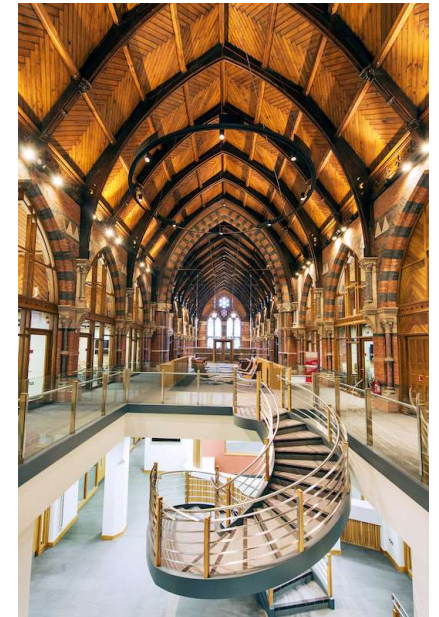QUEEN'S
UNIVERSITY
BELFAST

ESTᴰ 1845

International Postgraduate Admissions

Admissions and Access Service

March 2021

International Admissions

Dedicated International Admissions Team

Centralised decision-making for undergraduate and most postgraduate taught programmes

Provide guidance and advice for agents and in-country staff (e.g. International Office, South East Asia Office, India Office, Middle East, China Office)

Provide guidance and information to Schools on international qualifications and English Language requirements

Manage application procedure, issue letters of offer and documentation required for visa application
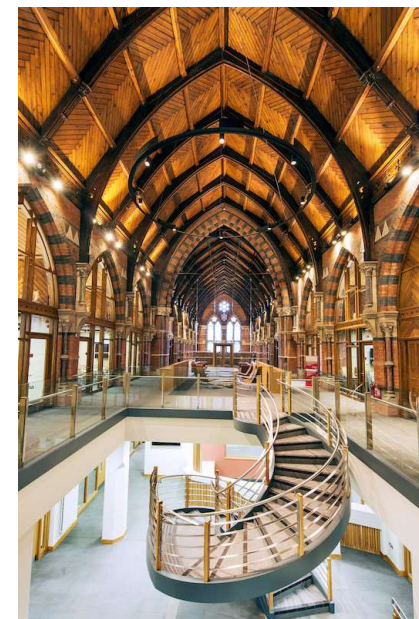
QUEEN'S
UNIVERSITY
BELFAST

POSTGRADUATE APPLICATIONS

How to Apply - Postgraduate Direct Applications Portal

Apply online using the Postgraduate Application Portal
https://dap.qub.ac.uk/portal/

How to Apply - Applicant
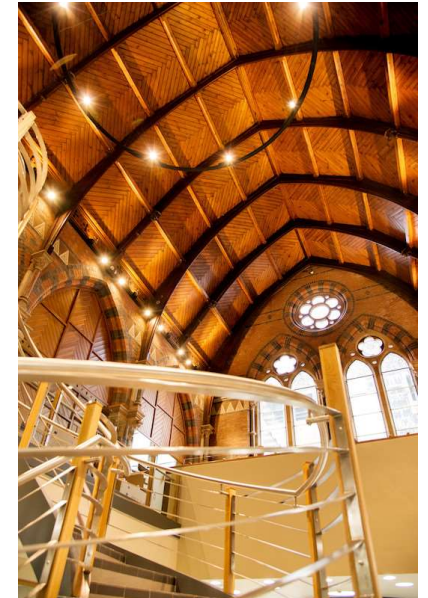# Postgraduate Direct Applications Portal

Register to create an account at www.go.qub.ac.uk/pgapply

Queen's students who have an active Qsis account should log in using their Student Number and Qsis password

Applicants can save their application data and return to complete it at a later date

Once core details are provided, it is possible to submit an application, or multiple applications if required

Decisions will be communicated to applicants via the Portal

QUEEN'S UNIVERSITY BELFAST

How to Apply - Postgraduate Direct Applications Portal
https://dap.qub.ac.uk/portal

How to Apply -
Postgraduate Direct Applications Portal

Apply online using the Postgraduate Application Portal
https://dap.qub.ac.uk/portal/

Applicants should upload scans of:

- Transcripts of current and previous academic qualifications

- Graduation certificate for completed qualifications

- English Language qualification (eg. IELTS)

- Passport/current UK visa permission (if any)

Official translations of documents into English should be provided, if applicable

Some courses require a supplementary form/personal statement to be uploaded

Referee details – two academic referees are normally required

Indicate how the applicant intends to fund their study

When to Apply -
Postgraduate Direct Applications Portal

Postgraduate Taught Courses

- The majority of Postgraduate Taught courses do not have a closing date, however some courses have limited capacity

- Applicants are advised to apply as early as possible

Postgraduate Research Programmes

- Each School and Institute has its own closing date

- Applicants should refer to the relevant School/Institute website for information on deadline dates for postgraduate funding applications, as these will also determine when the application should be submitted

QUEEN'S
UNIVERSITY
BELFAST
EST.1845

Postgraduate Entrance Requirements

Online Coursefinder & School/Institute websites provide detailed information about course requirements

https://www.qub.ac.uk/courses/

Applicants and agents should consult the 'Your Country' section of the website for guidance on international qualifications comparability:
http://www.qub.ac.uk/International/International-students/Your-Country/

Postgraduate Taught - Entrance Requirements

For entry to postgraduate taught programmes, the equivalent of a Second Class Honours Degree is normally required:

- Second Class Upper Division (2:1) for most courses (including Management, Business, Law, Arts/Humanities, Politics/Social Sciences and some Engineering)
- Second Class Lower Division (2:2) for some Engineering courses

- In addition, good grades are normally required in key modules at undergraduate level

- English Language qualification

- Some high demand courses require a deposit to secure a place on the course

QUEEN'S
UNIVERSITY
BELFAST
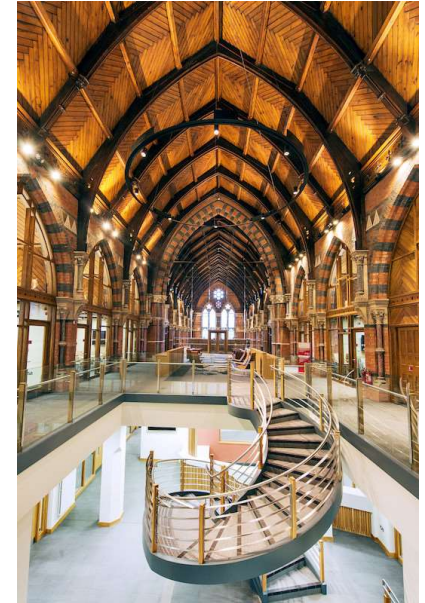
Postgraduate Research - Entrance Requirements

Normally an Upper Second Class Honours Degree (2:1) from a UK university (or equivalent) or other suitably quality assured Higher Education Provider recognised by the University

A 2:2 plus Masters may be accepted in lieu of 2:1 at the discretion of the School

➢ Relevant publications, professional research experience or other achievements by the applicant may also be considered as additional evidence of suitability for admission

➢ Research Proposal

➢ Research Clusters – Coursefinder

      Find a PhD -

      https://www.findaphd.com/phds/queen-s-university-belfast/?40MM00

QUEEN'S
UNIVERSITY
BELFAST
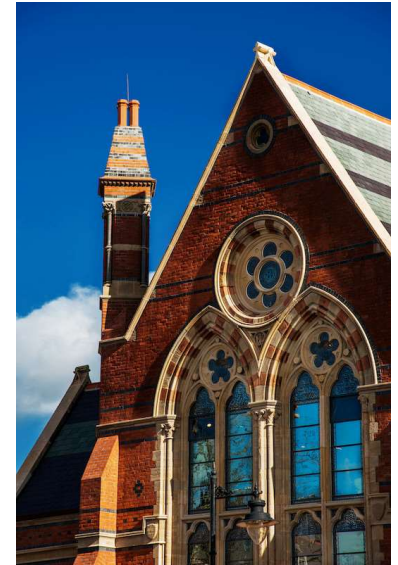
How to Apply – Find a Supervisor - https://pure.qub.ac.uk/en/

English Language Requirements

Qualification	Linguistically less demanding courses (eg. most Engineering)	Most Courses (eg. Management/ Business)	Linguistically more demanding courses
IELTS Academic IELTS Academic for UKVI Purposes	6.0 with minimum of 5.5 in all four elements of the test	6.5 with minimum of 5.5 in all four elements of the test	7.0 with minimum of 5.5 in all four elements of the test
TOEFL iBT (Internet based test)	80 overall with minimum marks as follows: Listening – 17 Reading – 18 Speaking – 20 Writing – 17	90 overall with minimum marks as follows: Listening – 17 Reading – 18 Speaking – 20 Writing – 17	95 overall with minimum marks as follows: Listening – 17 Reading – 18 Speaking – 20 Writing – 17

QUEEN'S UNIVERSITY BELFAST

English Language Requirements (alternative options)

Acceptable (alternative) English language tests

http://www.qub.ac.uk/International/International-students/Applying/English-language-requirements/

INTO Queen's University Belfast

Pre-sessional English Courses – 10, 6 and 4 week options (both online and in Belfast)

English for University Study (Academic English)

https://www.intostudy.com/en/universities/queens-university-belfast
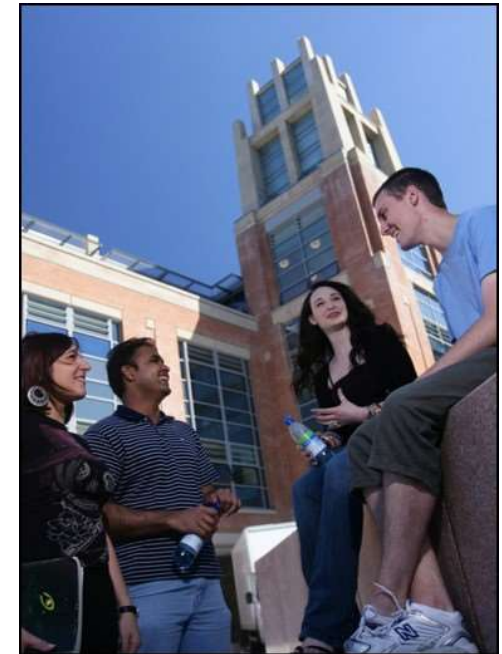
Agent Portal - Postgraduate Direct Applications
https://dap.qub.ac.uk/dapprd/agents/

Agent Portal – Logging In
https://dap.qub.ac.uk/dapprd/agents/

Agent Portal – Home Page
https://dap.qub.ac.uk/dapprd/agents/

Agent Portal – Associate Existing Applicant
https://dap.qub.ac.uk/dapprd/agents/

Agent Portal – view decisions

Agent Portal – view decisions and reply to offers

Benefits of the Agent Portal

- Agents can manage all of their postgraduate applicants to Queen's through one web-based interface

- Facility to register new applicants and submit applications on their behalf

- Agents can track applications and respond to offers on behalf of applicants

- It is possible to for an agent to associate themselves with an applicant who has already submitted an application to the University

- If agents use the Agent Portal, it will assist with commission payments

Getting a Decision

- A decision will be made on the application, either by the International Admissions team (for most PGT Masters) or the School

- Centralised PGT decisions are normally made within one to two weeks of receipt of all required information. At peak times eg. after a holiday period, this may take longer, or if an applicant is borderline

- Decisions on PGR applications will take longer, as the School may operate a gathered field and/or require an interview

- When the decision is made, an email is sent to the applicant to advise them to log on to the Postgraduate Direct Applications Portal, to view the decision in real time

- A formal letter providing more detailed information and guidance notes (for offer holders) follows by email

- Applicants (and agents) can accept or decline the offer through the Portal
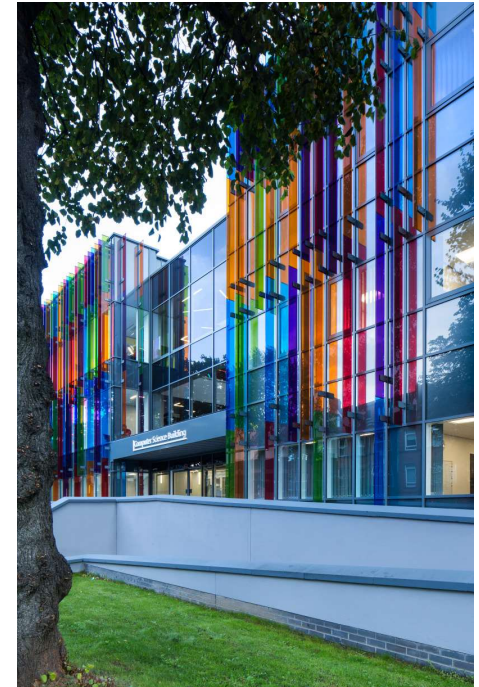
Confirming Offers

- If the offer is conditional upon completion of degree or an English language test, a scanned copy of the award certificate or final transcript must be uploaded through the Portal

- If a deposit is required to secure a place on the course this should be paid by the date in the offer letter

- International applicants for PGT one-year courses are required to pay a tuition fee deposit of £2,500 once their application status is Unconditional Accept

- £2500 deposit should be paid before a CAS is issued by Admissions for visa purposes

- Queen's International Student Support will provide advice on visa application process for all international students
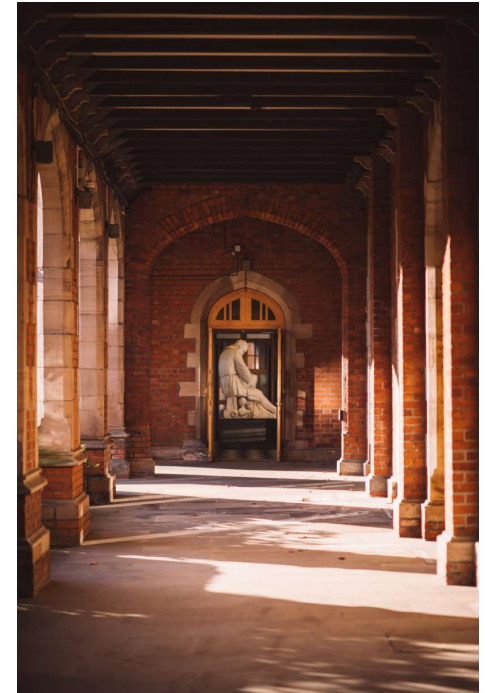
Academic Progression – UKVI Requirements

Students who have previously studied in the UK

Applicants who have previously been granted leave in the UK on a Tier 4 or Student route visa and are applying from within the UK to extend their stay, must show academic progression from their previous course

This means that the applicant's new course must normally be above the level of the previous course for which they were given Tier 4 or Student leave. For example, if an applicant's previous course was at Bachelor level, their next course should be at least Master's level

Applicants must normally have successfully completed the course for which they were last granted Tier 4 leave (meaning they have achieved the qualification for which they were studying)

Academic Progression – UKVI Requirements - continued

If an applicant's previous study is at the **same degree level,** 'Academic Progression' needs to be assessed and justified either on the basis that the two courses are related (connected, part of the same subject group, or involves deeper specialisation), or the two courses combined support the applicant's genuine career aspirations

Admissions will assess the information provided by applicants who indicate that they have previously studied a course at the same level

Applicants who have failed to complete their previous course due to exceptional circumstances may be considered at the discretion of the University for a CAS for Entry Clearance only, if satisfactory documentary evidence can be provided eg. medical records
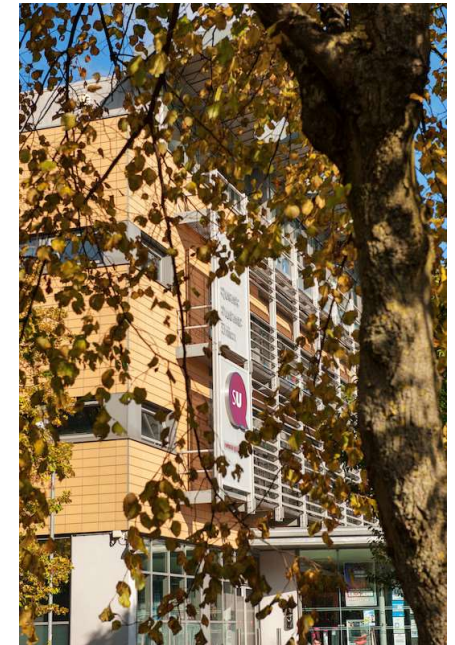
Confirmation of Acceptance for Studies - CAS

A Confirmation of Acceptance for Studies (CAS) is required by all non-UK/Irish nationals who wish to apply for a Student visa (previously Tier 4)

Applicants who require a CAS must provide a copy of their passport and details and evidence of previous UK immigration history, if applicable

Completed CAS Assessment Forms should be returned to cas.info@qub.ac.uk

Applicants must satisfy the UKVI requirements for academic progression

CAS are normally issued within 48 hours of receipt of all required documentation, if the applicant is Unconditional Accept

CAS statements are issued electronically by email

Joint CAS (for Pre-sessional English language course + degree) may be issued to eligible applicants

QUEEN'S UNIVERSITY BELFAST

Joint CAS (for Pre-sessional + Degree)

- If an applicant holds an IELTS Academic test for which the overall result is no more than half an IELTS band below the course requirement, they may qualify for a Joint CAS (to cover Pre-sessional English (in Belfast) + degree programme)

- INTO Queen's notifies Admissions of applicants who have applied for a Pre-sessional course and meet the agreed requirements for Joint CAS

- Depending on the scores achieved in the IELTS test upon entry to the Pre-sessional course, applicants may (or may not) be required to take an exit test

New Students Website:
https://www.qub.ac.uk/new-students/

International Admissions Team

Admissions and Access Service

Lanyon North

Queen's University Belfast

BT7 1NN

Tel: 028 9097 3004

Fax: 028 9097 5151

General enquiries:
intl.student@qub.ac.uk

CAS Queries:
cas.info@qub.ac.uk

Thank you