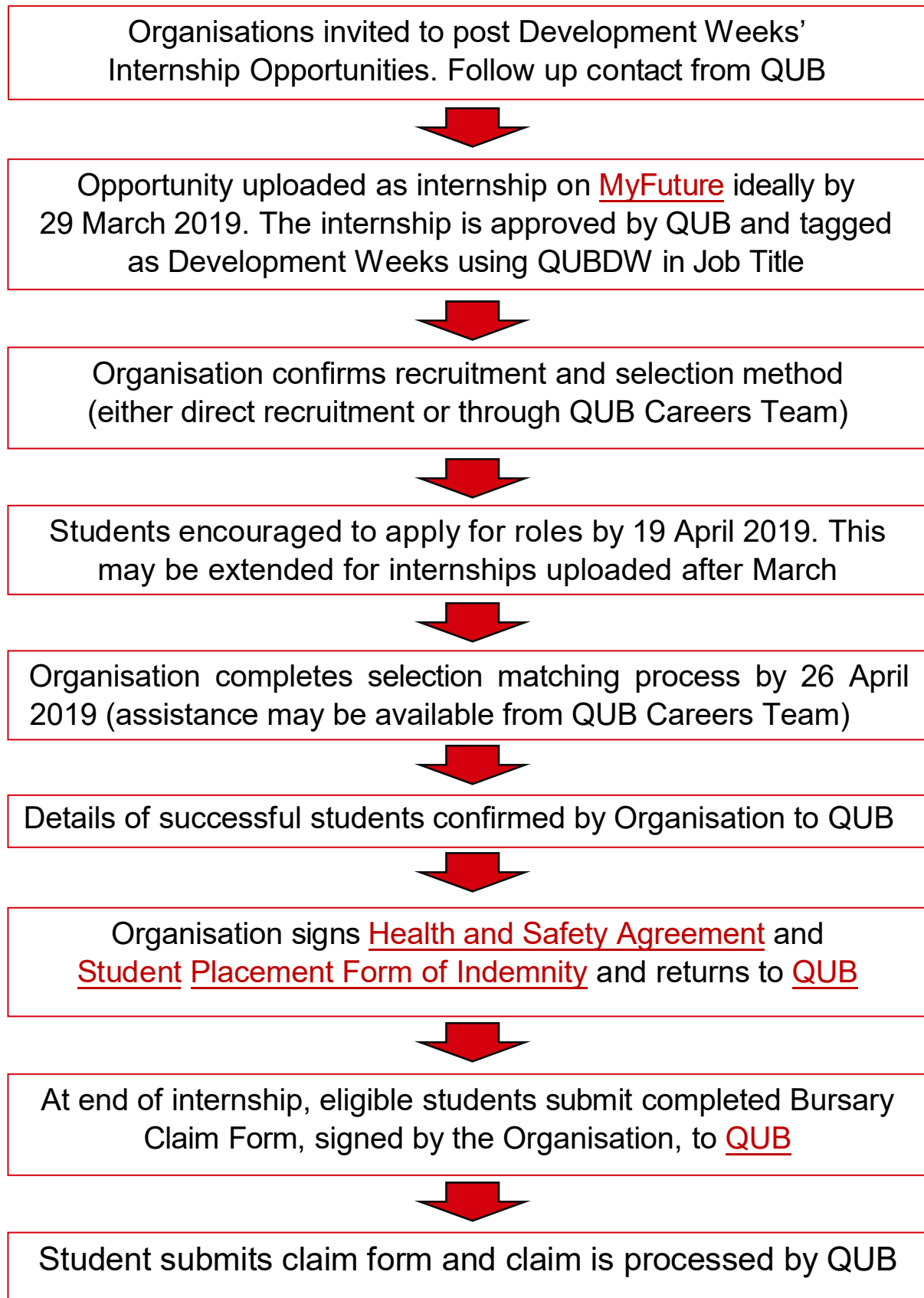
Window for initiation & completion

**This is a guide, we will accept and promote internships after these dates**

We are particularly interested to hear from organisations who will offer an internship opportunity to students from the following schools:

- Arts, English and Languages
- Social Sciences and Education
- History, Anthropology, Philosophy and Politics
- Biological Sciences
- Psychology
- Geography, Archaeology and Paleoecology
- Maths and Physics
- Individual programmes of Business Management, Economics and Planning

**Bursaries will be available to students from these schools should they fulfil the agreed criteria.**



We will accept and promote internships outside of the above dates

# INTERNSHIPS - DEVELOPMENT WEEKS 2019

## QUBDW Community Women's Refuge Intern

(Please use QUBDW in the MyFuture Job Title to assist student searches)

### Job Description

We are delighted to be offering up to 5 internships for Queen's students to gain experience across our services to Women in crisis in the Belfast area. The internships will take place during the period of 14th May to 1st August and will involve an opportunity to shadow staff in:

Our Outreach Team : this team provides support to women of all ages living in the community who are experiencing domestic violence

Our Refuge Team: this team provides a welcoming, safe and supportive environment for women and their children living in refuge

### Candidate Criteria

- Must be available for 3 weeks over the period 14th May to 7th August.
- Must be currently studying a Social Science, Anthropology or Psychology degree
- Enthusiasm, empathy and interest in the development of support for women
- Analytical, reliable and dependable
- Ability to work as part of a team
- Inspired and curious

### Applications Open

29 March

### Closing date for Applications

19 April

### Application Method

CV & Cover letter via MyFuture

# INTERNSHIPS - DEVELOPMENT WEEKS 2019



## QUBDW Community Development Internship

(Please use QUBDW in the MyFuture Job Title to assist student searches)

### Job Description

We are a leading youth charity working together with young people and communities all across NI. We exist to forge new creative and inclusive spaces that empower and inspire individuals to express what matters to them.

We support young people's social, educational and cultural development through accessible community based programmes that give young people a voice. Emphasis is placed on reachability and being innovative, radical, outcomes focused and value based.

We are opening up opportunities for QUB students to experience community and voluntary sector with specific focus on youth and community development working alongside one of our Youth Outreach Team learning directly from the Outreach Team Lead.

Interns will bring an innovative, imaginative and entrepreneurial flair to our activities. He/she will be offered with meaningful and challenging real life work experience in the field of youth outreach and development. The intern role involves working in a small team, reporting to the project coordinators to implement the agreed chosen work experience initiatives.

### Candidate Criteria

- Candidates can come from any degree pathway
- Must be available for one week over Development Weeks period 14th May to 1st June.
- Have a keen enthusiasm and interest for youth and/or community development
- Ability to work as part of a team
- Inspired and curious
- Reliability and dependability

### Applications Open

29 March

### Closing date for Applications

19 April

### Application Method

CV & Cover letter via MyFuture



# INTERNSHIPS - DEVELOPMENT WEEKS 2019



## QUBDW Youth Charity Social Media Internship

**(Please use QUBDW in the MyFuture Job Title to assist student searches)**

### Job Description

We are a leading youth charity working together with young people and communities all across NI. We exist to forge new creative and inclusive spaces that empower and inspire individuals to express what matters to them.

We support young people's social, educational and cultural development through accessible community based programmes that give young people a voice. Emphasis is placed on reachability and being innovative, radical, outcomes focused and value based.

We are opening up opportunities for QUB students to experience community and voluntary sector with specific focus on assisting the content development and targeting of our social media platforms.

Interns will bring an innovative, imaginative and entrepreneurial flair to our activities. He/she will be offered with meaningful and challenging real life work experience in assisting the development of our social media content and targeting. Specifically, the intern will be involved in assessing the effectiveness of our current social media offering and assisting in the development of new content and approaches. The intern role involves working in a small team, reporting to the project coordinators to implement the agreed chosen work experience initiatives, drafting new content, collating good news stories and features and posting through our social media channels.

### Candidate Criteria

- This internship is open to students from any discipline but is very suited to arts, humanities and social sciences.
- Must be available for one week over the Development Weeks period 14th May to 1st June.
- Have a keen enthusiasm and interest for developing current and topical social media content
- Ability to work as part of a team
- Inspired and curious
- Reliability and dependability

<b>Applications Open</b>	29 March
<b>Closing date for Applications</b>	26 April
<b>Application Method</b>	CV & Cover letter via MyFuture