

# SUMMER PROGRAMME

*June - August 2021*



QUEEN'S  
UNIVERSITY  
BELFAST

THE  
GRADUATE  
SCHOOL





# Stay connected this summer...



We know that postgraduate students will be researching and studying through the summer, and the Graduate School is here to support you.

The Summer Programme recognises that many of you no longer have scheduled teaching and learning, and that with supervisors and colleagues taking leave, you might be looking for new ways to interact and connect with others. Our Community and Wellbeing programme might be a starting point, and we are always open to new Postgraduate-led Initiatives that allow you to lead activities that benefit the postgraduate community. Our [Postgraduate Community](#) webpage is live, with recommended podcasts and advice from our Community Assistants. We also celebrate postgraduate research through our [Celebration of Research Culture](#), with fantastic opportunities to inspire and connect you to other researchers.

To support you and build confidence in leadership situations, we have leadership development opportunities for different stages of your postgraduate journey, developing key leadership skills such as communication, problem-solving and project management, in the context of an interdisciplinary real world challenge – all building to your development as a **Thinker, Innovator, Leader** and **Communicator** who is **Future-Ready**. [All of our activities can be found on our website](#), and booked via [MyFuture](#). We hope that the Graduate School building will continue to offer you a place to work and study, either by booking a space in the Silent Study or dropping in to the informal work stations in teaching rooms. Our reception is here to help from 9am – 5pm Monday to Friday.

Stay safe and stay in touch,

*Kara Bailis*

*Graduate School Manager*

# POSTGRADUATE COMMUNITY & WELLBEING

Opportunities to connect with other postgraduate students, to support each other and to take time to look after your wellbeing. Join our Microsoft Teams groups to keep in touch!



## Shut Up and Write

*Every Monday, 1.00pm - 4.00pm*



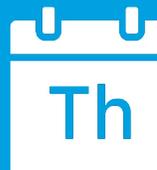
## Postgraduate Book Club

*Every Tuesday, 5.00pm - 7.00pm*



## Mindful Meditation

*Every Wednesday, 2.30pm - 3.30pm*



## Rejuvenation Yoga

*Thursday 3rd June, 10.00am - 11.15am;  
Thursday 17th June, 10.00am - 11.15am*

## Postgraduate Virtual Café

*15th June, 27th July or 10th August, 11.00am - 11.30am*

The Postgraduate Virtual Café is a chance to meet your fellow postgraduates and stay connected over the summer months. Each café will be hosted by a Graduate School staff member, including our Postgraduate Community Assistants, who can answer any queries you may have or just be there for a chat!

## Virtual Tours of the Graduate School

*22nd June, 2.30pm - 3.00pm; 6th July, 10.30am - 11.00am;  
3rd August, 10.30am - 11.00am or 17th August, 2.30pm - 3pm*

The Graduate School Virtual Tour will provide you with an opportunity to visit the Graduate School building virtually. Learn about the rich history of our building and the facilities we have on offer! You will be led by our very own Postgraduate Community Assistants, who can answer any queries you may have or just be there for a chat!

## Graduate Gabble Podcast

The Graduate Gabble Podcast is a series of informal discussions. Hosts Abbie and Eimear explore experiences and journeys from various perspectives of our postgraduate community. Join us as we lead insightful conversations with room for laughter along the way.

Stay tuned  
for new  
episodes!

# ACADEMIC ESSENTIALS

Get help to demystify, prepare for, and navigate your academic journey. Better understand what is required of you as a postgraduate student and develop the high-level skills you will need to succeed. Perfect your academic writing style and produce high-quality research.

## How to Peer Review

Tuesday 8th June, 2.00pm - 5.00pm or Thursday 19th August, 10.00am - 1.00pm

Being a peer reviewer is an essential step for those intending to pursue an academic career, and as an early career researcher, it is vital that you familiarise yourself with the process. Gain insights that you can apply to your writing when working towards publication.

## Preparing for the Viva

Thursdays 29th July or 26th August, 10.00am - 1.00pm

Are you a PhD student in years 2 or 3, who would like to learn more about the Viva and start to prepare to defend your Doctoral Thesis? Gain insights into what the Viva is, its purpose and process, view a range of common Viva questions and identify strategies for answering these questions while having the opportunity to practice your delivery.

## Preparing for Differentiation and Annual Progress Review

Tuesday 3rd August, 10.00am - 1.00pm;  
Tuesday 24th August, 10.00am - 1.00pm or  
Tuesday 31st August, 2.00pm - 3.00pm

Are you a PhD student in years 1 or 2, who would like to learn more about Differentiation and the Annual Progress Review? Learn how to prepare for these effectively and gain insights into regulatory requirements. We will help you to create preparation strategies, identify common questions and offer you the opportunity to practice your delivery for these assessments.

## Considering a PhD?

### 10 Tips for Creating an Excellent PhD Research Proposal

Thursday 10th June, 11.00am - 12.00pm or Tuesday 15th June, 2.00pm - 3.00pm

Are you considering undertaking a PhD but not sure where to start? Here's your chance to get expert advice on how to tackle your research proposal. In this presentation, we'll explore ten tips to ensure that your PhD proposal is clear, concise and convincing. Join us to take your first step.



# DISSERTATION SUPPORT SERIES



This series will run throughout June and August to support you in getting started with and finishing your dissertations. These workshops can be individually booked, and you may attend as many as you like. While the main focus of these workshops will be Master's dissertations, many of these topics may be relevant to postgraduate research students, who are also welcome to attend.

## Time Management

*Monday 14th June, 12.00pm - 1.30pm*

Understand how and when you work best and share tips on how to manage your time to increase your productivity. We'll cover planning and organising your work to meet deadlines, prioritising your activities, what works for you and what hinders you.

## Searching the Literature

*Tuesday 15th June, 12.00pm - 1.30pm*

Learn how to effectively search the literature to find materials most relevant to you, and how to manage and keep track of your sources.

## Critical Reading and Note-Taking

*Wednesday 16th June, 12.00pm - 1.30pm*

Get the tools you need to question and learn with an open mind. You will also learn how to consolidate and reflect on your learning through note-taking.

## Avoiding Plagiarism

*Thursday 17th June, 12.00pm - 1.30pm*

Understand how to appropriately incorporate sources when citing, paraphrasing, summarising, quoting and referencing.

## The Basics of Academic Writing

*Friday 18th June, 12.00pm - 1.30pm*

Learn or recap on the basics of academic English. You will be introduced to some key principles and conventions of academic English, including punctuation and sentence structure.

## Writing an Abstract and Introduction

*Monday 9th August, 12.00pm - 1.30pm*

Understand how and when you work best and share tips on how to manage your time to increase your productivity. We'll cover planning and organising your work to meet deadlines, prioritising your activities, what works for you and what hinders you.

## Writing a Critical Literature Review

*Tuesday 10th August, 12.00pm - 1.30pm*

Learn how to appropriately critique the literature and structure your literature review.

## Writing a Methods and Results Section

*Wednesday 11th August, 12.00pm - 1.30pm*

Learn how to structure and report a methods section and how to report findings from qualitative and quantitative analysis.

## Writing a Critical Discussion and Conclusion

*Thursday 12th August, 12.00pm - 1.30pm*

Learn how to discuss your findings in relation to the literature, highlight strengths and limitations of your argument and identify future areas for investigation.

## Editing and Proofreading Your Work

*Friday 13th August, 12.00pm - 1.30pm*

Learn how put the final touches to your writing. We'll cover some key tips to help you edit, re-draft, and proof-read your work.

# COMMUNICATION & IMPACT

What is research excellence if you don't know how to communicate it effectively? Take time this semester to learn how to talk about your research and its impact. Our 'Tell Your Research Story' series can help you develop the skills needed to communicate your research in a variety of settings.



## At Conferences

*Thursday 5th August, 2.00pm - 5.00pm*

A winning conference proposal begins with the ability to communicate your research and its relevance. Learn how to help others engage with your research, explore the main elements of a successful conference submission, and use your communication toolkit to deliver.

## In Articles for Publication

*Tuesday 10th August, 10.00am - 1.00pm*

Want to get published? Learn how to engage people in your research through effective communication; gain insights into the structural components of scientific papers and writing style; develop strategies to overcome difficulties in writing articles for publication.

## To The Media

*Thursday 12th August, 10.00am - 1.00pm*

Communicating research findings to audiences outside the academic community, media or general public, is a vital part of researcher's work. Gain insights into the world of the media and explore what type of content is deemed newsworthy. Get guidance on how to use social media for impact and for advancing your research agenda through a coherent communication strategy.

## Ethics in Research (Promoting Trust and Credibility)

*Tuesday 17th August, 2.00pm - 5.00pm*

Ethics play a vital role in your research. Ensure you understand the processes and procedures needed to avoid potential pitfalls. Explore ideas and regulations around consent, participant rights, data handling and how to secure ethical approval.

# Celebrate Research Culture with us this June!

Throughout the month of June, we will be hosting a Celebration of Research Culture - a multidisciplinary showcase and celebration of postgraduate research at Queen's. A programme of workshops and events will span a variety of themes aligned to the work and development needs of today's researchers. We will also welcome a number of acclaimed guest speakers who will talk about their research and its impact.

## **The 7th Annual Researcher Poster Competition**

*Friday 4th June*

This year students have been submitting self-nominations for our Researcher Poster Competition. Our judges will deliberate and there will be a prize of £100 for each faculty winner, as well as a £100 prize for 'Best Creativity!'

## **The Three Minute Thesis (3MT) Competition Final**

*Tuesday 1st June*

Developed by the University of Queensland, the 3MT® competition cultivates students' academic, presentation, and research communication skills as they explain their research in just three minutes!

[Visit our website for the full programme of events!](#)

**RESEARCH CULTURE**

CELEBRATION 2021

## **Workshops & Presentations**

We'll be hosting a variety of workshops, programmes and presentations throughout the month of June as part of our Celebration of Research Culture. Some of what's on offer includes...

### **Future Ready: Employer Engagement Event and PhD Career Transitions**

*Thursday 3rd June, 10.00am - 1.00pm*

### **Develop Your Leadership**

*Fridays 4th June (weekly until 25th June), 10.00am - 3.00pm*

### **How to Peer Review**

*Tuesday 8th June, 2pm - 5pm*

### **Tomorrow's Leaders, Today**

*Thursday 10th June, 10am - 1pm*

### **10 Tips for Creating an Excellent PhD Research Proposal**

*Thursday 10th June, 11am - 12pm or Tuesday 15th June, 2pm - 3pm*

### **Project Management and Your Research**

*Wednesday 23rd June, 10am - 1pm*

# INTRODUCING OUR GUEST SPEAKERS

RESEARCH CULTURE  
CELEBRATION 2021



**Dr Caroline Barelle**

Entrepreneur in Residence at Queen's University within the Medicine, Health and Life Sciences Faculty, and CEO and founder of Elasmogen Ltd, Caroline is responsible for mentoring and advising researchers on entrepreneurship, spinout opportunities and development of academic and commercial partnerships in the biotech and biopharma industry.



**Dr Bettina von Stamm**

An original and visionary thinker in the field of innovation, Bettina has focused on deepening understanding of innovation and the conditions in which it thrives since 1992. In 2004 she founded the Innovation Leadership Forum (ILF), a Think & Do Tank dedicated to helping organisations understand and improve their innovation performance.



**Professor Katy Hayward**

Professor of Political Sociology at Queen's and Senior Fellow in the UK in a Changing Europe think-tank, Katy is an internationally recognised expert on Brexit and Northern Ireland/Ireland, especially with respect to the Irish border. In 2019, Professor Hayward was appointed to the technical expert panel of the UK government's Alternative Arrangements Advisory Group on Brexit.



**Hill Street Hatch**

Ryan Crown and Ema O'Kane are co-creators of Belfast Cathedral Quarter's 'Hill Street Hatch', a unique hub which has allowed the hospitality industry to continue to trade throughout the pandemic, and given chefs and food entrepreneurs an opportunity to express their creativity. The hatch even sold over 1,000 cheese toasties in a period of four days!

# PERSONAL & PROFESSIONAL DEVELOPMENT



## MASTER YOUR LEADERSHIP

### Summer School

21st and 28th July, 4th and 11th August,  
10.00am - 3.00pm each day (including lunch break)

Master Your Leadership helps postgraduate taught students develop and enhance their personal skills and grow their networks in a rapidly changing world. Leadership is about promoting collaboration and motivating yourself and others. This Summer School will help you to develop the skills and behaviours needed to take on these new leadership challenges. This programme is formally recognised by the Graduate Plus award scheme.

PGT



## MASTER YOUR Environmental LEADERSHIP

NEW!

Throughout the month of June - 9 day programme  
\*Full dates and times on our website.

The Environmental crisis currently facing our planet needs some big ideas. To affect change, we must do things differently and motivate ourselves into action. We've teamed up with the Green at Queen's Environmental Team to bring together undergraduate and postgraduate students to develop and enhance their personal leadership skills as activists for climate change and sustainability. You will participate in a range of virtual and interactive workshops and work collaboratively in teams on a 'Sustainable Development Goal Challenge'.

## DEVELOP YOUR LEADERSHIP

4th, 11th, 18th and 25th June,  
10.00am - 3.00pm each day (with 1 hour lunch break)

PGR

The aim of the Develop Your Leadership programme is to support a 'whole person' approach to the PGR experience. Work in teams with fellow PGR students outside of your subject area and build multidisciplinary networks while taking part in a challenge based on your development needs as researchers. You'll work together to develop ideas and solutions and pitch back to a panel, progressing your problem-solving, communication and leadership skills.

## Building Your Emotional Resilience

Wednesday 16th June or Thursday 5th August, 10.00am - 1.00pm

This webinar will help you to unpack how certain feelings can affect how you develop resilience. We will give you a practical framework with personal strategies to enhance your emotional resilience. Become more effective in recognising, managing and expressing your emotions, and get support for dealing with pressure and stress.

## Coaching Skills for Leaders

Thursday 17th June, 10.00am - 3.00pm

Help others to grow, develop and achieve success. In this one day webinar, grow your basic understanding of coaching skills within a leadership context and learn about the fundamental aspects of coaching and reflective learning. Discover the skills of questioning, listening, reflecting and supporting others to achieve success.

## Unlock the Power of Your Personality

Monday 21st June, 10.00am - 4.00pm

The Myers Briggs Type Indicator (MBTI) is used to determine differing strengths and types of personalities. At this virtual workshop, you will find out how it works, the benefits of knowing your type and how it can help you communicate more effectively in your study and work.

# CAREERS & EMPLOYABILITY

PGT

Are you looking for support to navigate your options? Explore the range of dedicated careers support available to you and begin to build your networks.

## MASTER YOUR FUTURE SUCCESS

*9th, 16th, 23rd and 30th June,  
10.00am - 3.00pm each day (including lunch break)*

Get ready today for tomorrow's job market! During this four day employability programme, we'll cover what you need to consider when applying to jobs; from the CV, exploring a strategy for competency based questions, right through to being interviewed virtually. You'll develop your online presence through LinkedIn as its popularity as a recruitment tool for employers continues to grow, and have the opportunity to complete the Myers-Briggs Type Indicator (MBTI) questionnaire, which is used to determine differing strengths and types of personalities.

## **10 Tips for Acing Your Next Virtual Interview**

*Friday 18th June, 10.00am - 1.00pm or Tuesday 27th July, 2pm - 4pm*

Do you have an interview coming up via video conference call and want to know how to prepare? In the current climate, virtual interviews have become more prevalent. Find out what you need to consider when being interviewed virtually and how you can make a good impression through a screen.

## **Practice Your Interview Skills**

*Wednesday 7th July, 11.00am - 12.30pm  
Thursday 22nd July, 2.00pm - 3.30pm*

This is a unique opportunity to take part in a role play group exercise to practise your interview skills. In this virtual session, you will join a group of up to five students whereby each of you will be invited to play the role of interviewer, interviewee and observer. The session will be facilitated by a qualified career consultant.

## How to Complete a Competency Based Application Form

*Tuesday 15th June, 11.00am - 1.00pm*

Competency based questions can often throw you if you're not well prepared. This online presentation will provide you with examples of competency based questions and give you the opportunity to practise your technique with your peers.

## **How to Start Your LinkedIn Profile**

*Monday 28th June, 2.00pm - 4.00pm or Tuesday 20th July, 11.00am - 1.00pm*

Did you know that 90% of employers use LinkedIn to recruit new employees? LinkedIn is an invaluable online tool for you to network with professionals and alumni. This presentation is aimed at students who don't yet have a LinkedIn profile, and will give you the chance to start creating one.

## How to Write a Successful CV

*Tuesday 6th July, 2.00pm - 4.00pm*

Make sure your CV is employer-ready. This presentation will provide you with a guide on how to market yourself on paper whether you are just starting your CV or want to update it.

*Did you know? All postgraduate students can book 1-2-1 careers consultations via MyFuture. Postgraduate Taught students should book with Joan Connolly, and Postgraduate Research students with Dr Lilian Simones. To book your appointment via MyFuture, please click on 'Book an Appointment' and choose 'Careers Appointment' from the drop-down list.*

# Future Ready Programme for Postgraduate Researchers

**PGR**

Postgraduate Research Students who attend all twelve of these workshops (equivalent to six full days of training) integral to the Future Ready programme will be eligible for the Researcher Plus award. Please note that each of these workshops can be booked separately and can be completed on an individual basis if you do not want to apply for Researcher Plus.

## **Employer Engagement Event and PhD Career Transitions**

*Tuesday 3rd June, 10.00am - 1.00pm*

This three-part online event will enable PhD students to get a better insight of career options and recruitment processes for PhD-qualified individuals.

## **Tomorrow's Leaders, Today**

*Thursday 10th June, 11.00am - 12.00pm*

Develop and enhance your personal leadership skills and tailor your own personal development plan.

## **Your Non-Academic Cover Letter**

*Tuesday 15th June, 10.00am - 1.00pm*

Join us as we share hints and tips on how to write a cover letter that will set you apart when applying for non-academic jobs.

## **Your Academic Cover Letter**

*Thursday 17th June, 2.00pm - 5.00pm*

Join us as we share hints and tips on how to write a cover letter that will set you apart when applying for academic jobs.

## **Your Non-Academic CV**

*Tuesday 22nd June, 10.00am - 1.00pm*

Explore the various components of a non-academic CV, exploring how best to tailor it to make a good impression when applying for jobs.

## **Project Management and Your Research**

*Wednesday 23rd June, 10.00am - 1.00pm*

Develop your understanding and application of project management principles and tools to scoping, planning, implementing and evaluating your research and studies.

## **Your Academic CV**

*Thursday 24th June, 2.00pm - 5.00pm*

Explore the various components of an academic CV, exploring how best to tailor it to make a good impression when applying for academic positions.

## **Succeeding in Non-Academic Interviews**

*Tuesday 29th June, 2.00pm - 5.00pm*

Explore common questions you are likely be asked in non-academic interview settings and consider possible structured answers which will help you make a good impression.

## **Succeeding in Academic Interviews**

*Thursday 1st July, 10.00am - 1.00pm*

Explore common questions you are likely be asked in academic interview settings and consider possible structured answers which will help you make a good impression.

## **Writing Effective Funding Proposals**

*Tuesday 6th July, 10.00am - 1.00pm*

Explore how to approach the writing of a successful proposal and consider criteria used by funders and how to meet it.

## **How to Find a Job**

*Thursday 8th July, 2.00pm - 5.00pm*

Explore how to effectively use job search engines, get insights into the job market and learn how to market your academic skills in non-academic environments.

## **Commercialising Your Research**

*Thursday 19th August, 11.00am - 1.00pm*

Explore how to make money from your ideas and ensure they are protected. Learn about commercialisation, Intellectual Property, and how Queen's can support you in turning your research into a real-life commercial project.

# COLLABORATION & PARTNERSHIPS

We work with our students, for our students. Apply for funding and we'll work with you to make your ideas come to life.

Up to  
£400!

## Postgraduate-led Initiatives

Would you like to gain experience organising your own event or conference? Do you have an idea for a new initiative that could bring together postgraduate taught and research student bodies at Queen's? The Graduate School's Postgraduate-led Initiative Funding is allocated for initiatives **developed and delivered by postgraduate students** to help enrich the experience of the postgraduate community. Present your idea to us, and we could provide you with up to £400 to bring it to life. Develop skills such as leadership, effective communication and project management as you gain experience managing events, timelines and budgets.

*Check out QUB Voices,  
the postgraduate podcast  
which was developed with  
support from  
Postgraduate-Led  
Initiative Funding!*

[Find out how to apply for Postgraduate-Led Initiative Funding, and read our guidelines, via our website!](#)



## Make It Happen Fund

### Information Session

Wednesday 25th August, 11.00am - 12.00pm

Do you have a business idea? Would you like up to £1,000 to make it a reality? If you're enthusiastic and passionate about your idea, you could apply for the Proof of Concept 'Make It Happen' Fund.

Join our Postgraduate Enterprise Consultant, Suzanne Walsh, for a live Q&A Information Session to find out more about how to apply, and what we're looking for.

- This funding is available for all business ideas, regardless of the area or industry;
- You don't have to already have started up to apply for this fund;
- You must be a current student to apply;
- You should have a viable business idea;
- You should have a breakdown of what your costs may be and what you need the funding for.

This fund is supported by Santander Universities.





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