



Tutorials

Your School or lecturer/tutor will make you aware of how many tutorials you will have to attend along with **how often and when**. Typically tutorials will be held on a weekly or fortnightly basis.

You may be **allocated** a tutorial group or you may be asked to **sign** up for one at the end of your first/second lecture, or at the School Office.

The material to be covered in tutorials may be available to download via **Queen's Online**, provided in your lectures or outlined in your **module handbook**.

Before each tutorial, you will be expected to have done some preparation and there are certain expectations in regard to your participation:

Preparing for Tutorials

- ✓ Do the required readings or exercises and make notes to summarise the content or process
- ✓ Identify and analyse the main topic or theme for the tutorial
- ✓ Consider the topic or theme from different angles or disciplines
- ✓ Reflect on key issues or topics discussed either in lectures or the previous tutorial
- ✓ Submit answers to questions or coursework prior to attending the tutorial (if requested)
- ✓ Think about any difficulties that you may have found relating to the material provided to you
- ✓ Talk to others in your class informally to make the more formal tutorial environment less intimidating
- ✓ Meet with your tutor/lecturer in their office hour (if you are unsure of topic areas)
- ✓ Email your tutor/lecturer if you have any questions

Participating in Tutorials

- ✓ Most importantly: Attend!
- ✓ Recall the underlying themes and topics for the tutorial to be able to participate actively
- ✓ If you have a question, don't think it's a stupid one! – Odds are another student will be thinking the same. Thus, do not hold back from sharing your ideas/thoughts!
- ✓ Any questions or issues should be asked as early as possible, allowing time for them to be answered
- ✓ Make sure you make a contribution, as your active participation might affect your grade
- ✓ When contributing, try and be concise and go straight to the point
- ✓ Don't take criticism of any of your ideas or views personally. You should expect someone to disagree or argue against something you say. If everyone agreed then tutorials would be pointless!

For information please contact us on 028 9097 3618 or email lds@qub.ac.uk

<http://www.qub.ac.uk/lds>