



QUEEN'S  
UNIVERSITY  
BELFAST

THE  
GRADUATE  
SCHOOL

# The Graduate School *Summer Programme* June - August 2019



## Here to help you stay connected between semesters

The Graduate School offers a range of training and developmental opportunities to support postgraduate students throughout the summer.

All courses and events can be booked via MyFuture: [qub.ac.uk/myfuture](http://qub.ac.uk/myfuture)

*Log on and go to:*

*Events > Workshops.*

*Type 'GS' into the search bar to return a list of training and events at the Graduate School.*

The building is open daily from 8.00am to 11.00pm, excluding days of closure on Friday 12th July and Monday 15th July.

# Stay one step ahead this summer...

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# ACADEMIC WRITING SKILLS

## PEER PROOFREADING

Every Wednesday, Training Room 2  
4.00 pm - 6.00 pm  
Register via MyFuture

The Peer Proofreading Forum is open to all postgraduate students. Together you will develop the skills needed for the effective revision and editing of your texts. These sessions will address editing for consistency (tense, voice, style); citation; spelling; grammar, and self-evaluation. Techniques for developing proofreading skills will be applied throughout. Please bring samples of your own work.  
*\*Pizza will be provided at every session.*

## SHUT UP & WRITE



Every Monday, Training Rooms  
1.00 pm - 4.00 pm  
No booking required

Shut Up & Write is a movement that started in San Francisco as a way for writers to structure their time and connect with others. It is a great way to carve out dedicated writing time and make progress on thesis chapters and assignments. These sessions will provide peer support, a quiet place to write, and a structured writing plan (not to mention free refreshments). Bring your laptop, notes, books, and anything else you need to help you write for 3 hours, and be prepared to be productive!

Find out more at [qub.ac.uk/graduate-school/development/online-learning-resources/](http://qub.ac.uk/graduate-school/development/online-learning-resources/)

# EMPLOYABILITY ENTERPRISE INNOVATION

## 1-2-1 PROFESSIONAL SUPPORT

Book via MyFuture

### **Career Consultations**

A thirty minute confidential career consultation.

Areas for discussion include: career choice, job hunting, LinkedIn profile, further study or CV guidance.

### **Academic Skills Consultations**

Guidance on general academic writing style and grammar. We aim to help you find your own voice within academic writing to ensure that you reach your potential. Each session will conclude with take-away action points to allow you to continue to develop your writing skills.

### **Enterprise Consultations**

Guidance around business or enterprise start-up and information on opportunities for finance, investment and further support.



**Innovation After Hours**  
**Thursday 6 June**

**Register via MyFuture**

Come after hours from 6.00 pm to 8.00 pm on the first Thursday of each month to make interesting connections over drinks and food

This event will be led by Dr Bettina von Stamm, a visionary thinker in the field of innovation.

*#ThursdayLates*

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# MASTERCLASSES AND WORKSHOPS

## **How to prepare for a presentation at interview** Monday 22 July, 11.00 am - 1.00 pm

This workshop will provide you with guidance on how to prepare and deliver a presentation for a job interview or assessment centre as part of the recruitment process.

## **How to write your CV** Monday 29 July, 11.00 am - 1.00 pm

Ensure your CV is market-ready for non-academic job applications. This workshop will provide you with guidance on how to profile yourself on paper, whether you are just starting your CV or want to revamp it.

## **How to answer competency based questions on application forms or at interview** Monday 29 July, 2.00 pm - 4.00 pm

This workshop will provide you with examples of competency based questions which are often used as part of the recruitment process. You will have the opportunity to learn a strategy to answer questions and practise your technique.

## **How to start your LinkedIn Profile** Monday 5 August 11.00 am - 1.00 pm

LinkedIn is an invaluable online networking tool. This session is for students who don't yet have a LinkedIn profile but would like to start creating one. Feel free to bring your laptop or tablet to make the session practical.

## **How to network at employability and career events** Monday 5 August 2.00 pm - 4.00 pm

This workshop is designed to help you build confidence in interacting with employers at recruitment fairs or as part of the recruitment process. Entering a room full of strangers can be a difficult experience but being prepared and having a strategy will help you focus and network more effectively.

# PERSONAL & PROFESSIONAL DEVELOPMENT



**CHARTERED MANAGEMENT  
INSTITUTE ACCREDITED LEVEL 7  
QUALIFICATION**

The Graduate School, in partnership with the Chartered Management Institute (CMI), offers you a unique opportunity to gain a professional Level 7 qualification in Strategic Management, Leadership and Entrepreneurial Practice.

Enhance your employability and become an affiliate member of CMI with access to a library of online resources. The qualification includes both taught and assessed elements over two modules. (See modules on right.) All training days take place in the Graduate School.

Register your interest for CMI in the next academic year now via [gs.cmi@qub.ac.uk](mailto:gs.cmi@qub.ac.uk). Course fee: £995.

## **Strategic Leadership**

Understand the relationship between strategic management and leadership that supports organisational values and direction.

## **Strategic Project Management**

Understand the key processes in successful project management from initiation to delivery.

## **Entrepreneurial Practice**

Begin your entrepreneurial journey through developing the creative skills and the know-how of bringing viable ventures to life. Grow your creative confidence and embrace mind-sets of experimentation and radical collaboration to solve real life community challenges.

# FUTURE READY

## SUMMER SCHOOL



Monday 17th - Friday 21st June  
A five-day development programme

PGR

Future Ready is a programme that offers expert career guidance and support for doctoral students in their second or third year of study.

- Day 1 Start preparing for the career you want
- Day 2 Learn how to write effective fellowship and research grant proposals
- Day 3 Learn how to write academic and non-academic CVs and cover letters
- Day 4 Develop effective interview skills
- Day 5 Attend an Employer Speed Networking event with employers from Citi, AquaQ Analytics, Allstate, Vanrath, AFBI, Start360.

To apply please submit the Future Ready application form by Monday 10th June at 4.00 pm. Forms can be accessed via MyFuture.



# MASTER YOUR LEADERSHIP

Summer School 1: 30th July - 2nd August  
Summer School 2: 6th - 9th August

PGT

Master Your Leadership helps you to develop your skills and grow your networks. Complete the Kouzes and Posner online 360° Student Leadership Challenge (LPI) which will help you to tailor a personal development plan built around the five practices of exemplary leadership. Across four days of training you will take on an employer challenge. This is a real-world task that is set by an employer and relates to their industry. The challenge is an experiential team based activity, where you will create solutions and present back to the employer, developing skills of creativity, innovation, problem-solving, communication and leadership.

Book now via our website to secure your place.  
Limited spaces available.

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# POSTGRAD COMMUNITY & WELLBEING

## Book Club

Tuesday 4 June  
Tuesday 18 June  
Training Room 3

Reading groups are great for intellectual stimulation and expanding personal knowledge, but most importantly they are a social experience. No need to book, just drop in! Refreshments will be provided.

## Coffee Catch Up

Coffee Catch Up takes place at 10.00am every Wednesday throughout the Summer in the Graduate School Social Space.

Join us for some sweet treats & great conversation. No registration necessary, just drop-in.

## #TeamGrad Digital Detox

Thursday 8th August  
The Graduate School

A day of digital detoxing for postgraduates! This summer, students can leave behind their technology for a day of activities focused on mindfulness, social interaction and gaming.

Morning: Instagram in Real Life  
Afternoon: Detox Social Event



# POSTGRADUATE-LED EVENTS

## Official launch of the Jordanian Society

Monday 10 June,  
The Social Space

The Jordanian Society at QUB (IZWITNA) is the first of its kind, with a focus on creating a friendly home-like environment for Jordanian students studying at Queen's.

The Society aims to assist in welcoming new students to Belfast and to help them adjust to living and studying abroad.

Through meetings and activities, the Society will share Jordanian culture with everyone, connecting the local and international Jordanian communities.

## Photographic Exhibition: *Missing voices*

Monday 13th - Thursday 16th June  
The Social Space

A Photovoice exhibition displaying photographs taken by nine Belfast school-girls who are living with Aspergers, ASD and Autism.

Curated by a postgraduate student, this exhibition tells of the girls' experiences of living with their conditions while studying in mainstream education. The images are compelling in how they portray the lives of these young girls.

*Photovoice is a research method that aims to raise awareness and make a social change.*

## Dissertations and Minding Your Mood

Wednesday 19th June  
The Graduate School

An event in partnership with Mind Your Mood that promotes student-led awareness around Mental Health.

This session aims to help postgraduates manage dissertation stress, improve emotional resilience, and take a mental rest from research and writing.

Visit our  
website for more  
postgraduate-  
led events!

# TALKS SEMINARS EVENTS

## Postgraduate-Led Initiative Funding

The Graduate School has funding available to assist current postgraduate students in organising academic events and cultural interventions, which work to bring together the wider communities within both postgraduate taught and research student bodies at Queen's. This funding is allocated for initiatives developed and delivered by postgraduate students to help enrich the experience of the wider postgraduate community. The programme supports skills development such as leadership, effective communication and project management by providing students with the opportunity to manage events and budgets through first-hand experience. The deadline for summer funding applications is Thursday 20th June.

[qub.ac.uk/graduate-school/community-connections/](http://qub.ac.uk/graduate-school/community-connections/)

## The Annual Conference of the Faculty of Arts, Humanities and Social Sciences

Friday 21st - Saturday 22nd June

The Annual Conference of the Faculty of Arts, Humanities and Social Sciences is an annual event, open to all PhD students studying at Queen's University Belfast.

The conference will provide opportunities for doctoral research students in the fields of Arts, Humanities and Social Sciences to inspire new thinking among their peers, practice formal presentation skills and to network with doctoral researchers from other universities.

[ahssconferenceatqub.weebly.com](http://ahssconferenceatqub.weebly.com) 10

# RESEARCH CULTURE

WEEK JUNE 2019



Many

Hands

Make

An

Impact

A multidisciplinary showcase and celebration of postgraduate research at Queen's University Belfast.  
[qub.ac.uk/graduate-school/research-culture](http://qub.ac.uk/graduate-school/research-culture)

## Monday 3rd June: Present

Workshop: How to tell Your Research Story  
Introduction to Research Culture Week by Dean of Graduate School, Margaret Topping  
Workshop with Professor Phil Scraton

## Tuesday 4th June: Promote

Workshop with Dr Alice Dubois  
Three Minute Thesis Competition  
Workshop: Master Your Interview Technique

## Wednesday 5th June: Post

5th Annual Research Poster Competition  
Workshop with Linzi Conway

## Thursday 6th June: Pioneer

Workshop with James Dillon  
Masterclass with Dr Bettina von Stamm  
Innovation After Hours  
Launch of the IMPACT Student-Led Journal

## Friday 7th June: Partner

Research Sandpit led by Professor Margaret Topping

# STAY CONNECTED THIS SUMMER...

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