



Queen's University  
Belfast

# UNIVERSITY PATHWAYS

ACADEMIC AND ENGLISH LANGUAGE PREPARATION FOR INTERNATIONAL STUDENTS

2013–2014

**PROGRESSION  
ROUTES TO OVER  
100 DEGREES**

**AT QUEEN'S  
UNIVERSITY BELFAST**

**INTO<sup>®</sup> QUEEN'S UNIVERSITY BELFAST**

WE ARE QUEEN'S UNIVERSITY BELFAST  
*We are exceptional*

## WHY STUDY AT QUEEN'S UNIVERSITY BELFAST?



**A Russell Group university: one of the UK's leading research-intensive universities**

**Ranked 25th in the UK  
(Complete University Guide 2013)**

**Ranked in the UK top 20 in 17 subject areas  
(Times Good University Guide 2013)**

**Teaching and Research in the front rank of UK universities  
(Guardian University Guide 2012)**

**77% of students gain a graduate-level job immediately, ranking Queen's in the top 30 overall  
(Sunday Times University Guide 2012)**

**Five consecutive Times Higher Education Awards (2008-2011), including Entrepreneurial University of the Year 2009**

**Lowest cost of living in the UK (Mercer.com 2012)**

**Safest region in the UK (British Crime Survey 2011)**

# WELCOME



"Our international students are highly valued members of the Queen's University family, enriching our dynamic and diverse learning community and contributing to all aspects of university life.

In return, Queen's offers a life-changing opportunity to study at a world-class university with some of the best student facilities in the UK and Ireland. I look forward to many more students from around the world enjoying the exceptional 'Queen's Experience' in the future."

**PROFESSOR SIR PETER GREGSON**  
PRESIDENT AND VICE-CHANCELLOR  
QUEEN'S UNIVERSITY BELFAST



"We are delighted that you are considering the academic preparation and English language courses at INTO Queen's University Belfast to help you prepare for future study at Queen's. INTO students are highly regarded members of the Queen's community, and are able to benefit from exceptional university facilities to help make their student experience at Queen's truly life-changing.

If you choose to study at INTO Queen's University Belfast, you will benefit from quality-assured university courses delivered on a world-class Russell Group university campus, and the opportunity to progress to a wide range of undergraduate and postgraduate courses at Queen's. We look forward to welcoming you to our campus."

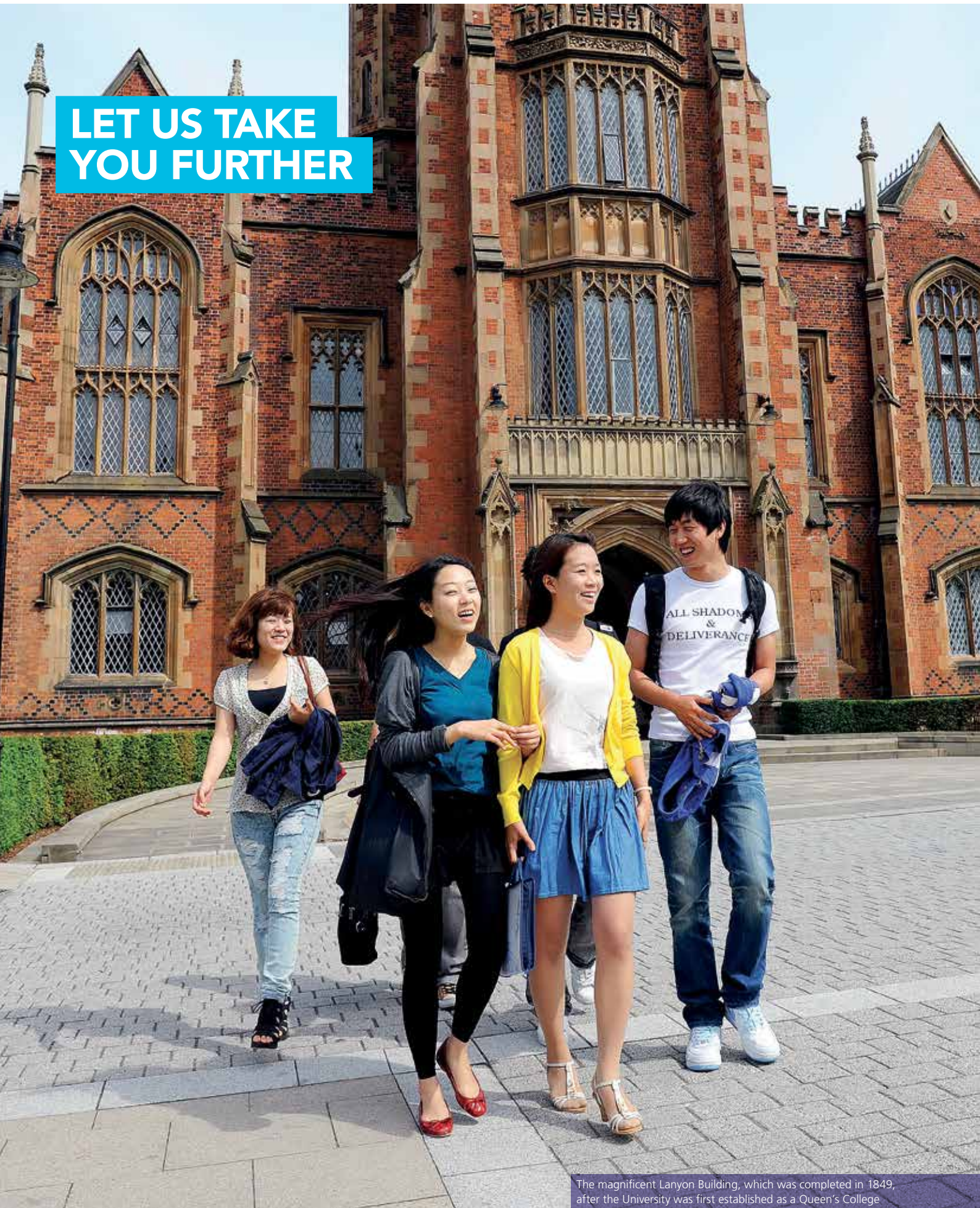
**ISABEL JENNINGS**  
DIRECTOR OF STUDENT PLUS  
QUEEN'S UNIVERSITY BELFAST

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LET US TAKE  
YOU FURTHER



The magnificent Lanyon Building, which was completed in 1849, after the University was first established as a Queen's College



### A world of opportunity lies ahead for every Queen's student

Queen's inspires its students to realise their full potential. We have balanced a blend of heritage and tradition with innovative and future-thinking values to deliver a first-class student experience. Established by Queen Victoria in 1845, Queen's is one of the UK's leading research-intensive universities, enhancing our position on the world stage.

Our teaching quality is recognised as being of the highest standard. Queen's students are taught by academics who are informed by the latest discoveries in their fields. The University has won five Queen's Anniversary Prizes for Further and Higher Education, for world-class achievement in green chemistry, environmental research, palaeoecology, law and for Northern Ireland's Comprehensive Cancer Services (CCS) programme.

### Entrepreneurial University of the Year

The University also delivers an education programme rooted in the needs of today's society. Our commitment to ensuring our students have the right skills for the world today was recognised when we were named UK 'Entrepreneurial University of the Year' at the Times Higher Education Awards in 2009.

To find out more about what makes Queen's University exceptional, view our video at: [www.intohigher.com/queens/university](http://www.intohigher.com/queens/university)

### A degree with a plus

Employability skills are heavily embedded in Queen's curriculum, and careers guidance and information are incorporated into school-level induction programmes.

Queen's Degree Plus Award offers students a competitive edge in the graduate job market. This innovative programme acknowledges skills acquired through participation in extra-curricular activities such as voluntary work, part-time jobs and sport, which are attractive to potential employers.

### A Russell Group university

As a member of the Russell Group, we are one of the UK's 24 leading universities, providing our students with a world-class education underpinned by world-class research. Queen's is a global player in research areas from cancer studies to sustainability, from wireless technology to poetry and from pharmaceuticals to sonic arts.

Queen's researchers work closely with more than 250 universities around the world. Among the University's dynamic partnerships are academic links with Georgetown University, Washington DC, and with leading institutions in Malaysia, India, China, Japan and Australia.

### Research and teaching excellence

Independent assessment of Queen's teaching and research standards demonstrates that it is consistently in the top rank of UK universities. The latest UK Research Assessment Exercise (RAE) revealed that all academic areas at Queen's have research assessed as 'world-leading', and the University's research strengths are reflected in the quality of our teaching.

### World-class facilities

Queen's has recently invested £259 million into its staff, students and infrastructure to provide some of the best campus facilities in the UK and Ireland. These include the award-winning McClay Library, one of the finest libraries in the world and home to 1.2 million volumes and 2,000 reader places. Other projects include the development of the Elms Student Village, an extensive refurbishment of the Students' Union and the state-of-the-art Physical Education Centre and outdoor sporting facilities.

**RUNNER-UP FOR UNIVERSITY OF THE YEAR, QUEEN'S ENJOYS A REPUTATION AS IRELAND'S OXBRIDGE**  
SUNDAY TIMES UNIVERSITY GUIDE 2013

"We work closely with INTO Queen's University Belfast to create an exceptional academic, social and cultural experience, which is excellent preparation for studying at Queen's. As part of the Russell Group of top research universities in the UK, we ensure that the pre-university courses at the INTO Centre are designed and taught to the best standards. They give students an outstanding opportunity to have the high-quality teaching and support that will help them succeed in their degree and enhance their prospects of developing a rewarding career."

**ALAN PREECE, DIRECTOR OF MARKETING AND STUDENT RECRUITMENT  
QUEEN'S UNIVERSITY BELFAST**



## PUTTING STUDENT EXPERIENCES FIRST



The International and Postgraduate Student Centre specialises in immigration advice



"Using active skin technology devised at Queen's could result in savings of up to \$3 million per aircraft each year and an average reduction in carbon dioxide emissions of more than 12 per cent."

**PROFESSOR GEORGE IRWIN**  
SCHOOL OF ELECTRONICS, ELECTRICAL  
ENGINEERING AND COMPUTER SCIENCE



### Wide choice of subjects

The University's broad-based curriculum offers something for everyone. In Arts, Humanities and Social Sciences, the breadth of provision is enormous, embracing the traditional disciplines as well as more recent introductions such as Drama and Film Studies. Across Engineering and Physical Sciences, students are benefiting from an extensive refurbishment of laboratories and other teaching provisions. In Medicine, Health and Life Sciences students have access to first-class facilities and a range of courses for future healthcare professionals and life scientists.

### Innovative learning

Queen's is at the forefront of using Information and Communications Technology (ICT) to support learning and teaching. It has blended the use of e-learning with strong traditional learning and teaching values to create a flexible and dynamic learning experience.

### Queen's ranked 25 in the UK

As well as ranking in the top 200 universities in the world (QS World University Rankings), Queen's has been confirmed as one of the top 25 universities in the UK, according to the Complete University Guide 2013. This recognition reaffirms Queen's position as one of the UK's leading research-intensive universities with a dynamic curriculum, attuned to the needs of students and employers. The Guide has also recognised Queen's recent investments by ranking the University seventh in the UK for facilities.

"The goal of our work on development through enterprise in Africa is to showcase the transformative, home-grown, truly innovative business models that form the bedrock of the region, which are spreading economic benefit to their communities."

**DR DIANE HOLT**  
QUEEN'S UNIVERSITY  
MANAGEMENT SCHOOL

### Outstanding Engineering Research Team of the Year

Queen's has gained a reputation for delivering pioneering research. One project, aimed at protecting the lives and livelihoods of some of the poorest people on the planet, was recognised in the award of 'Outstanding Engineering Research Team of the Year' at the Times Higher Education Awards 2010. A team from the University's School of Planning, Architecture and Civil Engineering received the award in recognition of their work in tackling the world's worst case of ongoing mass poisoning and creating the first low-cost, chemical-free arsenic removal plant in India.

### World's number one enterprise educator

Queen's University Management School's David Gibson, who was recently named the number one enterprise educator in the world, also won Most Innovative Teacher of the Year at the Times Higher Education Awards 2011. In 2003, he introduced a new curriculum-based Certificate in Entrepreneurship Studies at Queen's to embed entrepreneurship skills into the University's curriculum, and for students to develop 'enterprise for life' skills.



### Alumni and the future

As a member of the Queen's family, you will be joining a distinguished academic institution, along with successive generations of graduates who have made their mark on many spheres of life around the world.

These graduates include Nobel prizewinners, poet Seamus Heaney and Northern Ireland's former First Minister, David Trimble. Other distinguished Queen's alumni include President of Ireland Mary McAleese, former US President Bill Clinton, former South African President Nelson Mandela, Nobel laureate Archbishop Desmond Tutu and Professor Frank Pantridge, who developed the mobile coronary care unit.

### Queen's research

Queen's researchers are some of the world's top innovators and inventors, delivering world-leading research. The global impact of our research is a defining feature of the University. As a member of the UK's 24 leading research-intensive universities, Queen's inspires its researchers to be the pioneers of progress who change society for the better.

**QUEEN'S IS RANKED  
IN THE TOP 200  
UNIVERSITIES IN  
THE WORLD**  
QS WORLD UNIVERSITY RANKINGS

"Food traceability is one of our big research themes; if our research goes the way we want it, you won't actually see the successful impact because there should be no food scares."

**PROFESSOR CHRIS ELLIOTT**  
SCHOOL OF BIOLOGICAL SCIENCES



# WORLD-CLASS FACILITIES



The £50 million McClay Library has over 1.2 million volumes



Queen's is a leader in research, and was awarded the 'Outstanding Engineering Research Team of the Year' at the Times Higher Education Awards 2010



The School of Pharmacy is ranked first in the UK (Times Good University Guide 2013)



### Queen's Students' Union

The Students' Union at Queen's offers students an opportunity to socialise and make friends with peers from a diverse range of countries and cultures. The Students' Union building boasts an entertainment complex, including shops and cafés, and hosts a varied programme of concerts, comedy and live sport. There are more than 170 student clubs and societies catering for almost every type of interest and cultural background. The Students' Union also offers a range of student support services and provides advice on developing business ideas through its Enterprise SU facility.

For more information, visit:  
[www.qbsu.org](http://www.qbsu.org)

### Queen's Sport

Queen's Sport provides one of the most advanced sport and fitness facilities in the UK and Ireland, offering state-of-the-art equipment, a new multimillion pound outdoor facility, professional expertise and educational programmes designed to meet diverse student sporting needs. The University has a proud reputation for hosting major intervarsity and international events and Queen's Sport was chosen as one of the official training camps for Olympic athletes competing in the London 2012 Olympic Games.

For more information, visit:  
[www.queenssport.com](http://www.queenssport.com)

### Campus and location

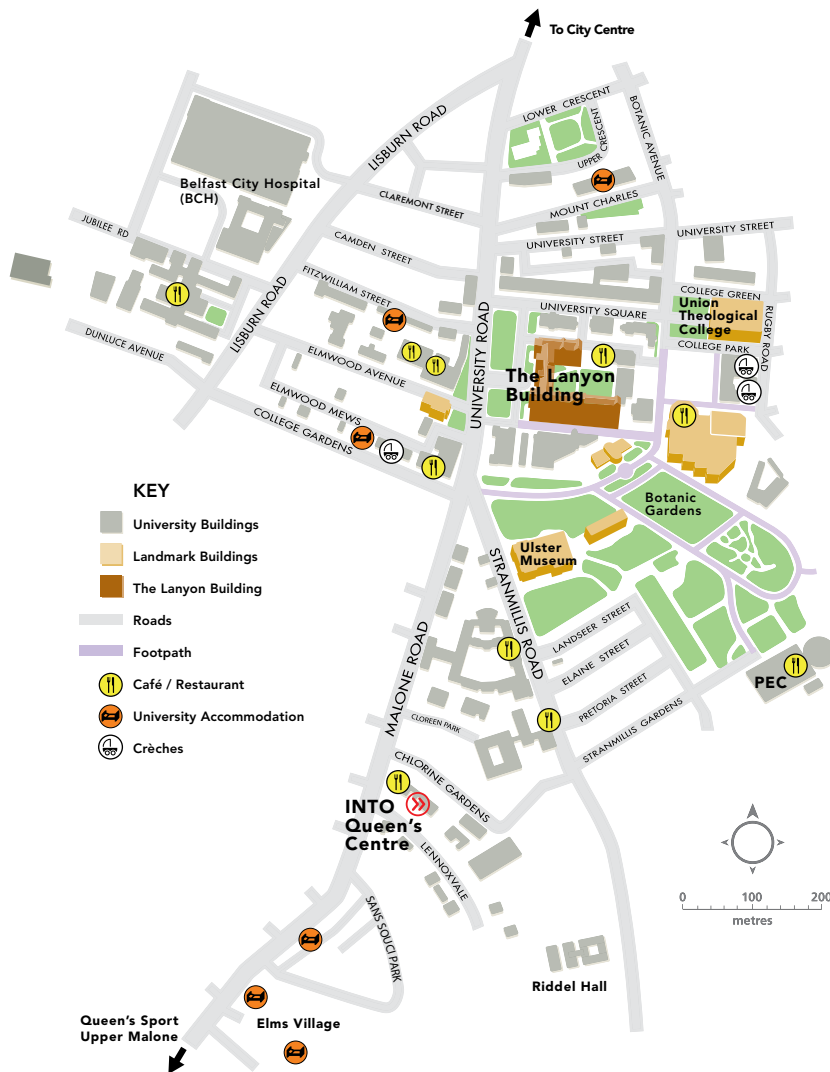
Queen's University's historic campus is set in Belfast – the capital city of Northern Ireland. This region is part of the UK and located in the northern part of the island of Ireland. It is less than one hour from London by plane and is easily accessible from other parts of the UK and Europe. Belfast has a modern transport infrastructure with two airports and daily flights to British and major European destinations.

### Competitive with the best in the world

Queen's is committed to the development of a research and education portfolio that is competitive with the best in the world. The results of the latest UK Research Assessment Exercise demonstrated the University's world-leading role across all disciplines and in areas central to our future, including engineering, medicine and the humanities. The results also showed that Queen's has 11 subject areas ranked within the top 10 in the UK.

### Culture and arts at Queen's

The University is home to the Ulster Bank Belfast Festival at Queen's, which showcases the best of the local and international arts scenes. The University also houses Northern Ireland's sole art house cinema in the Queen's Film Theatre and the award-winning Naughton Gallery. Queen's runs a host of cultural and artistic events, including an annual international festival of contemporary music. The Seamus Heaney Centre for Poetry reinforces the University's reputation as a world literary force, while the Brian Friel Centre for Theatre Research at Queen's provides a world-class studio theatre for performing arts students.



**QUEEN'S IS RANKED WITHIN THE TOP 10 IN THE UK IN 11 SUBJECT AREAS**  
LATEST RESEARCH ASSESSMENT EXERCISE

# A GLOBAL INSTITUTION



There is an array of cafés, restaurants and social spaces on campus to meet with friends



"We are happy to provide all immigration advice to students at INTO and Queen's University Belfast at International Student Support. We aim to help all students get the correct visa at the correct time to make sure they can concentrate on their studies! We will provide visa application advice via email and will help you through the application process. We also provide a range of other welfare support to international students in the International Postgraduate and Student Centre at Queen's – this is a bespoke Centre designed with the needs of international students in mind, and you are welcome to visit us!"

**REBECCA RUTHERFORD, HEAD OF INTERNATIONAL STUDENT SUPPORT  
QUEEN'S UNIVERSITY BELFAST**



### International students

Queen's is a strong player in the global community and has forged many international partnerships. The student population of Queen's is over 17,000, approximately 1,200 of which are international students from over 80 countries.

Queen's graduates are making their mark all over the world in fields as diverse as surgery, civil engineering and music. As a result of this, there are active graduate associations in Australia, Belgium, Canada, Hong Kong, Malaysia and the USA.



"I'm really enjoying my time studying here, I'm very happy with the social aspects of my life since I moved here as well as the academic preparation I'm receiving. After I complete my International Foundation in Engineering I will proceed to study Architecture at Queen's."

**ABDUL SHAKUR TAHIR MAMMAN,**  
**NIGERIA**  
**INTERNATIONAL FOUNDATION**  
**ENGINEERING AND SCIENCE**

### International and Postgraduate Student Centre (I&PSC)

The International and Postgraduate Student Centre is home to International Student Support, which specialises in immigration advice for international applicants and students. If you are an international applicant, please contact the team with any queries about your visa application prior to coming to the UK, or if you wish to extend your current visa in order to study at Queen's. Staff in this office are the only staff at the University who are permitted to give you immigration advice and will liaise closely with INTO Queen's Admissions to ensure you have the proper documents to be able to study at Queen's.

For more information, please contact:  
 Tel: +44 28 9097 3899  
 Email: [iss@qub.ac.uk](mailto:iss@qub.ac.uk)  
[www.qub.ac.uk/isso](http://www.qub.ac.uk/isso)

### Other support

As well as the normal system of study advisers and tutors, the University offers additional support services. These include extensive chaplaincy services; a University Health Centre; dedicated student counsellors; the Careers, Employability and Skills service; and a Disability Services unit.

### Scholarships

A number of Queen's University Belfast International Foundation Scholarships are available for highly qualified international students.

For further information, please visit:  
[www.intohigher.com/queens](http://www.intohigher.com/queens)

### Useful links

Links to British Council offices across the world: [www.britishcouncil.org](http://www.britishcouncil.org)

The British Council's website for international students interested in studying in the UK (includes information on Queen's University Belfast in various languages):  
[www.educationuk.org](http://www.educationuk.org)

UKCISA – The UK Council for International Student Affairs provides advice and information to international students studying in the UK: [www.ukcisa.org.uk](http://www.ukcisa.org.uk)

Advice on applying for a UK visa:  
[www.ukvisas.gov.uk/en](http://www.ukvisas.gov.uk/en)

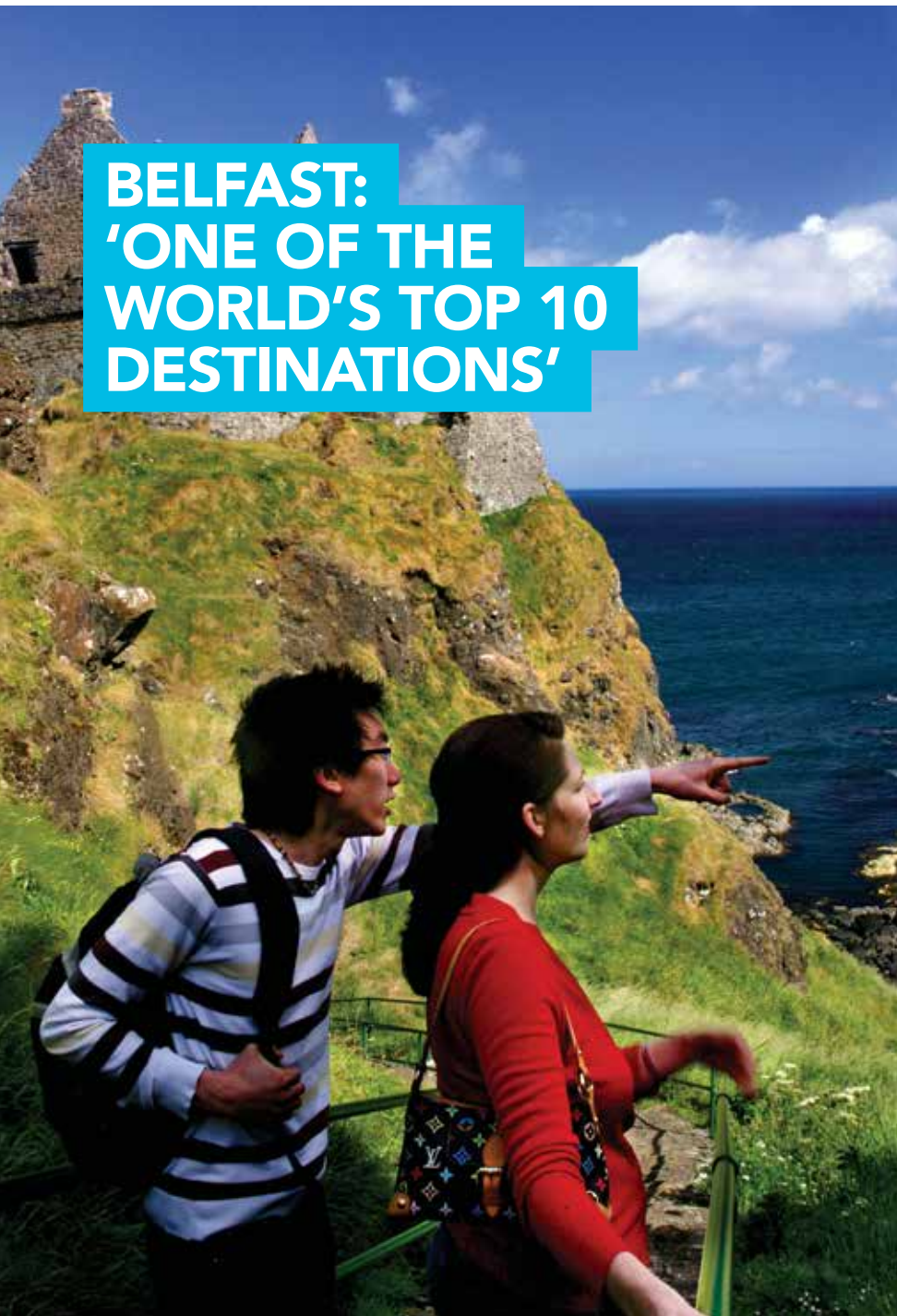
## A NEW £1.3 MILLION INTERNATIONAL AND POSTGRADUATE STUDENTS CENTRE OPENED IN 2010



The 19th century Belfast Botanical Gardens and Palm House are located beside the University campus



# BELFAST: 'ONE OF THE WORLD'S TOP 10 DESTINATIONS'



## A 'must-see' city

Belfast is the capital city of the UK region of Northern Ireland and is one of Europe's most vibrant, friendly and fashionable regional capitals. Described by Lonely Planet as a 'must-see visitor destination', it has also recently been voted one of the world's top 10 destinations by National Geographic Traveller magazine. Also referred to as a 'treasure with an incredible atmosphere', Belfast offers a variety of cultural, sporting, educational and social opportunities. Whether you're a culture-lover, an explorer, a sports person or a history buff, this part of the UK has something to offer everyone.

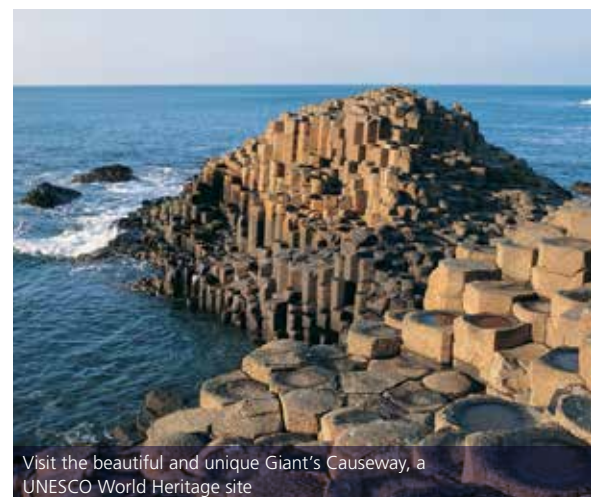
Queen's University Belfast is proud to be a driving force in Northern Ireland's recent cultural, artistic and economic renaissance, celebrating the innovation and creativity of its people and enhancing its reputation as an international centre of learning.

## Rain or shine

Northern Ireland is lucky with its climate. Winters are milder than areas further east and south of Europe, and visitors often comment on the quality of the region's fresh air and clean environment. It has been said that the region can experience four seasons in one day, so bring your sunglasses – but don't forget your raincoat!



Victoria Square is a central shopping attraction and home to over 50 top stores



Visit the beautiful and unique Giant's Causeway, a UNESCO World Heritage site



### Cost of living and money matters

The official currency of Northern Ireland is the pound sterling (£). In the 2012 Worldwide Cost of Living survey carried out by Mercer, Belfast was recognised as having the lowest cost of living in the UK. You should allow roughly £5,500–£7,000 to cover your expenses for a full year. Please note that the amounts suggested do not take account of funds to support any dependants.

For immigration purposes, non-EU students will be required to show evidence of funds to cover living expenses. For more information, visit [www.ukba.homeoffice.gov.uk/studyingintheuk](http://www.ukba.homeoffice.gov.uk/studyingintheuk)

### Getting here and going places

Travelling to and from Northern Ireland is easy and cheap. Other major UK cities are within an hour's flying time from Belfast's two airports, and you can also fly direct to many destinations in mainland Europe and North America. Dublin is only two hours from Belfast by train, and there are regular ferries to Scotland and England.

### Student life in Belfast

Queen's is at the heart of the city's culture, arts and social scenes. Whatever the time of year, Belfast is the ultimate student city offering a huge selection of places to shop, socialise, eat and relax – all within walking distance of the city-based University campus. No matter how large or small your budget is, or what your interests are, you are sure to find something to see and do.



Belfast plays host to regular popular events including the recent MTV 'Titanic Sounds' concert (image courtesy of Belfast City Council)

### Entertainment

Belfast boasts a wide range of entertainment venues including an arena, concert hall and opera house, as well as more intimate theatres and clubs. Together they play host to international music artists, such as U2, Lady Gaga and Ennio Morricone, and world-class music events such as the MTV Europe Music Awards, as well as stand-up comedy and theatrical performances.

The University's own Students' Union regularly plays host to bands and other entertainment.

Film fans will also be impressed by the range of multiplex cinemas throughout the city, as well as the University's own full-time cinema, the Queen's Film Theatre (QFT), which presents the best in classic and new world cinema.

### Shop 'til you drop

Belfast offers shoppers a mix of big-name stores, designer boutiques, innovative arts and crafts shops, and rejuvenated markets. City-centre shopping centres, such as Victoria Square and Castle Court, offer a wide selection of High Street shops for all tastes. There are also a variety of vintage, charity and low-cost outlets throughout this style-conscious city.

### Food and drink

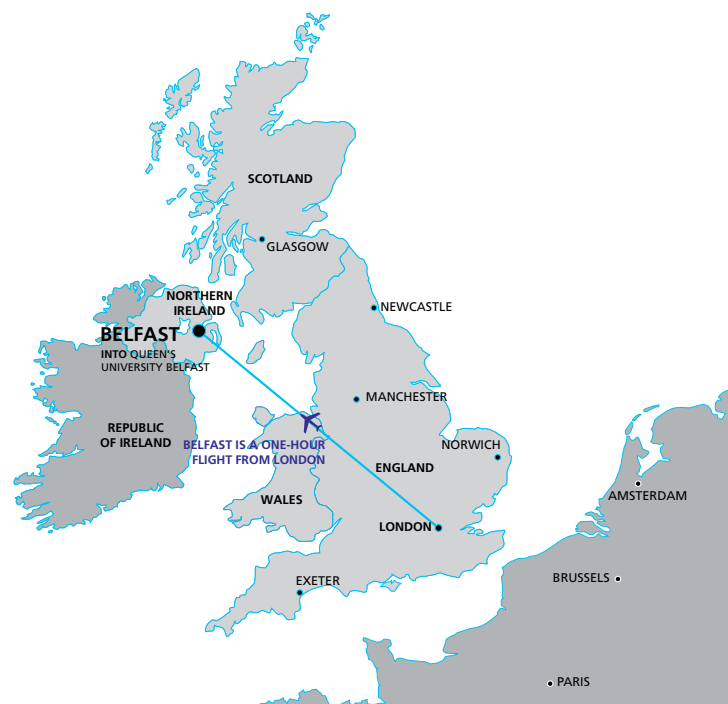
From the finest European and world cuisine, to Michelin-starred local restaurants and budget cafés, Belfast offers something to suit every culinary taste and budget. Historic pubs, stylish bars and cool clubs help to ensure Belfast lives up to its reputation as a 'treasure' with an 'incredible atmosphere' (National Geographic Traveller 2011).

### A safe place

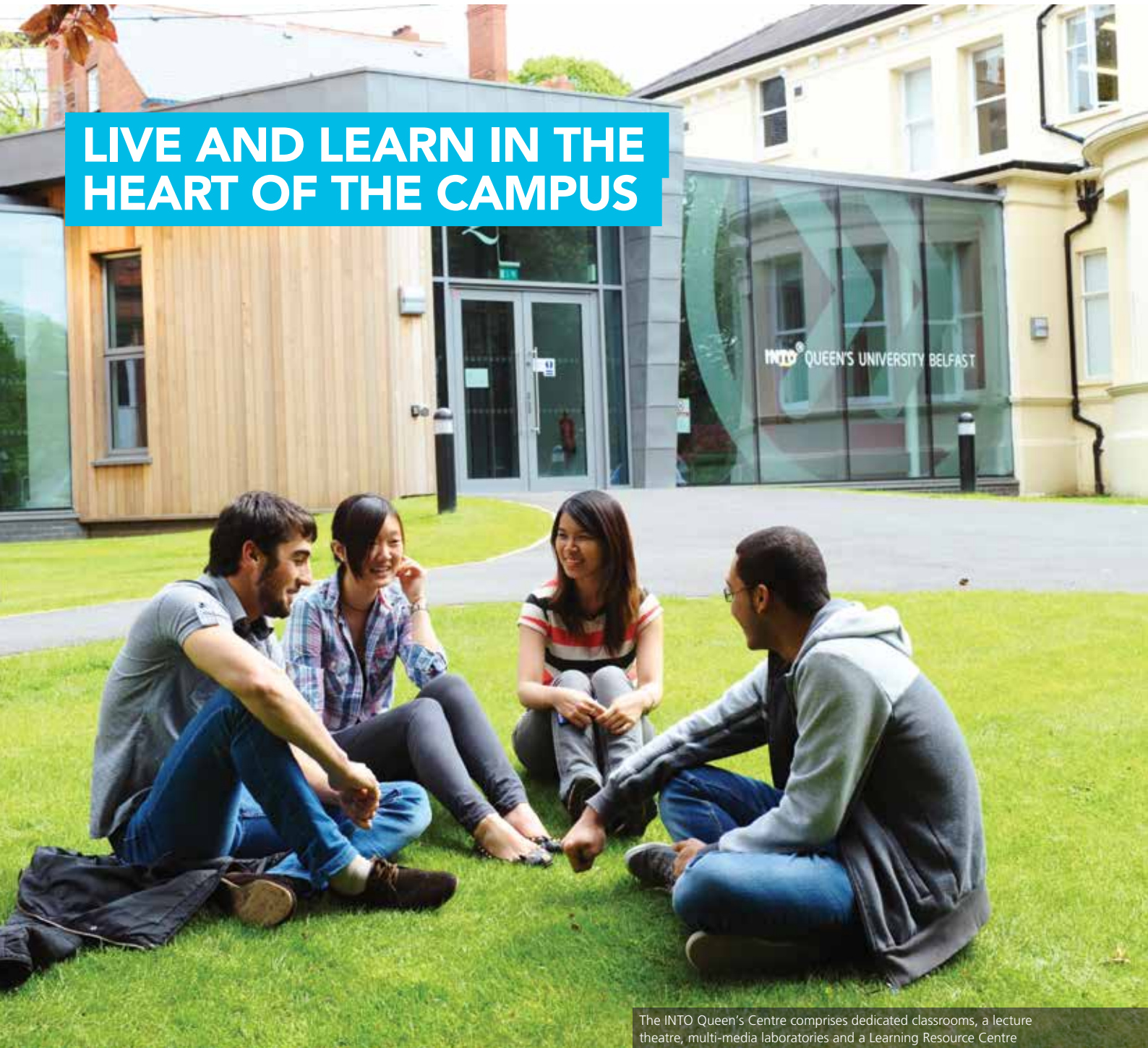
Northern Ireland was recently named the safest region in the UK (British Crime Survey 2011). Queen's University is located in a quiet residential suburb about 15 minutes' walk from Belfast city-centre. Street crime and burglary rates in Belfast are much lower than in comparable European or American cities (Northern Ireland Annual Abstract of Statistics 2009).

For more information, visit Belfast's official tourism websites at: [www.gotobelfast.com](http://www.gotobelfast.com) and [www.discovernorthernireland.com](http://www.discovernorthernireland.com)

## NORTHERN IRELAND'S FANTASTIC SCENERY INCLUDES THE WORLD-FAMOUS GIANT'S CAUSEWAY, A WORLD HERITAGE SITE



# LIVE AND LEARN IN THE HEART OF THE CAMPUS



The INTO Queen's Centre comprises dedicated classrooms, a lecture theatre, multi-media laboratories and a Learning Resource Centre



"I would like to welcome you to INTO Queen's University Belfast, where we are committed to providing you with first-rate preparation for undergraduate or postgraduate study at Queen's, one of the UK's leading research universities. At the purpose-built INTO Centre you will find state-of-the-art facilities, an intellectually-stimulating learning environment, highly-qualified teachers, and staff dedicated to personalised student support. As a member of the Queen's family, you will have access to the rich range of academic, cultural, social and sporting opportunities that the Centre, the University and the city of Belfast have to offer. I look forward to meeting you and hope you value your time here at INTO Queen's University Belfast."

**BRIDGET WHITE, INTERIM CENTRE DIRECTOR  
INTO QUEEN'S UNIVERSITY BELFAST**



### Unrivalled facilities for international students

The INTO Queen's University Belfast Centre provides an innovative learning environment for international students in the heart of the University campus. We combine exceptional learning facilities with highly-qualified teachers and dedicated support staff. Everything in the Centre has been developed with you – the student – in mind; and being within walking distance of the University campus and student accommodation means you have access to the best learning and recreation facilities to prepare you for life at university and beyond.

### The INTO Centre

Located within two Georgian houses, the Centre has been renovated to the highest standard and offers a world-class learning experience. Students benefit from university-style teaching including lectures, seminars and tutorials, as well as a supported virtual learning environment.

The modern facilities in the Centre include:

- a lecture theatre
- multimedia and language laboratories
- tutorial and teaching classrooms
- interactive whiteboards
- a Learning Resource Centre
- wireless Internet throughout
- supported virtual learning environment
- a main reception area
- administrative offices
- student support services
- café and sociable communal areas.

### Learning Resource Centre

The Learning Resource Centre offers a range of support materials for students including books, DVDs, journals, CDs and newspapers, as well as printing and scanning facilities. The experienced and friendly Learning Resource Centre staff provide advice and training to help make the most of the resources available.

### E-learning facilities

All students have access to the University's virtual learning environment to download lecture notes and other useful course content, as well as taking part in online discussions with teachers and classmates.

### Live on campus

Students studying at the Centre have the option of living in the Elms Village student accommodation, a modern purpose-built student village with facilities for approximately 1,650 students.

For more information, please see page 62.

### On campus

As an INTO student, you will have full access to the facilities at Queen's University Belfast, including the extensive McClay Library, sports facilities, the vibrant Students' Union, as well as more than 170 clubs and societies.



"The environment at INTO Queen's is really friendly. I have had the opportunity to meet people from all over the world. The teachers are highly-qualified, their style of teaching is very good and all of the classrooms are fitted with the latest technologies for teaching. I have enjoyed my time here a lot."

**ANAS MUDASSAR, PAKISTAN  
INTERNATIONAL FOUNDATION  
IN ENGINEERING AND SCIENCE**



Classes are a mixture of lectures, group work and individual study



One-on-one tutorials enhance your understanding

## CELEBRATING OUR STUDENTS' SUCCESS



Smaller class sizes mean that you have the individual attention you need to succeed



"The INTO Foundation course curriculum has provided me with a very solid foundation for my degree at Queen's University and really helped my transition to university. The most important thing is that INTO supports international students with advanced English classes to improve written and oral communication skills.

Living in Belfast is very safe and you can create opportunities for yourself by joining in local campus activities. INTO Queen's offers free gym membership, access to a great library and lots of other useful facilities."

**UYEN HO, VIETNAM**  
**INTERNATIONAL FOUNDATION IN BUSINESS, HUMANITIES AND SOCIAL SCIENCES | GRADE: 82% | NOW STUDYING FINANCE AT QUEEN'S UNIVERSITY MANAGEMENT SCHOOL**



In 2010–2011 many of our students achieved excellent results and were rewarded with a place on an undergraduate or postgraduate degree at Queen’s University Belfast. The tables below highlight the results of some of our top performing students in 2011.

#### Top International Foundation students at Queen’s University Belfast

STUDENT NAME	COUNTRY	ACADEMIC GRADE	DESTINATION DEGREE
CHIN Yin Kitt	Malaysia	89%	Actuarial Science and Risk Management
Hoi Yan TAM	Hong Kong	88%	Pharmacy
WONG Teck Kiong	Malaysia	87%	Pharmacy
PHUNG Quang Hung	Vietnam	86%	Civil Engineering
Nilsen TENZIL	Indonesia	85%	Pharmacy
Hendry SALIM	Indonesia	80%	Electrical and Electronic Engineering
TING Shin Yi	Malaysia	79%	Actuarial Science and Risk Management
CHEN Jiasheng	China	76%	Civil Engineering
LI Xiaofan	China	76%	Finance
Chike Franklin ANEKWE	Nigeria	75%	Business Management
TAY Yi Lin	Malaysia	73%	Film Studies
Mohamad Azfar Bin ZAINURIN	Malaysia	69%	Civil Engineering
NGUYEN Phuong Ngan	Vietnam	67%	Law
Mohit SINGH	India	62%	Mechanical Engineering
Faris Fawzi Ibrahim MASAD	Jordan	59%	Chemical Engineering

#### Top Graduate Diploma students at Queen’s University Belfast

STUDENT NAME	COUNTRY	ACADEMIC GRADE	DESTINATION DEGREE
GUO Ting Ting	China	69%	Risk Management and Financial Regulation
LE Phuong Thao	Vietnam	66%	Finance
Ratna Julia SAHLAN	Indonesia	65%	International Business
ZHOU Ye Yuan	China	63%	Risk Management and Financial Regulation
WANG Yutao	China	62%	International Business
JIA Hai Ruo	China	61%	Management
Oluchi ANEKWE	Nigeria	57%	Management

**86% OF INTERNATIONAL FOUNDATION STUDENTS WHO PROGRESSED TO QUEEN’S UNIVERSITY BELFAST IN 2011 ARE ON TRACK TO BE AWARDED A FIRST-CLASS OR SECOND-CLASS HONOURS DEGREE**



“I chose to study Pharmacy at Queen’s because of its excellent reputation and high ranking in the UK. I was also drawn to Queen’s University in Belfast initially by its impressive campus and Lanyon building, which has a great heritage and is a beautiful landmark; also by the fact that the cost of living in Northern Ireland is much cheaper than other parts of the UK. I am having a lot of fun studying at Queen’s - the lecturers and tutors are friendly and approachable, and the mix of international and local students provides an excellent opportunity to improve my language skills.”

**TECK KIONG WONG, MALAYSIA**  
**INTERNATIONAL FOUNDATION ENGINEERING AND SCIENCE | GRADE: 87% | NOW STUDYING PHARMACY AT QUEEN’S UNIVERSITY BELFAST**

# CHOOSING YOUR COURSE

INTO Queen’s University Belfast offers a wide range of academic programmes and English language courses designed specifically for international students. The courses help to prepare you for entry to Queen’s University and adapt to living and studying in a UK university environment.

INTO course	Start dates	English language requirements*	Length	Progression options
International Foundation	Sep, Jan, Apr and Jul	From IELTS 4.0 to IELTS 5.0 depending on course length	3, 4 or 5 terms	Year 1 undergraduate degree
International Diploma	Sep, Jan, Apr and Jul	From IELTS 4.5 to IELTS 5.5 depending on course length	3, 4 or 5 terms	Year 2 undergraduate degree†
Graduate Diploma	Sep and Jan	IELTS 5.5 (with a min of 5.0 in all subskills)	3 terms	Master’s degree
Study Abroad with English	Sep, Jan, Apr and Jul	From IELTS 4.5 to IELTS 6.5 depending on start date	6–18 months	University undergraduate modules
English for University Study	Sep, Jan, Apr and Jul	From IELTS 3.0 (with a min of 3.0 in writing)	Minimum of one term	Any INTO academic programme or University degree
Pre-sessional English	Jul and Aug	From IELTS 5.0 to IELTS 6.5 depending on course length and degree course	4, 6 or 10 weeks	University degree

\* The above information is only a guide. Depending on the course, in addition to meeting the overall IELTS requirement you may need to achieve specific scores in specified subskills. Please see the relevant course page for full details.

† The International Diploma in Engineering is designed by NCUK and successful completion also offers guaranteed progression to an appropriate NCUK owner university. Visit [www.ncuk.ac.uk](http://www.ncuk.ac.uk) for more information.



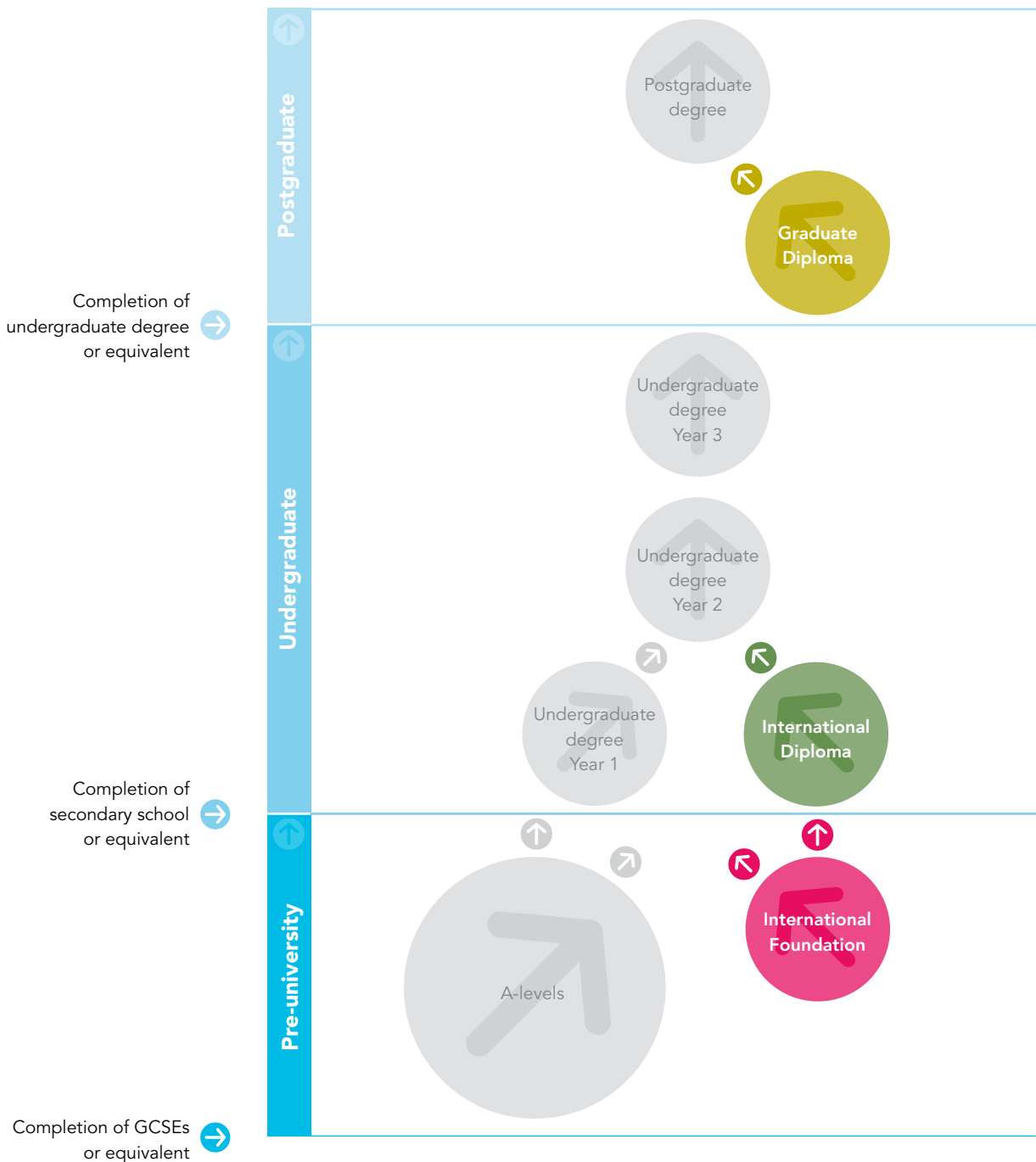
“At INTO Queen’s University Belfast, we are extremely proud to offer high-quality courses and experienced staff to prepare you for university. Our range of academic and English language programmes will provide a first-class learning experience and give you the skills that are vital for success. Our team of highly-qualified staff is always on hand to support you in achieving your goals through development of key skills including academic writing, research and presentation skills. We are committed to providing you with everything you need from the day you arrive at the Centre until the day you are ready to progress to university.”

**DR CRAIG DAVIDSON, INTERIM ACADEMIC DIRECTOR  
INTO QUEEN’S UNIVERSITY BELFAST**



Whatever your academic ambitions, our university-accredited academic preparation courses will help you make the transition to the UK education system and progress to your chosen degree at Queen’s University Belfast. If you do not meet the minimum English language requirements, we offer a range of English language courses to prepare you for university study.

Accredited by the  
  
 for the teaching  
 of English



# INTERNATIONAL FOUNDATION PROGRAMME



Natural light streams through the windows to provide a bright and airy learning environment



The International Foundation programme prepares you for direct entry to the first year of an undergraduate course at Queen's University Belfast and other leading UK universities. The programme has two Foundation pathways in Business, Humanities and Social Sciences; and Engineering and Science.

### What is the International Foundation programme?

The International Foundation programme combines academic study, intensive English language preparation, study skills and cultural orientation. If you have completed secondary school education in your home country, the International Foundation programme provides preparation for direct entry to year one of your chosen undergraduate degree programme at Queen's University Belfast, as well as other leading UK universities.

In some cases, you can also use the International Foundation as a conversion course to change your specialist subject.

### What is special about the International Foundation programme?

The International Foundation programme provides you with:

- full university status
- a quality-assured university programme
- a conditional offer of a place on the first year of a relevant undergraduate degree at Queen's University Belfast
- guaranteed university placement for all successful students
- a campus-based programme with access to world-class university support and facilities
- professional support and guidance with university applications
- multiple start dates
- the highest levels of personal care and support.

### What if I do not meet the minimum English language requirements?

Lasting four or five terms, the Extended Foundation programme incorporates one or two terms of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than two terms of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 52 for further information.

### How is the International Foundation programme validated?

It is accredited and quality assured by Queen's University Belfast. Successful completion leads to the award of Queen's University International Foundation Certificate (National Qualification Framework Level 3), which is welcomed as an entry qualification both at Queen's University Belfast and other highly ranked UK universities.

**42% OF  
INTERNATIONAL  
FOUNDATION  
STUDENTS ACHIEVED  
A DISTINCTION IN 2011**

## KEY COURSE FACTS

### Course dates

Mon 08 Apr 2013–Fri 13 Jun 2014 (5 term)  
Mon 01 Jul 2013–Fri 15 Aug 2014 (5 term)  
Mon 01 Jul 2013–Fri 13 Jun 2014 (4 term)  
Mon 23 Sep 2013–Fri 15 Aug 2014 (4 term)  
Mon 23 Sep 2013–Fri 13 Jun 2014 (3 term)  
Mon 06 Jan 2014–Fri 15 Aug 2014 (3 term)

### Programme length

5 terms or approximately 15 months  
4 terms or approximately 12 months  
3 terms or approximately 9 months

### Class hours

21 hours per week minimum

### Academic entry requirements

Completion of 12 years of schooling (or the local equivalent to meet the same standard) with good grades

For country specific entry requirements, visit [www.intohigher.com/queens](http://www.intohigher.com/queens)

### English language entry requirement

**Five term:** a minimum of IELTS 4.0 (with a minimum of 4.0 in all subskills) or equivalent

**Four term:** a minimum of IELTS 4.5 (with a minimum of 4.5 in writing and no less than 4.0 in all other subskills) or equivalent

**Three term:** a minimum of IELTS 5.0 (with a minimum of 5.0 in writing and no less than 4.5 in all other subskills) or equivalent

If you do not meet the minimum English language requirements you should apply for English for University Study. See page 52 for course details.

### Age requirement

17 years and above\*

### Tuition fees

5 term: £21,310  
4 term: £17,380  
3 term: £13,450

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £170 per academic course (3 term), £220 per academic course (4 term), £270 per academic course (5 term)
- an additional £325 per year fee to cover the use of laboratory facilities (only applicable to science-based courses).

\* All students commencing courses on a published September start date must be 17 years old by 31 December of that calendar year. For all other start dates, students must be 17 years old on the published start date of the course.

## Key features

### Programme content

The International Foundation programme provides subject-specific modules that relate to the academic content of your chosen undergraduate degree programme. Individual degree programmes also stipulate specific modules that you must study before progression. You will study four modules in total, including three academic content modules and a compulsory English Language and Study Skills module.

### English language support

To ensure that you have a sufficient command of English to cope with the demands of the degree programme, you will complete a course in English for Academic Purposes. The module in English Language and Study Skills covers the key skills of reading, writing, listening and speaking. It is also designed to integrate with and support the academic modules.

The Study Skills component of the programme will help you work in groups, present ideas, manage your time, conduct research, make lecture notes, organise the content of essays and dissertations, and understand how to evaluate your own work.

### Field trips

To enhance the student learning experience outside the classroom and allow you to experience university-level facilities and teaching, there are a number of visits and field trips organised during the programme.

### Assessment

Grades from the International Foundation programme do not count towards your final degree, but help the University determine whether you meet the specified progression grades for direct entry to your chosen degree programme.

Assessment is both formal and informal. Informally you will receive advice and feedback throughout your programme from your teachers. You will also be assessed by a combination of examinations at the end of each semester, and coursework, which may include written assignments, reports, practical exercises, group and individual research projects, presentations and problem-solving exercises.

### Academic guidance

You will receive support from your tutor on personal and academic issues, including advice on your studies and career plans. We also have an International Progression Officer who will help with your application to Queen's University Belfast and arrange visits to your academic School, so that you can learn more about your chosen degree programme.

### Progression to Queen's University Belfast

If you successfully complete the International Foundation programme and meet the specified course requirements, you are guaranteed progression onto the first year of an undergraduate degree programme at Queen's University Belfast. You will also qualify to apply for entry to other universities in the UK.

### Outstanding choice of undergraduate degree subjects

Queen's University Belfast teaches over 200 undergraduate degree programmes, including degrees in areas such as accounting, architecture, biological sciences, business management, computer science, economics and finance, food quality and nutrition, international politics, law, mathematics, pharmacy, product design, psychology and most branches of engineering.

### Final grades

Assessment will be based on the following marking scale:

%	Description	Grade
80%+	Outstanding	A*
70%–79%	Excellent	A
60%–69%	Very Good	B
50%–59%	Good	C
40%–49%	Fair	D
<40%	Fail	F



Practical tutorials enhance your understanding



Students of electronics and electrical engineering have access to a range of laboratory facilities in the Ashby building and adjacent Technology Centre



## Recommended study plan and progression route

If you meet the programme's academic entry requirements, but do not meet the minimum English language requirement, you may be eligible to apply for an Extended Foundation programme, which includes additional English language preparation. Examples of the combined programmes are set out below:

2013					2014					2015																
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
IELTS 4.0 Extended Foundation programme (5 term)										Undergraduate year 1																
IELTS 4.0 Extended Foundation programme (5 term)										Undergraduate year 1																
IELTS 4.5 Extended Foundation programme (4 term)										Undergraduate year 1																
IELTS 4.5 Extended Foundation programme (4 term)										Undergraduate year 1																
IELTS 5.0 Foundation programme (3 term)										Undergraduate year 1																
IELTS 5.0 Foundation programme (3 term)										Undergraduate year 1																

## International Foundation programme pathways

The table below provides details of the academic modules that you may study as part of your International Foundation programme. All students will study English Language and Study Skills. Additionally, individual degree programmes stipulate specific modules which you must study to progress to your chosen degree programme.

For more details on destination degree programmes, the specified subjects you must study and the scores required for guaranteed entry to Queen's University Belfast, please refer to pages 26–29 of this brochure.

International Foundation in Business, Humanities and Social Sciences (120 credits)			
Common modules	Specialist modules	Leading to undergraduate degrees in areas such as:	
English Language and Study Skills (30 credits)	Foundation Economics (30 credits) Foundation Business Studies (30 credits) Foundation Politics and International Relations (30 credits) Foundation Mathematics for Business, Humanities and Social Sciences (30 credits) <b>OR</b> Foundation Mathematics for Engineering and Science (30 Credits)** Further Mathematics for Engineering and Science (30 credits)**	Accounting Actuarial Science and Risk Management Archaeology Business Economics Business Management Criminology Economics Economics and Accounting Economics and Finance Film Studies Finance	International Politics and Conflict Studies Law Law and Politics Philosophy Politics Politics, Philosophy and Economics Sociology Social Anthropology

International Foundation in Engineering and Science (120 credits)			
Core modules	Specialist modules	Leading to undergraduate degrees in areas such as:	
English Language and Study Skills (30 credits) Foundation Mathematics for Engineering and Science (30 credits)	Foundation Physics (30 credits) Foundation Chemistry (30 credits) Foundation Biology (30 credits) Further Mathematics for Engineering and Science (30 credits)	Aerospace Engineering Architecture Biomedical Science Biochemistry Business Information Technology Chemical Engineering Chemistry Civil Engineering Computer Games Development Computer Science Computer Systems Engineering Electrical and Electronic Engineering Environmental Biology Environmental Planning	Food Quality, Safety and Nutrition Marine Biology Mathematics Mechanical Engineering Medicinal Chemistry Midwifery Nursing Pharmacy Physics Product Design and Development Psychology Sciences Software and Electronic Structural Engineering with Architecture Systems Engineering Zoology

\*\* If you choose to study Further Mathematics for Engineering and Science you must take Foundation Mathematics for Engineering and Science. Otherwise, if you choose a mathematics module you must study Foundation Mathematics for Business, Humanities and Social Sciences.

## Module descriptions

### English Language and Study Skills (30 credits)

This module is designed to help you develop your skills and confidence in academic English for university study and develop the four key areas of competence – reading, writing, listening and speaking, with a particular emphasis on high-level academic writing skills.

The module material is closely related to, and integrated with the material you will study in your subject modules. You will learn techniques for listening to lectures, taking notes, making presentations, summarising and paraphrasing. You will be introduced to a variety of academic writing modes and learn about academic conventions such as referencing, and other issues related to the use of English for academic study.

The Study Skills element of the module will develop the skills you will need as an independent learner and prepare you for study at degree level in a UK university.

Accredited by the



for the teaching of English

### Foundation Mathematics for Engineering and Science (30 credits)

Mathematics provides the means to describe and analyse the principles that underpin most natural and man-made processes, in particular those processes studied by scientists, engineers and parts of the business community. This module assumes an elementary background in mathematical concepts and skills and introduces you to some of the important mathematical concepts and tools used in science and engineering. You will cover topics such as linear equations and matrices; quadratic equations; expansions, sequences and series; indices; functions and transformations; differential and integral calculus; trigonometric identities; vectors; numerical methods and an introduction to statistics.

### Foundation Physics (30 credits)

Building on your existing knowledge of physics, this module will provide an introduction to the fundamental concepts of physical science and the mathematical underpinning of physical principles required for studying the physical sciences and engineering at degree level. You will study topics in mechanics, materials, structures and electronics and develop an understanding of the interrelationship between atomic structure and the properties of matter and how to apply these concepts to the analysis of mechanical, electrical and thermal problems.

The module includes laboratory and project work designed to complement your theoretical studies.

### Foundation Chemistry (30 credits)

This module assumes a basic background in chemistry and is designed to develop your understanding of chemical principles and processes required for studying at degree level in the physical sciences, engineering or biological sciences. You will develop an understanding of the concepts of physical, inorganic and organic chemistry and study topics such as: basic atomic and molecular structure; classification of organic compounds and their reactions; energy; enthalpy and dynamic equilibria; reaction kinetics; the properties of gases and liquids; and the impact of chemistry on society, the economy and the environment.

Laboratory and project work form an integral part of the module designed to complement your theoretical studies.

### Foundation Biology (30 credits)

In this module you will develop your understanding of biological structures and processes and consider different levels of organisation in living systems from sub-cellular to cellular to organism and systems level. Life processes are studied to show fundamental similarities between living things and you will study topics such as: cellular structure and energy generation; classification; reproduction and development of living organisms; DNA replication and cell division; molecular genetics and the genetics of inheritance; evolution; human physiology; plant biology and ecology and diversity.

The module includes laboratory and project work designed to complement your theoretical studies.



“As the INTO Queen’s Progression Officer, I encourage engagement and organise activities with the Queen’s University Schools, so that INTO Queen’s students get a taste of University degree courses which helps when choosing their future degrees. Group information sessions are held throughout the year, as well as individual meetings to discuss students’ progress as they prepare for entry to Queen’s. I also assist and advise students with their University application and ensure the process of moving onto a prestigious Queen’s University Belfast degree runs as smoothly and successfully as possible.”

**NUALA CORR, PROGRESSION OFFICER  
INTO QUEEN’S UNIVERSITY BELFAST**



### Further Mathematics for Engineering and Science (30 credits)

This module provides a deeper understanding and stronger background in areas of mathematics required in engineering and some science-based disciplines. You will study a range of topics which complement and extend those studied in the Foundation Mathematics module including: coordinate geometry; exponentials; further differential and integral calculus; complex numbers; statistics and probability theory. The application of mathematical concepts and models to problems in engineering and science will be emphasised throughout the module.

### Foundation Mathematics for Business, Humanities and Social Sciences (30 credits)

This module introduces a range of mathematical and statistical techniques that have broad application in business, humanities and social science disciplines. You will study key mathematical concepts and notations, learn to manipulate numerical and algebraic expressions and be introduced to the basic techniques of statistics, probability and set theory. You will also study topics in differential and integral calculus, trigonometry, correlation, linear regression and time series analysis. By the end of the module, you will be adept at handling, summarising, representing and interpreting data relevant to the fields of business, humanities and the social sciences.

### Foundation Economics (30 credits)

In this module you will learn about the main theoretical models and concepts used in macro and micro-economics and their application in the study of 'real world' economic situations. You will develop an ability to think like an economist and become familiar with the use of diagrams to convey economic concepts. The topics you will study include: the economic environment; the market mechanism; market structure and competition; growth; inflation; unemployment; international trade and macroeconomic policy.

### Foundation Business Studies (30 credits)

This module is designed to provide you with a basic understanding of the key features of business and management and the standard conduct of business in the UK. You will study models of management and the external environment in which UK businesses operate and will be introduced to a range of key concepts in areas such as marketing, leadership, organisation structure, accounting and finance, human resource management and corporate strategy.

### Foundation Politics and International Relations (30 credits)

This module is designed to help you develop a critical awareness of the relationships and interactions between nation states and the function, operation and evolution of transnational organisations such as the United Nations, the European Union and the World Trade Organisation. The module will introduce you to the fundamental concepts of society, socialisation and culture and, with a focus on the UK, you will gain a knowledge and understanding of different political institutions, the structures of authority and power within them and how the political systems in the UK differ from those in other countries.

**PHARMACY  
CONSISTENTLY  
RANKED IN THE TOP  
5 IN THE UK**  
TIMES GOOD UNIVERSITY GUIDE  
2013, GUARDIAN UNIVERSITY  
GUIDE 2013 AND THE COMPLETE  
UNIVERSITY GUIDE 2013

"INTO Queen's was recommended to me by my relatives because Belfast is a very safe study environment. I'm looking forward to completing my Foundation Engineering and Science programme and progressing to Civil Engineering at Queen's. My tutorials on the International Foundation course are very interesting and have built up my confidence. The classes are very interactive and the class sizes are small so the students get to spend a lot of individual time with the teacher. The support staff at INTO Queen's are very friendly and approachable; they are always there if I have any problems or need help with anything."

**HASAN SAIF KHAN, INDIA**  
INTERNATIONAL FOUNDATION IN ENGINEERING AND SCIENCE



## International Foundation progression grades

The International Foundation programme at INTO Queen's University Belfast will prepare you for direct entry to the first year of a wide range of undergraduate degree programmes at Queen's University. On successful completion of the International Foundation programme, and subject to achieving the specified grades for progression to your chosen degree, you will be guaranteed entry to the first year of a choice of undergraduate degree programmes at Queen's University.

The table below provides detailed information about the English language requirements and grade profile you need to achieve to be guaranteed a place on some of the most popular degree programmes at Queen's University. The International Foundation programme is acceptable for entry to many other undergraduate degree programmes at Queen's, with the exception of Agricultural Technology, Medicine, Dentistry and Social Work.

Note: because of the competition for places and the limited number of placements available, the normal progression guarantee does not apply to degree programmes in Midwifery Sciences or Nursing.

If you do not see the course you are interested in, please contact INTO Queen's University Belfast. For a full list of the degree programmes at Queen's University please visit: [www.qub.ac.uk](http://www.qub.ac.uk)

Programme title	UCAS code	Degree	Length of study	EAP grade*	Grade profile
<b>Progression route for the pathway in Business, Humanities and Social Sciences<sup>1</sup></b>					
<b>Accounting, Economics, Management and Finance</b>					
Accounting	N400	BSc	3 years	B	ABB + GCSE Mathematics grade B or equivalent
Actuarial Science and Risk Management**	N323	BSc	3/4 years	B	AAA including Mathematics
Business Economics	L110	BSc	3 years	B	BBB + GCSE Mathematics grade B or equivalent
Business Management	N201	BSc	3 years	B	BBB + GCSE Mathematics grade B or equivalent
Economics	L100	BSc	3 years	B	BBB + GCSE Mathematics grade B or equivalent
Economics and Accounting	LN14	BSc	3 years	B	BBB including Mathematics
Economics with Finance	L1N3	BSc	3 years	B	BBB + GCSE Mathematics grade B or equivalent
Finance**	N300	BSc	3/4 years	B	BBB + GCSE Mathematics grade B or equivalent
<b>Humanities and Social Sciences</b>					
Archaeology	V403	BA	3 years	B	BBC
Criminology	M900	BA	3 years	B	BBB
Film Studies	W600	BA	3 years	B	BBC
International Politics and Conflict Studies	L253	BA	3 years	B	BBC
Philosophy	V500	BA	3 years	B	BBC
Politics	L200	BA	3 years	B	BBC
Politics, Philosophy and Economics	LV00	BA	3 years	B	ABB + GCSE Mathematics grade B or equivalent
Sociology	L300	BA	3 years	B	BBC
Social Anthropology	L600	BA	3 years	B	BBC
<b>Law</b>					
Law	M100	LLB	3 years	B	ABB
Law with Politics	M1L2	LLB	3 years	B	ABB



"I have become much more confident since studying at INTO Queen's. Coming to the UK has been a huge learning experience in my life because I can speak English every day with my international friends. I think students from Thailand would like the beautiful surroundings and the local culture here. Queen's University has very good rankings and the Management School in particular has very good facilities. You can choose to work for a year within industry, which is a really good opportunity to further your future career."

**THANAPAT SRIKONGKERT, THAILAND**  
INTERNATIONAL FOUNDATION IN BUSINESS, HUMANITIES AND SOCIAL SCIENCE



Programme title	UCAS code	Degree	Length of study	EAP grade*	Grade profile
<b>Progression route for the pathway in Engineering and Science†</b>					
<b>Biomedical Sciences</b>					
Biomedical Science	B940	BSc	3 years	B	BBB including Biology or Chemistry (preferably both) + GCSE Biology, Chemistry and Mathematics grade C or equivalent
Human Biology	B100	BSc	3 years	B	BBB including Biology or Chemistry (preferably both) + GCSE Biology, Chemistry and Mathematics grade C or equivalent
<b>Nursing and Midwifery</b>					
Midwifery Sciences‡	B720	BSc	3 years	A	BC/CCD including Biology or Chemistry + 5 GCSE subjects at grade C or equivalent, including Mathematics and a Science subject (Chemistry, Physics or Biology) - grade B preferred (2013 grades under review)
Nursing (Adult)‡	B740	BSc	3 years	A	BC/CCD including Biology or Chemistry + 5 GCSE subjects at grade C or equivalent, including Mathematics and a Science subject (Chemistry, Physics or Biology) - grade B preferred (2013 grades under review)
Nursing (Children's)‡	B730	BSc	3 years	A	BC/CCD including Biology or Chemistry + 5 GCSE subjects at grade C or equivalent, including Mathematics and a Science subject (Chemistry, Physics or Biology) - grade B preferred (2013 grades under review)
Nursing (Learning Disability)‡	B761	BSc	3 years	A	BC/CCD including Biology or Chemistry + 5 GCSE subjects at grade C or equivalent, including Mathematics and a Science subject (Chemistry, Physics or Biology) - grade B preferred (2013 grades under review)
Nursing (Mental Health)‡	B760	BSc	3 years	A	BC/CCD including Biology or Chemistry + 5 GCSE subjects at grade C or equivalent, including Mathematics and a Science subject (Chemistry, Physics or Biology) - grade B preferred (2013 grades under review)
<b>Engineering</b>					
Aerospace Engineering	H400	BEng	3 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) + GCSE Physics grade C or equivalent
Aerospace Engineering (Sandwich)	H404	BEng	4 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) + GCSE Physics grade C or equivalent
Aerospace Engineering	H402	MEng††	4 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) + GCSE Physics grade B or equivalent
Aerospace Engineering (Sandwich)	H405	MEng††	5 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) + GCSE Physics grade B or equivalent
Architecture	K100	BSc	3 years	B	ABB plus evidence of artistic ability + GCSE Mathematics grade C or equivalent
Chemical Engineering	H802	MEng††	4 years	C	ABB (Mathematics and at least one from Biology, Chemistry or Physics) + GCSE Chemistry and Physics grade B or equivalent
Chemical Engineering (Sandwich)	H805	MEng††	5 years	C	ABB (Mathematics and at least one from Biology, Chemistry or Physics) + GCSE Chemistry and Physics grade B or equivalent
Chemical Engineering	H800	BEng	3 years	C	BBC (Mathematics and at least one from Biology, Chemistry or Physics) + GCSE Chemistry and Physics grade C or equivalent
Chemical Engineering (Sandwich)	H804	BEng	4 years	C	BBC (Mathematics and at least one from Biology, Chemistry or Physics) + GCSE Chemistry and Physics grade C or equivalent
Civil Engineering	H200	BEng	3 years	C	BBC (Mathematics and at least one from Biology, Chemistry or Physics) + GCSE Physics grade C or equivalent
Civil Engineering (Sandwich)	H204	BEng	4 years	C	BBC (Mathematics and at least one from Biology, Chemistry or Physics) and GCSE Physics grade C or equivalent
Civil Engineering	H202	MEng††	4 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent
Civil Engineering (Sandwich)	H205	MEng††	5 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent

\* For progression to Queen's University Belfast students must achieve a minimum of grade D in each component.

† For progression degrees that do not specify particular subject requirements for entry, suitably qualified students may choose to study either the International Foundation in Business, Humanities and Social Sciences or in Engineering and Science.

†† The Master's of Engineering (MEng) is a flagship programme and as such, students must maintain a high standard throughout their degree. At the end of Year 2, students entering an MEng programme must have obtained a minimum average of 55%. Students who fail to achieve this grade may/will be required to transfer to a Bachelor of Engineering (BEng) programme. Similarly, a BEng student with a 55% average or better may transfer to an MEng programme at the end of Year 2. Students enrolled on the MEng will need to pass all of their modules and maintain a high standard in Year 3 and 4 to graduate from the programme.

\*\*Indicates courses where a sandwich year is optional or where it is normally a required element of the degree programme, but international students can be exempted from it. Students undertaking a year of professional experience (sandwich year) do not need a work permit as long as the placement is in the UK. Students who do not take the year of professional experience are transferred to an equivalent programme without the extension 'with Professional Experience' in the title.

‡ Progression to Midwifery Sciences and Nursing cannot be guaranteed. Progression will depend on the availability of placements and will be based on the normal selection criteria used by the School of Nursing and Midwifery.



Programme title	UCAS code	Degree	Length of study	EAP grade*	Grade profile
Electrical and Electronic Engineering	H600	BEng	3 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Electrical and Electronic Engineering (Sandwich)	H604	BEng	4 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Electrical and Electronic Engineering	H602	MEng <sup>††</sup>	4 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Electrical and Electronic Engineering (Sandwich)	H605	MEng <sup>††</sup>	5 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Environmental and Civil Engineering	H252	MEng <sup>††</sup>	4 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent
Environmental and Civil Engineering (Sandwich)	H255	MEng <sup>††</sup>	5 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent
Environmental Planning	K430	BSc	3 years	B	BBB + GCSE Mathematics grade C or equivalent
Mechanical Engineering	H300	BEng	3 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Mechanical Engineering (Sandwich)	H304	BEng	4 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Mechanical Engineering	H303	MEng <sup>††</sup>	4 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Mechanical Engineering (Sandwich)	H305	MEng <sup>††</sup>	5 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Product Design and Development **	H150/ H151	BEng	3/4 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) or B (Mathematics) BC, and GCSE Physics grade C or equivalent
Product Design and Development **	H152/ H155	MEng <sup>††</sup>	4/5 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Software and Electronic Systems Engineering	GH6P	BEng	3 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Software and Electronic Systems Engineering (Sandwich)	GH67	BEng	4 years	C	BBC (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade C or equivalent
Software and Electronic Systems Engineering	GH6Q	MEng <sup>††</sup>	4 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Software and Electronic Systems Engineering (Sandwich)	GH68	MEng <sup>††</sup>	5 years	C	ABB (Mathematics and at least one from Physics (preferred), Biology, Chemistry or Further Mathematics) and GCSE Physics grade B or equivalent
Software Engineering (Sandwich)	G604	BEng	4 years	C	BBC including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Software Engineering	G602	MEng <sup>††</sup>	4 years	C	ABB including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Software Engineering (Sandwich)	G605	MEng <sup>††</sup>	5 years	C	ABB including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Structural Engineering with Architecture	H2K1	MEng <sup>††</sup>	4 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent
Structural Engineering with Architecture (Sandwich)	H2KC	MEng <sup>††</sup>	5 years	C	AB (Mathematics and at least one from Biology, Chemistry or Physics) B, and GCSE Physics grade B or equivalent
<b>Mathematics and Computing</b>					
Business Information Technology**	GN51	BSc	3/4 years	B	BBB + GCSE Mathematics grade C or equivalent
Computing and Information Technology**	GG45	BSc	3/4 years	C	BBC/BBB (depending on subjects offered) + GCSE Mathematics grade C or equivalent
Computer Games Development	GG4P	MEng <sup>††</sup>	4 years	C	ABB including Mathematics or Physics + GCSE Mathematics grade C or equivalent
Computer Games Development (Sandwich)	GG46	MEng <sup>††</sup>	5 years	C	ABB including Mathematics or Physics + GCSE Mathematics grade C or equivalent
Computer Science (Sandwich)**	G404	BEng	3/4 years	C	BBC including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Computer Science (Sandwich)**	G400	BSc	3/4 years	C	BBC including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Computer Science	G402	MEng <sup>††</sup>	4 years	C	ABB including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Computer Science (Sandwich)	G405	MEng <sup>††</sup>	5 years	C	ABB including Mathematics or Physics or Chemistry + GCSE Mathematics grade C or equivalent
Mathematics	G100	BSc	3 years	C	A (Mathematics) BC
Mathematics	G103	MSci	4 years	C	A (Mathematics) AB
Mathematics with Finance	G1N3	BSc	3 years	C	A (Mathematics) AB
<b>Science</b>					
Applied Mathematics and Physics	GF13	BSc	3 years	C	A (Mathematics) B (Physics) C
Applied Mathematics and Physics	GFC3	MSci	4 years	C	A (Mathematics) AB (including Physics)
Archaeology	V404	MSci	5 years	B	AAB + GCSE Mathematics grade C or equivalent
Archaeology-Palaeoecology	V400	BSc	3 years	B	BBC + GCSE Mathematics grade C or equivalent
Biochemistry**	C700/ C704	BSc	3/4 years	B	BBB including Chemistry and at least one from Biology (preferred), Mathematics or Physics + GCSE Biology and Mathematics grade C or equivalent
Biological Sciences**	C100/ C104	BSc	3/4 years	B	BBB including Biology and preferably Chemistry + GCSE Chemistry and Mathematics grade C or equivalent



Programme title	UCAS code	Degree	Length of study	EAP grade*	Grade profile
Chemistry **	F100/ F104	BSc	3/4 years	C	BBC including Chemistry and a second Science subject + GCSE Mathematics grade C or equivalent
Chemistry ††	F105/ F103	MSci	4 years	C	ABB including Chemistry and a second Science subject + GCSE Mathematics grade C or equivalent
Chemistry with Forensic Analysis	F1F4	BSc	3 years	C	BBC including Chemistry and a second Science subject + GCSE Mathematics grade C or equivalent
Environmental Biology	C150	BSc	3 years	B	BBB including Biology and preferably Chemistry + GCSE Chemistry and Mathematics grade C or equivalent
Food Quality, Safety and Nutrition**	DB6K/ BDK6	BSc	3/4 years	B	BBB including Biology or Chemistry (preferably both) + GCSE Biology, Chemistry and Mathematics grade C or equivalent
Geography	F800	BSc	3 years	B	BBC + GCSE Mathematics grade C or equivalent
Land Use and Environmental Management**	D449/ D447	BSc	3/4 years	B	BBB + GCSE Mathematics grade C or equivalent
Marine Biology	C160	BSc	3 years	B	BBB including Biology and preferably Chemistry + GCSE Chemistry and Mathematics grade C or equivalent
Medicinal Chemistry**	F150/ F154	BSc	3/4 years	C	BBC including Chemistry and a second Science subject + GCSE Mathematics grade C or equivalent
Medicinal Chemistry ††	F15A/ F15B	MSci	4 years	C	ABB including Chemistry and a second Science subject + GCSE Mathematics grade C or equivalent
Microbiology**	C500/ C504	BSc	3/4 years	B	BBB including Biology and Chemistry + GCSE Mathematics grade C or equivalent
Pharmacy	B230	MPharm	4 years	B	AAB (Chemistry and two from Biology (preferred), Mathematics or Physics) + GCSE Biology and Mathematics grade C or equivalent
Physics	F300	BSc	3 years	C	BB (Mathematics and Physics) C
Physics	F303	MSci	4 years	C	AAB (Mathematics and Physics)
Physics with Astrophysics	F3F5	BSc	3 years	C	BB (Mathematics and Physics) C
Physics with Astrophysics	F3FM	MSci	4 years	C	AAB (Mathematics and Physics)
Physics with Financial Mathematics	F3N3	BSc	3 years	C	AAB (Mathematics and Physics)
Physics with Medical Applications	F3B9	BSc	3 years	C	BB (Mathematics and Physics) C
Physics with Medical Applications	F3BX	MSci	4 years	C	AAB (Mathematics and Physics)
Psychology	C800	BSc	3 years	B	BBB + GCSE Mathematics grade C or equivalent
Theoretical Physics	F340	BSc	3 years	C	A (Mathematics) B (Physics) C
Theoretical Physics	F344	MSci	4 years	C	A (Mathematics) AB (including Physics)
Zoology	C300	BSc	3 years	B	BBB including Biology and preferably Chemistry + GCSE Chemistry and Mathematics grade C or equivalent

\* For progression to Queen's University Belfast student must achieve a minimum of grade D in each component.

†† The Master's of Engineering (MEng) is a flagship programme and as such, students must maintain a high standard throughout their degree. At the end of Year 2, students entering an MEng programme must have obtained a minimum average of 55%. Students who fail to achieve this grade may/will be required to transfer to a Bachelor of Engineering (BEng) programme. Similarly, a BEng student with a 55% average or better may transfer to an MEng programme at the end of Year 2. Students enrolled on the MEng will need to pass all of their modules and maintain a high standard in Year 3 and 4 to graduate from the programme.

\*\* Indicates courses where a sandwich year is optional or where it is normally a required element of the degree programme, but international students can be exempted from it. Students undertaking a year of professional experience (sandwich year) do not need a work permit as long as the placement is in the UK. Students who do not take the year of professional experience are transferred to an equivalent programme without the extension 'with Professional Experience' in the title.

†† The MSci Chemistry and MSci Medicinal Chemistry are available with a Professional Studies option. The duration of each degree programme is four years, and incorporates an industrial placement and a distance learning element.

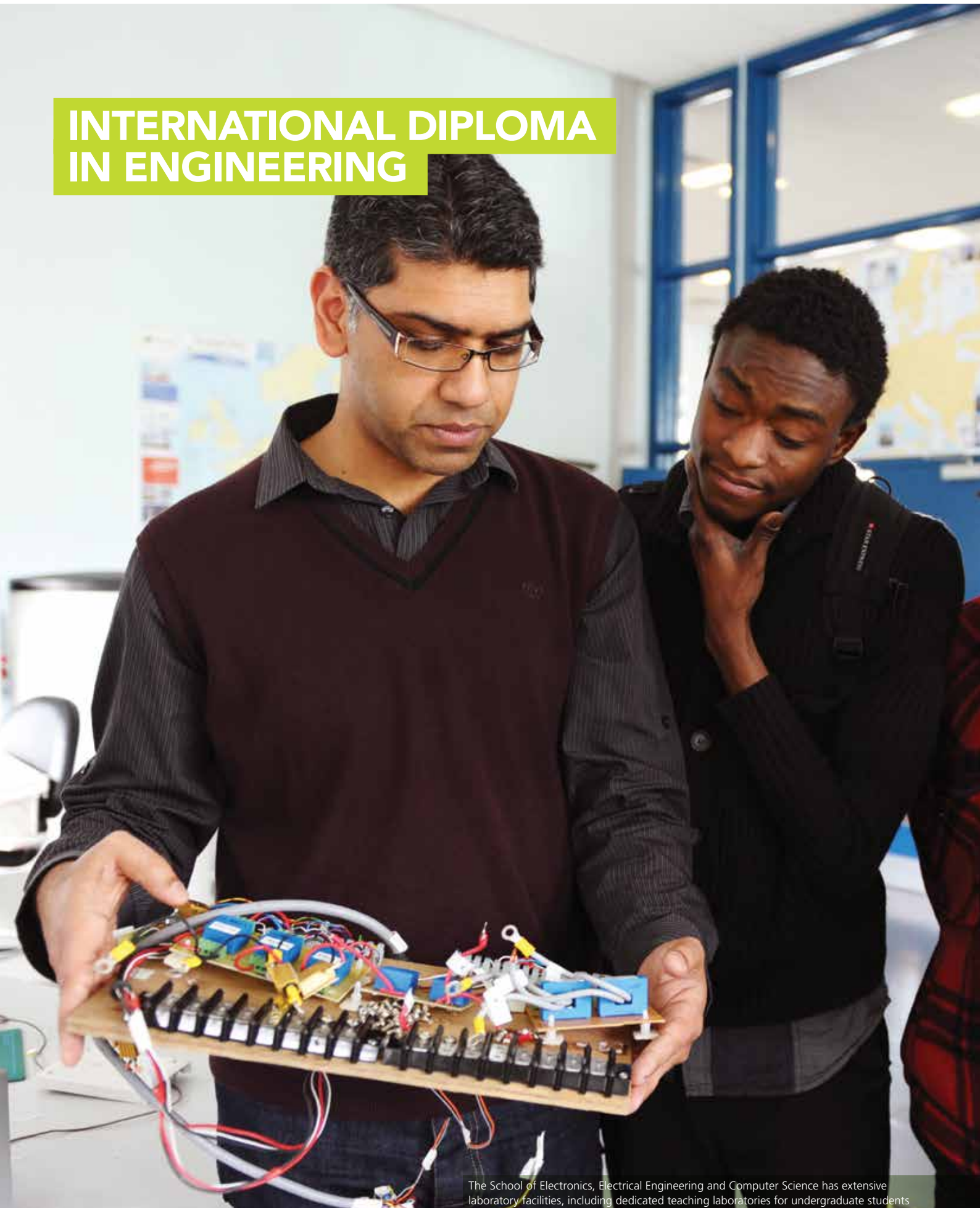
† For progression degrees that do not specify particular subject requirements for entry, suitably qualified students may choose to study either the International Foundation in Business, Humanities and Social Sciences or in Engineering and Science.

"When I first arrived at INTO Queen's I found the orientation programme very helpful, as we were shown where all the University facilities were and the support available to us. Studying here as given me the opportunity to meet local students, as well as other international students. The local people in Belfast are very supportive of the international students; it's a very welcoming community."

**SACHITHRA SINHARA MUDALIGE, SRI LANKA**  
**INTERNATIONAL FOUNDATION IN BUSINESS, HUMANITIES AND SOCIAL SCIENCES**  
**GRADE: 63% | NOW STUDYING BA INTERNATIONAL POLITICS AND CONFLICT STUDIES**  
**AT QUEEN'S UNIVERSITY BELFAST**



# INTERNATIONAL DIPLOMA IN ENGINEERING



The School of Electronics, Electrical Engineering and Computer Science has extensive laboratory facilities, including dedicated teaching laboratories for undergraduate students



## KEY COURSE FACTS

### Course dates

Mon 08 Apr 2013–Fri 13 Jun 2014 (5 term)  
 Mon 01 Jul 2013–Fri 15 Aug 2014 (5 term)  
 Mon 01 Jul 2013–Fri 13 Jun 2014 (4 term)  
 Mon 23 Sep 2013–Fri 15 Aug 2014 (4 term)  
 Mon 23 Sep 2013–Fri 13 Jun 2014 (3 term)  
 Mon 06 Jan 2014–Fri 15 Aug 2014 (3 term)

### Programme length

5 terms or approximately 15 months  
 4 terms or approximately 12 months  
 3 terms or approximately 9 months

### Class hours

Normally between 20 and 24 hours per week

### Academic entry requirement

Two 'D' grades from a UK A-level board or equivalent

For country-specific requirements visit [www.intohigher.com/queens](http://www.intohigher.com/queens)

### English language entry requirement

**Five term:** IELTS 4.5 (with a minimum of 4.5 in reading and writing) or equivalent

**Four term:** IELTS 5.0 (with a minimum of 5.0 in reading and writing) or equivalent

**Three term:** IELTS 5.5 (with a minimum of 5.5 in reading and writing) or equivalent

If you do not meet the minimum English language requirement you should apply for English for University Study. Please see page 52 for further details.

### Age requirement

Applicants will normally be 18 years old at the start of the International Diploma. Students who are aged 17 at the start of the course may apply but will need prior approval.

### Tuition fees

5 term: £21,310  
 4 term: £17,380  
 3 term: £13,450

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £170 per academic course (3 term), £220 per academic course (4 term), £270 per academic course (5 term)
- an additional £325 per year fee to cover the use of laboratory facilities (only applicable to science-based courses).

For further guidance please check with the INTO Admissions Office or your local education agent.

The International Diploma programme is equivalent to year one of an undergraduate degree at a UK university. Successful completion offers direct entry to the second year of an undergraduate degree in a wide range of engineering fields at Queen's University Belfast. The International Diploma in Engineering is also recognised by other leading UK universities.

### What is the International Diploma programme?

The International Diploma is a full-time academic programme that offers you the opportunity to:

- improve your language skills in preparation for undergraduate study
- increase your knowledge of academic theory to enable advanced entry to year two of an undergraduate degree
- develop the necessary study and research skills for undergraduate study.

### Who should apply for the International Diploma programme?

The International Diploma is suitable for international students who have completed A-levels or a recognised Foundation programme, or who are already in the first year of a relevant undergraduate degree in their home country, but do not meet the academic or English language requirements for direct entry to Queen's University Belfast.

### What is special about the International Diploma programme?

The International Diploma programme provides you with:

- full university status
- a quality-assured, NCUK\* accredited programme
- a campus-based programme with access to university facilities
- a conditional offer of a place on a relevant undergraduate degree at Queen's University Belfast or one of NCUK's owner universities
- professional support and help with university applications
- multiple start dates
- the highest levels of personal care and support.

### What if I do not meet the minimum English language requirements?

Lasting four or five terms, the Extended Diploma programme incorporates one or two terms of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than two terms of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 52 for course details.

### Is the International Diploma validated?

The International Diploma in Engineering is designed and validated by NCUK and recognised by Queen's University Belfast. Successful completion offers you the opportunity to progress to year two of a relevant degree at Queen's University Belfast. You will also be eligible for entry to a relevant degree at one of NCUK's owner universities.

**100% OF  
INTERNATIONAL  
DIPLOMA  
STUDENTS  
PROGRESSED TO  
A UK UNIVERSITY  
IN 2011**

\* NCUK (Northern Consortium United Kingdom) is owned by 11 leading UK universities. NCUK has offered widely recognised university pathway programmes to international students for more than 20 years. Further information on NCUK and the NCUK universities can be found at [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

## Key features

### Intensive academic preparation

The International Diploma programme is as academically demanding as the first year of a traditional university degree programme. Emphasis is placed on the integration of language learning, study skills development, the acquisition of subject knowledge and the development of independent learning.

You will study a combination of compulsory modules with a total value of 120 credits (10 modules each with a credit rating of 12 credits). Individual routes within the International Diploma stipulate specific modules, which you must study before being permitted to progress onto your chosen degree.

### English language support

English language is a core subject in the International Diploma programme, covering reading, writing, listening and speaking. The module ensures that you reach the entry requirement for the second year of a degree course.

This module is compulsory if you are unable to demonstrate English language proficiency of at least NCUK EAP grade 'C' or equivalent. The English language component is based on the NCUK English for Academic Purposes (EAP) module and assessed using NCUK's widely recognised EAP assessment system.

### English language grade comparisons

EAP	%	IELTS
A*	80+	7.5
A	70-79	7.0
B	60-69	6.5
C	50-59	6.0
D	40-49	5.5
E	35-39	5.0
F	<35	4.5

### Study skills

Essential preparation for university life, the study skills component will help you to develop the necessary skills for undergraduate-level study by providing support with group work, presentations, time management, research methods, note-taking in lectures, structuring assignments and understanding methods of self evaluation.

### Teaching and learning styles

All academic subject modules will be taught using a lecture, seminar and tutorial process that mirrors the style of teaching that you will encounter at university. In addition to classes, you will be expected to spend a significant amount of time on self-study and completing assignments. A great emphasis is placed on the development of independent learning skills and on providing opportunities for students to practise a wide range of study skills, including individual and group presentations, project work and assignments.

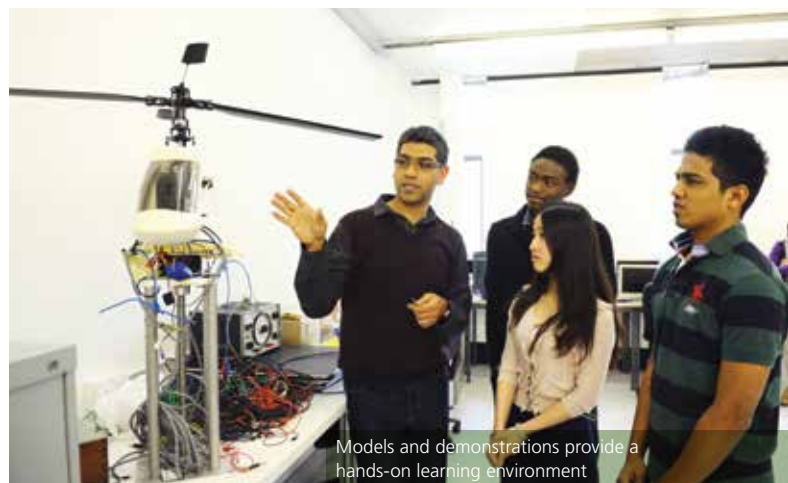
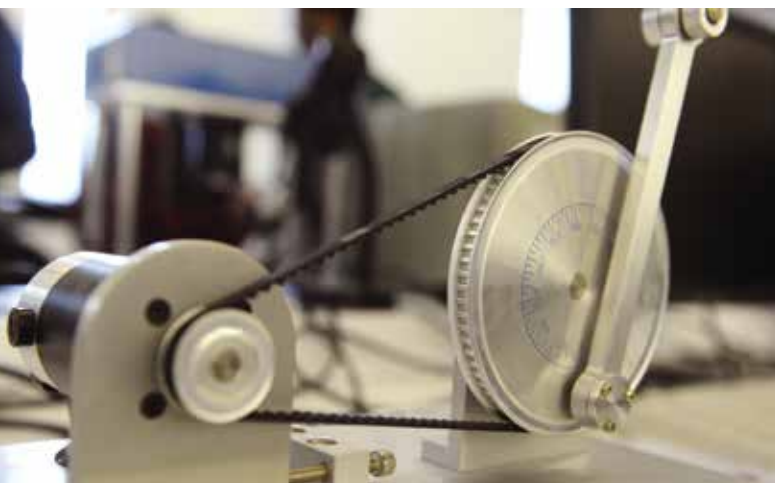
### Academic counselling

You will have plenty of opportunities to discuss informally with your tutors any points raised in lectures and seminars. For each subject there are weekly study clinics where you can receive individual support and, where necessary, additional tuition in a specific topic. In personal tutorials, you will receive professional advice on personal and academic issues, including the next steps in your studies and career.

### Excellent choice of undergraduate degrees

The International Diploma in Engineering offers guaranteed progression to the second year of the following programmes in the Queen's University Engineering Schools:

- BEng/MEng Aerospace Engineering
- BEng/MEng Computer Science
- BSc Computing and Information Technology
- BEng/MEng Electrical and Electronic Engineering
- BEng/MEng Mechanical Engineering
- BEng/MEng Software Engineering
- BEng/MEng Software and Electronic Systems Engineering.



Models and demonstrations provide a hands-on learning environment



## Recommended study plan and progression route

If you meet the programme's academic entry requirements, but need to improve your English language proficiency before entering the International Diploma programme, you may be eligible to apply for an Extended Diploma programme, which includes additional English language preparation. Examples of these combined programmes are set out below:

2013												2014												2015					
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
IELTS 4.5 Extended Diploma programme (5 term)																		Undergraduate year 2											
						IELTS 4.5 Extended Diploma programme (5 term)												Undergraduate year 2											
						IELTS 5.0 Extended Diploma programme (4 term)												Undergraduate year 2											
						IELTS 5.0 Extended Diploma programme (4 term)												Undergraduate year 2											
												IELTS 5.5 Extended Diploma programme (3 term)						Undergraduate year 2											
												IELTS 5.5 Diploma programme (3 term)						Undergraduate year 2											

### Pathway in Electrical and Electronic Engineering

Common modules	Specialist modules	Leading to Year two entry in the following degree programmes offered by the School of Electronics, Electrical Engineering and Computer Science at Queen's University Belfast:
English for Academic Purposes Engineering Mathematics 1 and 2	<b>Semester 1</b> Circuit Principles 1 Electronic Engineering Materials Engineering Applications, Practice and Design Introduction to Computer Programming <b>Semester 2</b> Analogue Electronics Circuit Principles 2 Digital System Design Energy Transport and Conversion	BEng/MEng Computer Science BSc Computing and Information Technology BEng/MEng Electrical and Electronic Engineering BEng/MEng Software Engineering BEng/MEng Software and Electronic Systems Engineering

### Pathway in Mechanical and Manufacturing Engineering

Common modules	Specialist modules	Leading to Year two entry in the following degree programmes offered by the School of Mechanical and Aerospace Engineering at Queen's University Belfast:
English for Academic Purposes Engineering Mathematics 1 and 2	<b>Semester 1</b> Drawing and Design Electrical and Electronic Engineering Fluid Mechanics Mechanical Principles <b>Semester 2</b> Dynamics Materials and Manufacture Mechanics of Materials and Structures Thermodynamics	BEng/MEng Aerospace Engineering BEng/MEng Mechanical Engineering

**AERONAUTICAL AND  
MANUFACTURING  
ENGINEERING RANKED IN  
THE TOP 20 IN THE UK FOR  
THE LAST THREE YEARS**  
TIMES GOOD UNIVERSITY GUIDE 2011-2013

### Progression to Queen's University Belfast

In order to progress to Year two of your chosen engineering degree programme at Queen's University Belfast, you will need to achieve a Pass with Credit with a minimum average of 60 per cent across all 10 modules, with no module mark being less than 50 per cent. In addition, you will need to achieve an EAP/Key Skills grade of at least C.

In order to progress to Year two of an MEng programme you will need to achieve a Pass with Distinction with a minimum average of 70 per cent across all 10 modules, with no module mark being less than 50 per cent and EAP/Key Skills grade of at least C with no less than grade D in each component.

### Assured university progression

To gain guaranteed entry to Year two (Level II) of appropriate undergraduate degree courses offered by an NCUK owner university, you are expected to pass nine out of 10 modules and achieve an overall minimum mark average of at least 50 per cent in all 10 modules.

In addition, you must achieve an EAP/Key Skills grade of at least C with no less than grade D in each component. Even if you pass all modules, without an EAP grade C, NCUK cannot guarantee to place students at an NCUK University.

NCUK may be able to place students who have passed eight out of 10 modules and achieved an overall average mark of at least 40 per cent, though NCUK does not guarantee to place these students.

For more information please visit: [www.ncuk.ac.uk](http://www.ncuk.ac.uk)

Programme title	UCAS code	Degree	English grade	IELTS equivalency	Academic requirements
<b>International Diploma in Engineering</b>					
Aerospace Engineering	H400	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Aerospace Engineering	H402	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.
Computer Science	G404	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Computer Science	G402	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.
Computing and Information Technology	GG45	BSc	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Electrical and Electronic Engineering	H600	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Electrical and Electronic Engineering	H602	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.
Mechanical Engineering	H300	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Mechanical Engineering	H303	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.
Software Engineering	G604	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Software Engineering	G602	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.
Software and Electronic Systems Engineering	GH6P	BEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Credit with a minimum average of 60% across all 10 modules, with no module mark being less than 50%.
Software and Electronic Systems Engineering	GH6Q	MEng	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	A pass with Distinction with a minimum average of 70% across all 10 modules, with no module mark being less than 50%.





## Module descriptions

### Core modules

#### English for Academic Purposes

This module will give you the language proficiency and academic study skills you will need to embark on the second year of an undergraduate course in a British university. Language and study skills are incorporated into all aspects of the International Diploma programme and the EAP and Key Skills module is designed to support the academic modules.

The module is built around six strands, all of which are interconnected: Academic Writing Skills, Academic Reading Skills, Lecture and Seminar Skills, Academic Skills, ICT, and Tutorials.

Accredited by the



for the teaching  
of English

#### Engineering Mathematics 1 and 2

Mathematics is a fundamental discipline underpinning many areas of engineering. The purpose of these modules is to provide you with a sound basis in engineering-related mathematics such that you can deal with the wide range of modules that involve analytical methods.

In Engineering Mathematics 1, you will learn how to approach problems and construct models involving differentiation and integration, including differential equations. You will develop the skills to interpret the models and offer practical solutions and learn how to use determinants to help analyse and solve problems.

In Engineering Mathematics 2, you will learn how to approach problems involving matrices and the associated algebra including the use of Eigenvalues and Eigenvectors to help analyse and solve problems. You will learn how to construct differential equations and use a variety of methods including Laplace transforms to solve the equations.

### Specialist modules

#### Analogue Electronics

This module explains the operation and use of simple analogue components such as diodes and transistors and provides you with the knowledge and ability to design and analyse simple non-linear circuits using these components. By the end of the module you will be able to explain the concept of biasing and the use of small signal circuit models for transistors and analyse and design single-transistor amplifier and simple op amp circuits.

#### Circuit Principles 1

The module introduces the concept of simple circuit elements in electrical and electronic systems, with DC and transient (step) excitation. By the end of the module, you should be able to explain the various parameters and concepts on which circuits are based, recall the relationships between the parameters and carry out calculations involved in circuit design.

#### Circuit Principles 2

The module builds on the work done in Circuit Principles 1 and provides an introduction to electrical and electronic systems excited by sine wave AC. By the end of the module, you should be able to explain and use the concepts with which AC circuits are analysed and explain the various parameters on which these circuits are based.

#### Introduction to Computer Programming

The module introduces computer programming concepts and practical skills. By the end of the module, you should have an understanding of the basics of C++ programming and know how to create, compile and run programs. You should know about data types, strings and pointers and how to utilise the various mathematical operators and standard libraries' functions.

#### Digital System Design

This module introduces the principles of digital logic, combinatorial and sequential circuit design and digital system implementation. By the end of the module, you should be able to understand the principles of digital logic, design combinatorial and sequential circuits and implement digital circuits using logic gates and programmable logic devices.

#### Drawing and Design

In this module you will be introduced to the design process and learn to apply the principles of good design to the creation of appropriate artefacts in simple design exercises. You will learn how to draw engineering diagrams following standard conventions, use a computer-aided design (CAD) system to develop engineering drawings of components and assemblies and how to derive information from engineering drawings.

#### Dynamics

The aim of the module is to introduce you to the theory and principles of dynamics and their application to engineering mechanics. By the end of the module, you should be able to recall and apply Newton's laws of motion, use mathematical models to analyse the behaviour of simple mechanical systems and use the theory and principles of dynamics to carry out simple calculations.

#### Electrical and Electronic Engineering

The module introduces the fundamental concepts of Electrical and Electronic Engineering and explains the operation of simple circuit elements and components in electrical and electronic systems. By the end of the module you will be able to understand and apply mathematical, scientific and engineering principles and tools to the analysis, synthesis, performance assessment, critical appraisal and evaluation of electrical and electronic engineering processes and systems.

**MECHANICAL  
ENGINEERING  
RANKED IN THE  
TOP 20 IN THE UK  
FOR THE LAST  
THREE YEARS**  
GUARDIAN UNIVERSITY  
GUIDE 2011-2013

### Electronic Engineering Materials

The module introduces the properties of the most important materials used in electronic and electrical engineering. By the end of the module, you should be able to describe the basic structure and operation of common semiconductor materials, insulators and dielectric materials, and magnetic materials.

### Energy Transport and Conversion

The module provides an introduction to the mechanisms used in electrical engineering to transform mechanical energy into electrical energy and the transmission of electrical energy over the power system to the point of utilisation. By the end of the module, you should be able to describe the methods by which mechanical energy is converted to electrical energy and vice versa and the methods by which electrical energy is transmitted over a power system to those using the energy.

### Engineering Applications, Practice and Design

In this module you will be introduced to the product development life cycle and the use of project management tools and techniques in the development of engineering artefacts. You will apply experimental methods, construct and test circuits using prototyping techniques, computer-aided design (CAD) and simulation software packages and understand the importance of clear documentation and communication, health and safety guidelines, copyright laws and ethics applied to the use of IT systems.

### Fluid Mechanics

The module provides an introduction to the principles of fluid mechanics and their relevance in the field of engineering. By the end of the module, you should be able to understand the basic properties of fluids and their mechanics under static and dynamic conditions and apply the principles of conservation of mass, momentum and energy in engineering applications.

### Materials and Manufacture

This module introduces the basic properties of materials used in Mechanical Engineering. By the end of the module you will be able to identify the basic properties of materials for a particular component and reasons for selection of that material, recognise the basic principles of selecting manufacturing processes for a particular component, explain material characteristics and properties and relate them to performance, manufacturing process and the environment.

### Mechanical Principles

This module provides you with the theoretical and practical knowledge necessary to analyse the behaviour of simple mechanical systems subjected to the action of various forces and to determine the effects of loading in a range of static engineering systems.

### Mechanics of Materials and Structures

This module covers mathematical models to analyse the behaviour of simple mechanical systems. You will be able to use the theory and principles of statics to carry out simple calculations, describe the fundamentals of stress analysis and their applications in engineering and solve problems involving stresses and strains in engineering materials. You will have the ability to predict the strength of a basic structural system and apply appropriate material and sections to a basic structural system in order to render the structure safe to operate.

### Thermodynamics

This module provides an elementary introduction to thermodynamics, including a discussion of the fundamental concepts of heat, work, energy and entropy. The module introduces the properties of different working fluids (vapours and gases) and also provides the necessary analytical skills to address practical and theoretical issues arising from the analysis of thermodynamic machinery.



"The students on the International Diploma programme get to sample university teaching methods, laboratories and facilities in advance of their degree programme. This, in conjunction with their intensive English programme, prepares them in a very focused way for their future studies and helps them to settle into university life much quicker."

**DR FELIX HAGAN, LECTURER IN  
ENGINEERING AND MATHEMATICS  
INTO QUEEN'S UNIVERSITY BELFAST**



"The International Diploma in Engineering course is great because it's preparing me to go directly into year two at Queen's University. I find my subjects quite interesting but my favourite thing about the course is the quality of teaching from experienced teachers and the help from all the friendly staff at INTO Queen's. I'm looking forward to my degree in Mechanical Engineering at Queen's University."

**AMBROSE LAU, MALAYSIA  
INTERNATIONAL DIPLOMA  
IN ENGINEERING**



# INTERNATIONAL DIPLOMA IN MANAGEMENT AND FINANCE



Your teachers will be on hand for one-to-one meetings to ensure you are on track for success

## KEY COURSE FACTS

### Course dates

Mon 08 Apr 2013–Fri 13 Jun 2014 (5 term)  
 Mon 01 Jul 2013–Fri 15 Aug 2014 (5 term)  
 Mon 01 Jul 2013–Fri 13 Jun 2014 (4 term)  
 Mon 23 Sep 2013–Fri 15 Aug 2014 (4 term)  
 Mon 23 Sep 2013–Fri 13 Jun 2014 (3 term)  
 Mon 06 Jan 2014–Fri 15 Aug 2014 (3 term)

### Programme length

5 terms or approximately 15 months  
 4 terms or approximately 12 months  
 3 terms or approximately 9 months

### Class hours

Normally between 20 and 24 hours per week

### Academic entry requirement

Two 'D' grades from a UK A-level board or equivalent

For country-specific requirements visit [www.intohigher.com/queens](http://www.intohigher.com/queens)

### English language entry requirement

**Five term:** IELTS 4.5 (with a minimum of 4.5 in all subskills) or equivalent

**Four term:** IELTS 5.0 (with a minimum of 5.0 in reading and writing and no other subskill below 4.5) or equivalent

**Three term:** IELTS 5.5 (with a minimum of 5.5 in reading and writing and no other subskill below 5.0) or equivalent

If you do not meet the minimum English language requirement you should apply for English for University Study. Please see page 52 for further details.

### Age requirement

Applicants will normally be 18 years old at the start of the International Diploma. Students who are aged 17 at the start of the course may apply but will need prior approval.

### Tuition fees

5 term: £21,310  
 4 term: £17,380  
 3 term: £13,450

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £170 per academic course (3 term), £220 per academic course (4 term), £270 per academic course (5 term).

For further guidance please check with the INTO Admissions Office or your local education agent.

The International Diploma programme is equivalent to year one of an undergraduate degree at a UK university. Successful completion offers direct entry to the second year of an undergraduate degree in business, economics, and finance at Queen's University Belfast.

### What is the International Diploma programme?

The International Diploma is a full-time academic programme that offers you the opportunity to:

- improve your language skills in preparation for undergraduate study
- increase your knowledge of academic theory to enable advanced entry to year two of an undergraduate degree
- develop the necessary study and research skills for undergraduate study.

### Who should apply for the International Diploma programme?

The International Diploma is suitable for international students who have completed A-levels or a recognised Foundation programme, or who are already in the first year of a relevant undergraduate degree in their home country, but do not meet the academic or English language requirements for direct entry to Queen's University Belfast.

### What is special about the International Diploma programme?

The International Diploma programme provides you with:

- full university status
- a quality-assured, university-accredited programme
- a campus-based programme with access to university facilities
- a conditional offer of a place on a relevant undergraduate degree at Queen's University Belfast
- professional support and help with university applications
- multiple start dates
- the highest levels of personal care and support.

### What if I do not meet the minimum English language requirements?

Lasting four or five terms, the Extended Diploma programme incorporates one or two terms of intensive English language tuition at the beginning of the course, allowing you to begin your course and improve your English to a level appropriate for academic study. You will be required to pass the initial English language component before progressing to the next stage of the programme.

If you need to study more than two terms of English in order to reach the level necessary for academic study, you should apply for English for University Study. Please see page 52 for further information.

### Is the International Diploma validated?

The International Diploma programme is validated and quality assured by Queen's University Belfast. Successful completion leads to the award of Queen's University Belfast International Diploma in Management and Finance. It is equivalent to the University's Certificate of Higher Education: level 4 on the National Qualification Framework (NQF).

**ACCOUNTING AND  
 FINANCE RANKED IN  
 THE WORLD TOP 150**  
 QS WORLD RANKINGS

## Key features

### Intensive academic preparation

The International Diploma programme is as academically demanding as the first year of a traditional university degree programme. Emphasis is placed on the integration of language learning, study skills development, the acquisition of subject knowledge and the development of independent learning.

### English language support

English language is a core subject in the International Diploma programme, covering reading, writing, listening and speaking. The module ensures that you reach the entry requirement for the second year of a degree course.

### English language grade comparisons

EAP	%	IELTS
A*	80+	7.5
A	70-79	7.0
B	60-69	6.5
C	50-59	6.0
D	40-49	5.5
E	35-39	5.0
F	<35	4.5

### Study skills

Essential preparation for university life, the study skills component will help you to develop the necessary skills for undergraduate level study by providing support with group work, presentations, time management, research methods, note-taking in lectures, structuring assignments and understanding methods of self-evaluation.

### Teaching and learning styles

Throughout the International Diploma programme, all academic subject modules will be taught using a lecture, seminar and tutorial process that mirrors the style of teaching that you will encounter at university. In addition to classes, you will be expected to spend a significant amount of time on self-study and completing assignments. A great emphasis is placed on the development of independent learning skills and on providing opportunities for students to practise a wide range of study skills, including individual and group presentations, project work and assignments.

### Academic counselling

You will have plenty of opportunities to discuss informally with your tutors any points raised in lectures and seminars. For each subject there are weekly study clinics where you can receive individual support and, where necessary, additional tuition in a specific topic. In personal tutorials, you receive professional advice on personal and academic issues, including the next steps in your studies and career.

## Recommended study plan and progression route

If you meet the programme's academic entry requirements, but need to improve your English language proficiency before entering the International Diploma programme you may be eligible to apply for an Extended Diploma programme, which includes additional English language preparation. Examples of these combined programmes are set out below:

2013										2014										2015							
Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
IELTS 4.5 Extended Diploma programme (5 term)																Undergraduate year 2											
				IELTS 4.5 Extended Diploma programme (5 term)												Undergraduate year 2											
				IELTS 5.0 Extended Diploma programme (4 term)												Undergraduate year 2											
						IELTS 5.0 Extended Diploma programme (4 term)												Undergraduate year 2									
						IELTS 5.5 Extended Diploma programme (3 term)												Undergraduate year 2									
										IELTS 5.5 Diploma programme (3 term)						Undergraduate year 2											



International Diploma in Management and Finance		
Common modules	Specialist modules	Leading to
English Language and Study Skills (20 credits) Mathematics and Statistics for Business (20 credits) Introduction to Financial and Management Accounting (10 credits) Management and Organisations: Theory and Practice (20 credits) Principles of Economics (20 credits) Financial Institutions and Markets (20 credits)	Mathematics for Finance and Economics (10 credits)* The Business Environment (10 credits)**	Business Economics Business Management Economics Economics with Finance Finance

\* This module is compulsory for students intending to progress to degrees in Finance and Economics.

\*\* This module is compulsory for students intending to progress to degrees in Business.

### Progression to Queen's University Belfast

If you successfully complete the International Diploma in Management and Finance, you are guaranteed entry to the second year of five undergraduate degree programmes offered by Queen's University Management School (subject to meeting the specified course requirements detailed in the table below).

If you successfully complete the International Diploma in Management and Finance, but do not meet the specified progression requirements for entry to Year two, you will be considered for entry to Year one of a suitable degree programme in Queen's University Management School.

Programme title	UCAS code	Degree	English grade	IELTS equivalency	Academic requirements
International Diploma in Management and Finance					
Business Economics	L110	BSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	50% overall average in academic modules. A minimum of 50% in Principles of Economics; Management and Organisation: Theory and Practice; and The Business Environment
Business Management	N201	BSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	50% overall average in academic modules. A minimum of 50% in Principles of Economics; Management and Organisation: Theory and Practice; and The Business Environment
Economics	L100	BSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	50% overall average in academic modules. A minimum of 50% in Principles of Economics; Financial Institutions and Markets; and Mathematics for Finance and Economics
Economics with Finance	L1N3	BSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	50% overall average in academic modules. A minimum of 50% in Principles of Economics; Financial Institutions and Markets; and Mathematics for Finance and Economics
Finance	N300	BSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	50% overall average in academic modules. A minimum of 50% in Principles of Economics; Financial Institutions and Markets; and Mathematics for Finance and Economics

"I think studying in the UK is a good opportunity because as well as receiving a good education, you will learn so much about different cultures and get to taste different food. I'm happy that I decided to come to Belfast. It's a really nice place and I would recommend other students come here. The city is very peaceful, so I can concentrate on my studies here, but I can also have fun here. There are lots of social activities to engage in and I've made friends from all over the world."

**ANG YI XIN, MALAYSIA**  
INTERNATIONAL DIPLOMA IN ENGINEERING



## Module descriptions

### Core modules

#### English Language and Study Skills (20 credits)

This module will give you the language proficiency and academic study skills you will need to embark on the second year of an undergraduate course in a British university. Language and study skills are incorporated into all aspects of the International Diploma programme and this module is designed to support the academic modules.

Accredited by the



for the teaching of English

#### Mathematics and Statistics for Business (20 credits)

In this module you will learn to apply mathematical and statistical methods to economic, financial and business data and gain knowledge and understanding of the basic tools used to solve a range of practical problems in business. You will study basic project planning techniques using network and critical path analysis and consider a number of mathematical and statistical concepts including linear and non-linear functions, single variable calculus and calculus of several variables, data presentation, descriptive and inferential statistics, basic regression analysis, time series and elementary probability theory.

#### Introduction to Financial and Management Accounting (10 credits)

This module provides a foundation in the theory and practice of accounting and an introduction to the role, context and language of financial reporting and management accounting. You will gain an understanding of the purposes for which accounting information is used in business, how that information is gathered, processed, and presented, and learn how to carry out a basic analysis of financial reports. You will cover topics such as the use of accounting information in business, the balance sheet and profit and loss account, introduction to ratio analysis, costing, accounting for overheads, budgeting, variance analysis and contribution analysis.

#### Management and Organisation: Theory and Practice (20 credits)

This module introduces you to the underlying theory behind different types of management structures, processes and practices and considers the relevance of both historical and contemporary approaches to the future of work organisation by practicing managers. You will study topics such as organisation theory, the nature of management and leadership, why organisations exist in a market context, organisational structures and cultures, motivation, teamwork, decision making in organisations, the applications and implications of information systems in organisations and in society at large and the main management issues in marketing, human resources and operations.

#### Principles of Economics (20 credits)

This introductory economics module is designed to provide you with an understanding of fundamental economic theory and equip you with a real understanding of the role of economics in business, public and private decision making. You will be taught how to apply the theory to analysis of the real world, gain an understanding of the functioning of markets as the foundation of the contemporary global economy and study the relationship between the main microeconomic principles and essential macroeconomic concepts.

#### Financial Institutions and Markets (20 credits)

This module is designed to provide you with an understanding of the economic functions and workings of financial institutions and markets and of the financial intermediation process. You will study topics such as the theory of money, monetary union, the theory of financial intermediation, the structure and operation of the Central Bank, banking regulation, other non-bank financial intermediaries and an introduction to the stock, bond and money markets.

### Specialist modules

#### Mathematics for Finance and Economics (Finance and Economics routes) (10 credits)

This module is specifically designed for students intending to progress to degree programmes in Finance and Economics. The material will complement and build upon that covered in the Mathematics and Statistics for Business module and will include topics on matrix algebra, further differential and integral calculus and unconstrained and constrained optimisations. The course is taught with emphasis on the application of the mathematical techniques to solve real world problems in finance and economics.

#### The Business Environment (Business routes) (10 credits)

This module is specifically designed for students intending to progress to degree programmes in Business Management. You will study how management ideas and organisations have evolved and the pressures, people and behaviours that help shape that evolution and impact on the operation of organisations. You will gain a knowledge of contemporary constraints and opportunities faced by organisations, understand interactions between the internal working of organisations and the external environment and reflect on the challenges and opportunities that an increasingly integrated world presents to organisations.



Teaching methods incorporate a mixture of classes, tutorials and private study



Group work improves cooperation and communication skills



“Since joining INTO Queen’s University Belfast, I have always felt welcomed and looked after by all the staff. It is very rare that such a dedicated team always asks how you’re feeling when they see you and it is that personal care that makes you feel fully supported. All my teachers worked really hard providing knowledge and preparing us to do the best in our exams. I am extremely grateful that I got the opportunity to study under such influential teachers.”

**MUHAMMAD CHANGI, PAKISTAN**  
**INTERNATIONAL DIPLOMA IN MANAGEMENT AND FINANCE**



# GRADUATE DIPLOMA PROGRAMME



Individual study is complemented  
by high levels of support

## KEY COURSE FACTS

### Course dates

Finance and Management pathways  
Mon 23 Sep 2013–Fri 13 Jun 2014 (3 term)  
Mon 06 Jan 2014–Fri 15 Aug 2014 (3 term)

### Computing pathway

Mon 23 Sep 2013–Fri 13 Jun 2014 (3 term)

### Programme length

Three terms or approximately 9 months

### Class hours

Up to 22 hours per week

### Academic requirements

Pass in an undergraduate degree in any subject from a recognised institution

### OR

Higher Education Diploma (3–5 years) with acceptable grades in any subject from a recognised institution

For country specific entry requirements visit [www.intohigher.com/queens](http://www.intohigher.com/queens)

### Additional requirements

Applicants for the Computing pathway must hold a degree in a non-computing relating subject or equivalent.

Applicants for the Finance pathway must have previously studied modules in either statistics, mathematics, finance, economics or calculus with good grades.

Applicants wishing to progress to the MSc International Business must have an undergraduate degree in Business or Management which is acceptable to Queen's University Management School.

### English language entry requirement

Three term: IELTS 5.5 (with a minimum of 5.0 in all subskills) or equivalent

Please note: for visa purposes, students requiring a Tier 4 visa must have IELTS 5.5 (with a minimum of IELTS 5.5 in all subskills) or equivalent.

If you do not meet the minimum English language requirements you can apply for English for University Study. Please see page 52 for course details.

### Tuition fees

3 term: £13,450

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £170 per academic course.

The Graduate Diploma is a full-time academic programme that prepares you for direct entry to selected Master's courses at Queen's University Belfast. The programme has three pathways in Computing; Finance; and Management.

### What is the Graduate Diploma programme?

The Graduate Diploma will give you the opportunity to:

- improve your language skills in preparation for postgraduate study
- increase your knowledge of academic theory and improve your understanding of key academic subjects
- develop the necessary research skills for postgraduate study
- gain an understanding of the UK education system before entering a postgraduate degree programme.

### Who should apply for the Graduate Diploma?

The Graduate Diploma caters for a variety of international students, offering:

- a conversion course for students with a relevant background intending to focus on a new subject in their Master's programme
- additional English and academic skills for international students with a recognised undergraduate qualification
- a pathway to postgraduate studies for students who wish to return to education after gaining a number of years' work experience, or who need to build up knowledge in a relevant field.

### What is special about the Graduate Diploma programme?

The Graduate Diploma programme provides you with:

- full university status
- a quality-assured university programme
- world-class facilities in a modern study centre
- a conditional offer of a place on a designated postgraduate course at Queen's University Belfast
- professional support and advice on your university application
- intensive English tuition
- small classes for maximum student and teacher interaction
- detailed feedback on performance
- active learning in your subject areas
- guidance on appropriate study methods through personal tutorials
- high levels of individual support.

### How is the Graduate Diploma programme validated?

Quality-assured and designed in partnership with Queen's University Belfast, the Graduate Diploma programme is a first step towards obtaining a postgraduate degree. Successful completion of the Graduate Diploma programme leads to the award of the Queen's University Belfast Graduate Diploma which is equivalent to the University's Certificate of Higher Education; Level 6 on the National Qualification Framework (NQF).

### Excellent choice of postgraduate degree programmes

Following successful completion of the Graduate Diploma and meeting the required scores for entry to your chosen degrees, you will be eligible for direct entry to a wide variety of postgraduate degree programmes at Queen's University Belfast.

### School of Electronics, Electrical Engineering and Computer Science

- MSc Software Development.

### Queen's University Management School

- MSc Accounting and Finance.
- MSc Environmental Management.
- MSc Finance.
- MSc Human Resource Management.
- MSc International Business.
- MSc Management.
- MSc Risk Management and Financial Regulation.
- MSc Sustainability and Corporate Social Responsibility.

Applications to other degree programmes will be considered on a case-by-case basis and are dependent upon the applicant's previous field of study. Please note progression to other degree programmes is not guaranteed.

**100% OF GRADUATE  
DIPLOMA STUDENTS  
SUCCESSFULLY  
COMPLETED THEIR  
PROGRAMME**

## Key features

### Programme content

The programme provides a grounding in subject content, relevant English language and research skills. You will study a combination of modules for a total value of 120 credits. All modules are compulsory on each pathway.

### English language support

English is a critical part of this programme and allows you to develop the necessary language competence for successful postgraduate study in the UK. You will cover reading, writing, listening and speaking. The classwork in this module is supported by one-to-one tutorials.

### English language grade comparisons

EAP	%	IELTS
A*	80+	7.5
A	70-79	7.0
B	60-69	6.5
C	50-59	6.0
D	40-49	5.5
E	35-39	5.0
F	<35	4.5

IELTS: International English Language Testing System  
EAP: English for Academic Purposes

### Research and study skills

Good research and study skills are an essential preparation for postgraduate university life. The Graduate Diploma programme integrates these skills across the modules you will study; enabling you to work effectively in groups, present ideas in a logical manner, manage your time, take lecture notes, conduct research and prepare a dissertation.

### Progression to Queen's University Belfast

If you successfully complete the Graduate Diploma programme (subject to meeting the specified course requirements detailed below), you are guaranteed a place on a Master's course in your area of study at Queen's University Belfast.

### Academic counselling

You will receive guidance on personal and academic issues, including the next steps in your studies and career. We also have an International Progression Officer who will help with your application to the University.

### Recommended study plan and progression route

If you meet the programme's academic requirements, but do not meet the minimum English language requirements, you can undertake English language preparation before entering the Graduate Diploma programme. Examples of these study routes are set out below. Please note, these are only a guide and individual study plans will be drawn up on the basis of your application.

2013								2014								2015									
May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
		English for University Study		IELTS 5.5 Graduate Diploma programme (3 term)												Postgraduate year 1									
		English for University Study		IELTS 5.5 Graduate Diploma programme (3 term)					Postgraduate year 1																



"I feel the teachers and staff at INTO Queen's are very enthusiastic and helpful to the students. I'm studying the Graduate Diploma programme and the modules on the course provide me with the basic knowledge to study at Master's level. I will go on to study MSc Management – I have a friend who recommended the course to me. It will help me have a strong knowledge base in my future career."

**NGUYEN NHAN DUC, VIETNAM**  
**GRADUATE DIPLOMA IN MANAGEMENT**



## Graduate Diploma pathways

Pathway in Computing* (120 credits) (September only)		
Common modules	Specialist modules	Leading to
English for Academic Purposes (40 credits)	Empirical Enquiry and Critical Thought (20 credits) Exploring Culture (20 credits) Professional Computing Practice (10 credits) Software Development for the Web (30 credits)	Software Development
Pathway in Finance (120 credits)		
Common modules	Specialist modules	Leading to
English for Academic Purposes (40 credits)	Accounting for Financial Management (20 credits) Financial Econometrics (20 credits) Financial and Economic Strategy (20 credits) Financial Market Theory and Investment Analysis (20 credits)	Accounting and Finance Finance Risk Management and Financial Regulation
Pathway in Management (120 credits)		
Common modules	Specialist modules	Leading to
English for Academic Purposes (40 credits)	Business in an International Context (20 credits) Business within the European Union (20 Credits) Empirical Enquiry and Critical Thought (20 credits) Exploring Culture (20 credits)	Environmental Management Human Resource Management International Business Management Sustainability and Corporate Social Responsibility

## Assured university placement

If you successfully complete the Graduate Diploma programme and meet the specified grades for entry to your selected degree programme (detailed in the table below), you will be guaranteed entry to at least one of the designated postgraduate degree programmes at Queen's University Belfast.

If you do not pass all modules at the first sitting, you shall be permitted to retake modules to a total value of 40 credits for a maximum of a pass mark.

## Progression to Queen's University Belfast

Degree programme	Degree	EAP requirement	IELTS equivalency	Overall required final grade average
Graduate Diploma in Computing (September only)				
Software Development	MSc	Grade C with a minimum of grade D in each component	IELTS 6.0 with a minimum of 5.5 in each component	60% overall in academic modules, with a pass in all modules and a minimum of 60% in Software Development for the Web.
Graduate Diploma in Management				
Management	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Sustainability and Corporate Social Responsibility	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Environmental Management	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
International Business	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Human Resource Management	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Graduate Diploma in Finance				
Accounting and Finance	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Finance	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.
Risk Management and Financial Regulation	MSc	Grade B with a minimum of grade D in each component	IELTS 6.5 with a minimum of 5.5 in each component	60% overall in academic modules, with no module score less than 50%.

## Module descriptions

### Core modules

#### English for Academic Purposes (40 credits)

You will develop the four key areas of competence in English – reading, writing, listening and speaking – with a particular emphasis on high-level academic writing skills. The programme will use seminars, tutorials and discussion, written and electronic media and will create opportunities for you to speak publicly and engage in dialogue. You will be formally assessed across all four skills areas.

Accredited by the



for the teaching of English

### Specialist modules

#### Accounting for Financial Management (20 credits)

You will be introduced to management and cost accounting and the role of management accounting in the provision of information for organisational planning, control and decision-making. You will learn to evaluate information and apply appropriate techniques to decisions on organisational planning and problem solving for decision-making.

#### Empirical Enquiry and Critical Thought (20 credits)

The aim of the module is to develop your skills and abilities to investigate, understand and interpret information as applied in a business and management context. The module has two specific objectives. Firstly, it introduces you to the philosophical and ethical underpinnings of business and management research (critical thought), as well as to a range of quantitative and qualitative data-collection techniques used therein (empirical inquiry). Secondly, it seeks to help you apply these analysis skills to real-life case problems. This module analyses and evaluates each of the key stages in the research process drawing on an appropriate range of theory. It then critiques this theory as applied to the business environment.

#### Business in an International Context (20 credits)

The module seeks to introduce you to the key factors in the external environment in which businesses in the 21st century operate. The module will concentrate on key external forces, including: political, macroeconomic, sociocultural, technological systems, national and international legal systems and organisational sustainability. Contemporary trends including internationalisation, globalisation and the multinational enterprise will also be explored. The aim is to reflect on the challenges and opportunities that an increasingly integrated world presents to organisations.

#### Business within the European Union (20 credits)

The module will focus on key issues relating to business in a European and global context. More specifically, attention will be given to the workings of the European Union and how this impacts on business. You will explore a number of case studies focusing on Northern Ireland (as a region within the UK) and the Republic of Ireland as a means of understanding the development of the European Union and how the European context impacts current and potential future business practices.



“This is a great environment for international students and it prepares them well for university. The class sizes are relatively small, which is conducive to student learning as it gives me time to go around the students during class. Our proximity to the University campus means students can use a wide range of modern facilities. It allows students to interact with a diverse student body, representing many nationalities and cultures.”

**DR RORY MCLAUGHLIN, FINANCE AND ECONOMICS TEACHER  
GRADUATE DIPLOMA AND INTERNATIONAL DIPLOMA PROGRAMME  
INTO QUEEN'S UNIVERSITY BELFAST**

### Financial and Economic Strategy (20 credits)

This module introduces the financial and economic environment in which organisations must operate and provides a knowledge and understanding of the basic conceptual underpinnings and fundamental principles of microeconomics. Studying issues such as demand and supply, market structure and consumer and firm behaviour, the module considers a range of economic policy issues and explores how a market economy works and the role of government within it.

### Financial Econometrics (20 credits)

This module provides a grounding in the statistical concepts and methods of data analysis commonly applied in business and finance. There is a strong practical element to the module where you will develop your numeracy skills and learn to apply computer software packages to the estimation and analysis of real data.

### Exploring Culture (20 credits)

The increasingly complex and global nature of businesses today brings many management challenges, not least in relation to understanding and appreciating the impact of national cultures in an organisational environment. This module provides a broader understanding of the relationship between social and cultural issues such as cultural diversity, ethnicity, cultural identity, cultural shock, and cultures colliding as applied to an organisation. The multifaceted nature of culture requires managers to recognise and address the challenges that stem from cultural diversity and its implications for the workplace.

### Financial Market Theory and Investment Analysis (20 credits)

This module gives you an overview of markets and financial institutions and introduces concepts and techniques in market analysis and behaviours. You will appreciate the importance of corporate governance, and the pivotal role played by the financial manager. The constraints and risks in constructing portfolios to meet investors' financial objectives will be considered and you will learn to evaluate alternative investment opportunities.

### Software Development for the Web (30 credits)

Within this module you will learn how to design, develop and test highly interactive and dynamic web-based systems and become familiar with the interaction modalities, development environments and tools for web content delivery. Particular emphasis will be placed on the formation of development skills through extensive project work and you will develop a working knowledge of the dynamic behaviour of websites through building skills to design and implement client side as well as server side code.

A portion of the module is co-taught with undergraduate students in the School of Electronics, Electrical Engineering and Computer Science.

### Professional Computing Practice (10 credits)

This module is designed to prepare you for employment in the information and communication technology (ICT) industry by developing an awareness of the business environment in which the industry operates and a knowledge of the relevant professional issues within the sector. You will develop an understanding of the principles of management, entrepreneurship within the sector, career management, a knowledge of the relevant legislation, the commercial and economic implications of technical decisions, an understanding of professional ethics and the information technologist's responsibility to the profession and the wider community.

A portion of the module is co-taught with undergraduate students in the School of Electronics, Electrical Engineering and Computer Science.

**17 COURSES IN THE  
TOP 20 UNIVERSITIES  
BY SUBJECT AREA**  
TIMES GOOD UNIVERSITY GUIDE 2013





# STUDY ABROAD WITH ENGLISH



The Students' Union is the hub of student life, offering a range of activities and events for students to get involved in



## What is Study Abroad with English?

Study Abroad with English is a long-term course that combines English language study with undergraduate modules at Queen's University Belfast. The course can be customised for different levels of English and specific academic interests.

## Who should apply for Study Abroad with English?

This programme is suitable if you are an undergraduate student who would like to spend time abroad developing your English language skills, with an opportunity to take academic modules which carry credits towards your degree in your home university.<sup>†</sup>

## When can I start Study Abroad with English?

The programme has flexible entry dates according to your level of proficiency in English.

### Part 1: Academic English

Start dates available in September, January, March or June.

### Part 2: Undergraduate modules

September to January or February to June. Alternatively you can study a full academic year from September or February to June. From May to September, there are no lectures at the University, but students need to be aware that some examinations may take place in June. You must be available for the entire semester in order to be considered for credits, which means you should allow for additional weeks' accommodation.

## What is special about Study Abroad with English?

It enhances your career prospects, giving you confidence to handle the demands of living and studying in a highly specialised academic environment. This benefit is achieved by:

- giving you practical experience of UK university-style teaching and study methods
- developing a high level of language proficiency required for modern international communication
- awarding you academic credit towards an undergraduate degree programme in your home country.

## Key features

The course consists of two main parts:

### Part 1: Academic English

You will study a full-time intensive course of academic English language and study skills for one or more terms, up to 21 hours per week, in order to reach the level needed to follow your selected modules.

The aim of Part 1 is to enable you to gain the equivalent of IELTS 6.0 to 6.5 in order to progress onto undergraduate modules at Queen's University Belfast, depending on the requirements of the University programme. As you progress to this level, the University's Study Abroad Office will advise you on your choice of academic modules in Part 2. If you do not reach the required level to enter Part 2 you may be asked to continue on a more appropriate course at INTO Queen's University Belfast.

### Part 2: Undergraduate modules

You will study your individual undergraduate academic modules at Queen's University Belfast alongside UK and international students. Your selection will depend on the subjects you have previously studied, your academic and English language levels, and the availability of places. A maximum of 40 academic module credits may be taken. Students can also enrol on In-session English. The number of hours of study is dependent on the modules selected.

Modules are outlined in the University's prospectus and are offered subject to availability. You can choose from a wide variety of modules including accounting, celtic studies, cultural studies, criminology, film studies, gender studies, languages, law, politics and international studies, management, music technology, psychology and many more.

For further details please visit:

[www.qub.ac.uk/home/ProspectiveStudents/InternationalStudents/StudyAbroad](http://www.qub.ac.uk/home/ProspectiveStudents/InternationalStudents/StudyAbroad)

<sup>†</sup> Subject to meeting Tier 4 student visa requirements.

## KEY COURSE FACTS

### Course dates

Part 1: English language  
 Mon 23 Sep 2013–Fri 06 Dec 2013  
 Mon 06 Jan 2014–Fri 21 Mar 2014  
 Mon 31 Mar 2014–Fri 20 Jun 2014  
 Mon 30 Jun 2014–Fri 05 Sep 2014

### Part 2: Academic study

Mon 30 Sep 2013–Fri 31 Jan 2014  
 Mon 03 Feb 2014–Fri 06 Jun 2014  
 Mon 29 Sep 2014–Fri 30 Jan 2015

### Course length

6–18 months

### Maximum class size

16 students (Part 1)

### Academic entry requirement

Successful completion of at least one year of study at a university/college overseas.

You should provide a statement of your previous university studies and a personal statement explaining which subject areas you would like to study during Part 2 of the course.

In Part 2, you choose from a wide range of academic modules at the University. These modules are delivered according to the University's academic calendar. You must be available for the entire period, which may mean planning additional weeks of accommodation.

### English language requirement

The following indicates minimum English language entry requirements

Start date	IELTS 6.0 for Part 2 entry	IELTS 6.5 for Part 2 entry
January	4.5	5.0
March	5.0	5.5
July	5.5	6.0
September	6.5	6.0

Students with IELTS 6.0 or above intending to enter Part 2 of the course directly in September or January should contact the INTO Admissions Office for further guidance.

### Age requirement

17 years and above

### Tuition fees

Part 1: £3,930 per term  
 Part 2: £4,920 per semester\*

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £55 per academic term (Part 1).

For further guidance please check with the INTO Admissions Office or your education agent.

\* Students selecting to study laboratory-based modules will be required to pay a higher fee for Part 2 of the course.

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 for the teaching  
 of English

# ENGLISH FOR UNIVERSITY STUDY



Computer workstations in the Learning Resource Centre provide free Internet access



## KEY COURSE FACTS

### Course dates

Mon 23 Sep 2013–Fri 06 Dec 2013  
 Mon 06 Jan 2014–Fri 21 Mar 2014  
 Mon 31 Mar 2014–Fri 20 Jun 2014  
 Mon 30 Jun 2014–Fri 05 Sep 2014

### Course length

Minimum one term

### Class hours

Up to 20 hours per week\*

### Maximum class size

16 students

### English language entry requirement

IELTS 3.0 (with a minimum of 3.0 in writing) or equivalent

If you do not meet the minimum English language requirements you should enquire about the General English courses available at other INTO Centres.

### Age requirement

17 years and above

### Tuition fees

£3,930 per term

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £55 per academic term.

For further guidance please check with the INTO Admissions Office or contact your education agent.

\* Please note lessons are one hour including an allowance for class changeover.

## What is English for University Study?

This is a year-round course of intensive academic English language study designed to prepare you for study at university or for further academic preparation at INTO Queen's University Belfast. You will develop English language and academic study skills, as well as research skills at higher levels.

## Who should apply for this course?

With multiple start dates and different durations of study, the course has the flexibility to cater to students with different language levels. The course suits a range of needs, and will teach you to:

- adapt to university style teaching before starting an undergraduate or postgraduate degree
- learn the necessary research skills for university study
- improve overall English language ability and academic presentation techniques.

## What is special about this course?

The course will help you adjust to the demands, challenges and expectations of UK higher education. You will also be able to practise your developing language skills in a vibrant UK university environment where you can take advantage of the University's additional learning facilities and mix with a wide variety of British and international students.

## What will I study?

The course comprises 20 hours of taught lessons per week plus one hour of directed self-study which will be supervised by your tutor. In order to make good progress, you are expected to do approximately 20 additional hours of self-study outside class which may include homework, assignments or coursework, as well as online learning.

Through studying a range of modules, you will develop a greater command of written and spoken English, as well as the academic study skills that are critical for successful study.

All students will initially focus on developing core English language skills, developing your knowledge and confidence in:

- speaking and pronunciation
- listening
- reading
- writing
- grammar
- vocabulary.

After developing your core skills, you will focus on skills relevant to your study. These include:

- teamwork
- problem solving
- critical thinking
- time management
- quantitative and qualitative data analysis.

## Assessment

At the end of each term, your skills and language will be assessed to give a clear indication of your progress. Assessment on the course is based on the different modules you have taken during your course.

Methods of assessment may include:

- written assignments
- presentations
- research projects
- reading, writing and listening examinations.

**1:9 OVERALL  
TEACHER TO  
STUDENT RATIO  
ACROSS THE  
INTO NETWORK**

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for the teaching  
of English

## Modules descriptions

### Language Development

The emphasis of this module is upon developing your understanding of grammar, increasing both your general and academic vocabulary, as well as improving your accuracy in spoken English. The aim is to ensure that you can communicate your thoughts clearly, both in writing and speaking.

### Academic Speaking and Listening Skills

This module will help you develop your speaking and listening skills through topic-based discussions, seminars, lectures, reports and interviews. The focus of the module is on fluency and appropriateness for academic purposes and is designed to familiarise you with university teaching and learning styles.

The aim of this module is to give you experience in identifying the key points of a particular subject and the confidence to convey your opinion appropriately.

### Academic Writing

This module helps develop your academic writing skills through the study of sentence structure, vocabulary and academic writing conventions. By looking at different texts, you will learn how to construct a clear and logical argument within a piece of written work through appropriate organisation of your ideas, adopting a suitable writing style and taking into account the needs of the reader. You will learn about the importance of avoiding plagiarism and how to incorporate the ideas of others while using your own words. An important part of academic writing is process writing and as part of this module, you will produce written drafts with feedback from your tutor and, as your level increases, work on your writing in individual tutorials.

### Academic Reading and Study Skills

The focus of this module is to develop essential reading and study skills for studying at university level. Through studying the organisation and structure of texts from both general and academic sources, you will develop the skills of note-taking, paraphrasing and summarising. You will also learn how to interpret and describe data from non-textual information such as graphs and tables. At all levels, you will be encouraged to react to texts by giving opinion, and as your reading skills improve you will develop critical reading skills appropriate to studying at university.

### Research Project

At the higher levels, you will be asked to work on a project which will prepare you for university-style teaching and learning methods, as well as the importance of independent study. Forming part of the overall assessment for the module, you will undertake an extended research project making use of both primary and secondary resources. Through directed self-study and tutorial classes, you will work with your teachers to identify key areas that need to be developed in order to improve the quality of your project. You will also be required to deliver a presentation on your work.

## Progression to Queen's University Belfast

As part of the course, you will receive independent advice and guidance to support you in your university selection, including the process of applying for a degree at Queen's University Belfast or other UK universities.

Assuming you have met the academic entry requirements for your INTO academic programme or university degree programme, success on the English for University Study course offers:

- direct entry to an undergraduate or postgraduate degree programme at Queen's University Belfast (without the need for an external English language exam) or to another UK university. Students wishing to progress to Queen's University Belfast will need to achieve a minimum of 60% to 65% (comparable to IELTS 6.0 to 6.5). Some degree programmes require a higher score and you should check in advance.
- assured progression to the International Foundation, International Diploma or Graduate Diploma programme.\*

\* Subject to meeting Tier 4 student visa requirements.



## Sample timetable

The table below provides an example of what your weekly timetable may look like. Please note that this is only a sample timetable and that you will be provided with your real timetable during the comprehensive orientation programme at the start of your course.

Day/Time	09:00–10:00	10:00–12:00	12:00–14:00	14:00–16:00
Monday	Independent Study	Academic Writing	Independent Study	Academic Speaking and Listening Skills
Tuesday	Independent Study	Language Development	Independent Study	Academic Reading and Study Skills
Wednesday	Independent Study	Academic Writing	Independent Study	Academic Speaking and Listening Skills
Thursday	Independent Study	Language Development	Independent Study	Academic Reading and Study Skills
Friday	Independent Study	Academic Writing	Independent Study	Academic Speaking and Listening Skills

“I feel my English has improved a lot and I am more confident to enter the University since I have completed this course, and it has helped me develop my academic English skills. I think coming to study here gives you a better opportunity to improve your English as I practise my English every day when speaking to international students both inside and outside the classroom.”

**NUOYA LIU, CHINA**  
ENGLISH FOR UNIVERSITY STUDY





# PRE-SESSIONAL ENGLISH



## KEY COURSE FACTS

### Course dates

#### 2013

Mon 01 Jul 2013–Fri 06 Sep 2013 (10 weeks)

Mon 29 Jul 2013–Fri 06 Sep 2013 (6 weeks)

Mon 12 Aug 2013–Fri 06 Sep 2013 (4 weeks)

### Course length

10, 6 or 4 weeks

### Class hours

Up to 20 hours per week

### Maximum class size

16 students

### Academic entry requirement

Applicants must hold an offer of a place on a degree programme at Queen's University Belfast

### English language entry requirement

For degree courses that require IELTS 6.5 for direct entry

**10 weeks:** IELTS 5.5 (with a minimum of 5.0 in any subskill) or equivalent

**6 weeks:** IELTS 6.0 (with a minimum of 5.5 in any subskill) or equivalent

**4 weeks:** IELTS 6.5 (with a minimum of 5.5 in any subskill) or equivalent

For degree courses that require IELTS 6.0 for direct entry

**10 weeks:** IELTS 5.0 (with a minimum of 5.0 in any subskill) or equivalent

**6 weeks:** IELTS 5.5 (with a minimum of 5.0 in any subskill) or equivalent

**4 weeks:** IELTS 6.0 (with a minimum of 5.5 in any subskill) or equivalent

Please ensure you consult Queen's University for details of the English language level required for entry onto your chosen course.

### Age requirement

17 years and above

### Tuition fees

#### 2013

10 weeks: £2,750

6 weeks: £1,650

4 weeks: £1,100

### Tuition fees do not include:

- text books and other learning materials: an additional charge in the region of £55 per course.

For further guidance please check with the INTO Queen's University Belfast or your education agent.

The Pre-sessional English course provides a short and intensive preparation in academic English for students who are already academically qualified and due to start an undergraduate or a postgraduate degree programme at Queen's University Belfast in September.

### What is Pre-sessional English?

Pre-sessional English provides high quality Academic English lessons which prepare international students for academic study at Queen's University Belfast.

This course is designed to:

- improve your English language proficiency in the core skills of listening, speaking, reading and writing, within a university context
- focus on subject-related work in your chosen area of study including a written project
- help you to study independently using our extensive online materials.

### Who should apply for this course?

This 20 hour per week course is suitable for you if you are academically qualified, hold an offer from Queen's University Belfast, and need to improve your English language level before starting an undergraduate or a postgraduate degree at Queen's University Belfast. The Pre-sessional course runs from July to early September. Your course length will vary depending on your current language level and degree programme requirements.

### What is special about this course?

The Pre-sessional course allows you to have intensive English language preparation in a university environment. With highly experienced teachers, there is no better preparation for your next steps.

The course will:

- provide contextual study skills that acclimatise you to the culture of a UK university
- enable you to adjust to the demands, challenges and expectations of UK higher education and culture
- provide you with a short period of time to adapt to living and studying in the UK prior to beginning your academic studies.

### Assessment

You will be assessed through a combination of examination and coursework during the course. Methods of assessment will include short written texts, extended essays and oral presentations. At the end of the course, reading and listening tests will be completed. There is no formal examination at the end of the four week pre-sessional since students on this course have already met the English language requirement for their degree programme at Queen's University.

### Course outcomes

Assuming you have already met the University's academic entry requirements and any other outstanding conditions, achieving the level of performance required in the Pre-sessional English course to fulfil the conditions of your offer will allow you to progress to your university course, without needing to retake the IELTS or TOEFL test.

**100% OF  
PRE-SESSIONAL  
STUDENTS  
PROGRESSED TO  
FURTHER STUDY  
IN THE UK**

Accredited by the



for the teaching  
of English

## HELPING YOU EVERY STEP OF THE WAY



There is always someone available from Student Services to help you with your question, no matter how big or small



## From arrival to graduation

You are about to embark on a life changing journey and our support network will be there to make sure you get the most out of this experience. From helping you with your application, extending your visa, to finding the best restaurant in your new home, our team will offer expert advice every step of the way.

### Supporting your application

Your first point of contact with the Centre is likely to be with one of INTO's representatives in your home country. Always happy to help, they recognise the importance of the choices you are making and are well informed about the Centre, the University and our courses. They will gladly answer any questions and assist you with your application.

### Meet us in your country

INTO's worldwide network means you can be sure to speak with someone in your country with in-depth knowledge of the courses available to you. Representatives from the Centre and the International Office at Queen's University Belfast regularly travel overseas, providing you with an opportunity to discuss your study plan with someone from the institution face-to-face.

### Applying for your course

Once you have all the information you need, you will be ready to make your application. Our team of experienced customer relations advisors will ensure that your application is processed swiftly and that you receive the documents you need to obtain your visa for entry to the UK.

For further information on our application processes, see page 64.

### Students who are under the age of 18

Before the Centre accepts a student younger than 18 years of age, parents must sign a consent form authorising our staff to act in loco parentis (on behalf of the parent) in the case of an emergency. Parents are also required to complete a medical information form. Relevant forms will be sent to parents and the student with confirmation documents. No student will be accepted at the Centre without completing and returning these forms before the start of the course. Students under the age of 18 must stay in Elms Student Village.

The Centre also recommends that parents appoint a UK-based guardian for international students under 18. If your parents are making their own arrangements for guardianship services, or for a friend or family member to act as a guardian, evidence of these arrangements must be supplied before the course starts. A copy of our policy on younger students is available on request.

## Your journey to the UK

Once you have accepted your offer, you can begin planning your arrival in the UK.

### Pre-departure guide

You will receive a pre-departure guide containing practical information which will assist you in preparing for travelling to the UK, arriving in Belfast and enrolling on your course of study at the Centre. The pre-departure guide is also available as a mobile app enabling you to find useful information, upload and view photos and videos, access Google maps and find your way around the campus.

The guide and mobile app also include information to help you adapt to living and studying in another culture, booking your airport pickup and confirming your arrival details.

[www.intohigher.com/queens/pdg](http://www.intohigher.com/queens/pdg)

### When should I arrive?

You must arrive in Belfast on the weekend before the first day of your course. You should inform the INTO Admissions Office of your date of arrival and travel arrangements at least seven days prior to your arrival in the UK, so that we can advise either the University Accommodation Office or your host family when to expect you.

### Travelling to Belfast

For students arriving at Belfast International Airport or George Best Belfast City Airport, we offer an airport pickup service from the airport to your accommodation at a small additional charge. If you want to make use of this service, you will need to complete the airport details form (in the pre-departure guide) with your full flight details at least seven days prior to your arrival date.

If you are under 18 when you arrive, this service is compulsory, unless your parents can provide evidence to our Admissions team that a suitable arrangement has been made for your collection. This compulsory service also applies when you are departing from the UK.



"For our students, arriving in the country can be tough. There is so much to take in, to learn and to see. Student Services are there from the very beginning of the student's journey; guiding, helping and preparing the students for University life. Reception is the main point of contact for all students, with no question too big or too small. Queries are dealt with quietly and confidentially. The relationship that builds up between the student and student services continues throughout their academic life."

**LINDSAY MCALINDEN**  
INFORMATION ASSISTANT  
INTO QUEEN'S UNIVERSITY BELFAST

## Your first week

### Student Services team

Based at the Centre, our dedicated Student Services team looks forward to meeting you. Throughout your studies they offer a range of support services to meet your needs as an international student. When you first arrive at the Centre, the team will help you to settle in to student life in Belfast, and will remain your first point of contact for any non-academic issue you may have, such as registering with a doctor, opening a bank account or renewing your visa. No matter how large or small your problem may be, there is always someone on hand to help.

### Orientation programme

When you arrive, you will attend an Orientation programme, carefully designed to introduce you to life and study in Belfast. It is important that you attend the orientation, which includes a formal academic induction where you will register for your course, take an English language placement test, receive your timetable and select your modules for academic programmes. It will also include social activities, which are a great way to meet new friends and explore the city of Belfast.

A tour will introduce you to your new home including the University campus and the McClay Library, Queen's Students' Union and Queen's Sport, as well as the nearby city-centre amenities and public transport.

## Ongoing support

### Social activity programme

While the main reason for coming to Belfast is to study, involvement in non-academic activities is also important to help you adjust to life in the UK and develop a network of friends. The city of Belfast offers a wide variety of options for socialising, experiencing the arts or taking part in sports. The Centre also organises a regular programme of activities designed to help you make the most of your time in the UK. The programme includes trips to places of interest in Belfast and other parts of Northern Ireland, as well as visits to the theatre and cinema.

Full day excursions cost between £10 and £15 per person, depending on the activity. Other social programme activities are charged at variable rates ranging from £2 to £6 per person.

### 24-hour support

The Centre is dedicated to ensuring that you feel totally safe and supported. Upon arrival, all students are issued with an emergency telephone number which can be used outside of office hours in the unlikely event of an emergency or urgent situation.

### Multilingual staff

Our students have access to staff who speak a range of languages and are available to assist new and prospective students and parents who may not be able to communicate effectively in English.

### Visa and immigration support

Once you arrive at the Centre, the Student Services team work closely with the International Student Support Office at Queen's to provide information, support and guidance on renewing your student visa, as well as issuing any documentation you may need to submit to support your visa application. Visa workshops will be held throughout the year and individual appointments can be made for you, should you require specific advice.

### Student attendance monitoring

Good attendance is key to success. INTO Queen's University Belfast expects all students to attend all academic sessions. Student attendance is monitored carefully and where attendance is not satisfactory, our team will provide additional support to ensure that you can succeed in your studies. The Centre has an additional obligation to report to the UK Border Agency (UKBA) any changes that may affect the terms of an international student's visa, including an international student's absence from the programme.

### Support for students with disabilities

A confidential service for students is available offering advice and information on a range of disabilities including dyslexia, sensory impairments, and mobility and medical conditions. For further details please contact the Student Services team.

## Student placement services

To ensure that you are fully supported as you take the next step towards studying for a UK university degree, INTO offers a range of free student placement services.

Staff dedicated to assisting students with university placement will provide you with practical advice on the study options available to you at Queen's University Belfast and assist you with completing your university application.

Based within the INTO Centre, these individuals will ensure that you are provided with the very best counselling and advice in relation to course choices, in addition to arranging for you to visit the academic departments within Queen's University Belfast that you are most interested in.

Other forms of help and support available to you will include:

- one-to-one student counselling to help you select the most appropriate course to achieve your academic goals
- practical advice and assistance with all stages of the university application process, including help with writing a personal statement
- preparation for university interviews, including practice interviews
- opportunities to attend presentations by university admissions tutors
- assistance with attending university open days and higher education fairs
- opportunities to attend talks delivered by former INTO students
- access to university prospectuses in the Learning Resource Centre
- assistance with finding an alternative university place if you need to consider other options.

**91% OF STUDENTS  
WERE SATISFIED  
WITH THEIR OVERALL  
STUDENT EXPERIENCE  
AT INTO QUEEN'S  
UNIVERSITY BELFAST**



The staff at the INTO Reception will happily answer any questions you may have

### Uniplan Insurance for international students

Uniplan Insurance is a comprehensive insurance policy prepared especially for international students in the UK to cover loss of personal possessions as well as travel, health and medical claims.

Full travel, health and medical insurance is mandatory for all INTO Queen's University Belfast students, and Uniplan Insurance will automatically be added to your course fees unless you show that suitable alternative cover has been provided.

INTO is an appointed representative of Endsleigh Insurance Services Limited, which is authorised and regulated by the Financial Services Authority [www.fsa.gov.uk/fsaregister](http://www.fsa.gov.uk/fsaregister).

Endsleigh Insurance Services Limited. Company No: 856706 registered in England at Shurdington Road, Cheltenham Spa, Gloucestershire GL51 4UE.

#### Period of cover

Up to 2 weeks	£48.61
Up to 3 weeks	£61.93
Up to 1 month	£66.40
Up to 6 weeks	£77.51
Up to 9 weeks	£88.62
Up to 10 weeks	£106.41
Up to 3 months	£121.99
Up to 4 months	£144.25
Up to 5 months	£173.15
Up to 6 months	£195.36
Up to 12 months	£356.95

#### Key benefits

##### Medical expenses

	Maximum sum insured
A All medical emergency expenses (including repatriation)	£2,000,000
B Emergency dental treatment	£500
C Funeral costs in the UK	£5,000
D Personal total disablement	£30,000

##### Luggage cover

i) Luggage	£1,000
ii) Passport, tickets and passes	£500
iii) Personal money	£100
iv) Single article limit	£200
v) Valuables total	£300

Personal liability £1,000,000

Overseas legal expenses and assistance £10,000

Course fees up to £14,000

Cancellation or curtailment charges £3000

#### Principal exclusions

##### General

The first £50 of each and every claim per incident made by each insured person except for claims under personal liability, personal accident and legal expenses where no excess applies.

This policy is not available to anyone aged 66 or over.

##### Cancellation or curtailment charges and course fees

Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim.

##### Emergency medical and other expenses

Treatment or surgery which in the opinion of the medical practitioner in attendance can wait until your return home.

Medication, which prior to departure is known to be required.

##### Baggage and personal money, passport and documents

Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation.

Personal money or your passport if left unattended at any time unless in a safe, safety deposit box or in your locked accommodation.



Student helpers at the Centre will help you settle into life at Queen's





# LIVE ALONGSIDE UK AND INTERNATIONAL STUDENTS



Choose from self-catered accommodation, with access to a well-equipped shared kitchen



All rooms are modern study bedrooms with en suite bathrooms and free Internet access



With a 24/7 reception and Residential Assistants there will always be someone available to help

## Student living

At INTO Queen's University Belfast you can live alongside UK and international students in University residential accommodation. In this integrated environment, you will quickly become part of a vibrant and stimulating community that lives and learns together. For many students, this style of communal living is an unforgettable part of their student experience.

## University residences

Queen's residential accommodation is among the best and most modern in the UK. The University has invested over £45 million in providing excellent facilities at Elms Student Village.

The Village is in a pleasant residential area, within walking distance of both the University and the INTO Centre. Accommodation blocks are three floors high and on each floor there are 11 bedrooms with communal social space. At the heart of the Student Village is the Treehouse, with a restaurant and bar, wireless Internet, a shop, laundry and a reception desk, where you can find help and support from accommodation staff and the Community Youth Workers.

A key feature of the accommodation offer is a high speed Internet system providing a dedicated 12 Mb speed connection for September 2013 to each student bedroom in wired and wireless connections, and includes:

- 'freeview' television channels available on personal computers\*
- online game playing service
- Internet telephone services.

Accommodation is offered on a self-catered basis and includes:

- en suite shower
- shared kitchen and common room dining table, soft seating and a television
- reception open 24-hours, seven days a week and security cover
- a safe and secure environment for students to live, work and socialise.

\* Students can choose to upgrade their package at any time to gain enhanced features such as more bandwidth or additional television channels. For more information please visit: [www.stayatqueens.com/sites/StayAtQueens/Information/NetworkService/](http://www.stayatqueens.com/sites/StayAtQueens/Information/NetworkService/)

## Living in Queen's accommodation comes with a wide range of benefits

### Privacy

Your room is your private space to look after and enjoy.

### Active social life

There is a lot happening in Elms Village and across campus to help you enjoy your student experience.

### You're in good company

Over 2,300 UK and international students live in university residences.

### You're not alone

Our Student Accommodation staff and Community Youth Workers will help you settle in and assist with any problems that may arise.

### No hidden extras

Our rates include all your utility bills, 24-hour security, 24-hour reception, regular cleaning of communal areas, a television in common rooms and Internet access through the University's network.

## Student support

Within the University residences, the Centre has an appointed Residential Assistant who lives in the accommodation and provides support to our students during out-of-office hours. We also have experienced Community Youth Workers who will offer help and support to allow you to settle in quickly. These Youth Workers organise social events where you can begin to make new friends. They will ensure that your stay at Queen's is comfortable and enjoyable.

## Catering options

The accommodation is offered on a self-catered basis. All students at INTO Queen's University can add credit onto their student card, so you can eat what you want and when you want in the range of University cafés and restaurants. This is called 'Queen's Easy Pay' and the credit on your card can be used to make other purchases on campus like photocopying and printing. We recommend that you start off with a credit for £200 which will enable you to purchase a wide range of meals on campus during the first month. This credit can be purchased when you receive your student card after you arrive in Belfast. Your parents can also add money to your card via the Internet while you are at Queen's.

Please contact us for further information.

## Alternative accommodation

Alternative options may be arranged to suit individual requirements.

Please contact the Student Services team at [into@qub.ac.uk](mailto:into@qub.ac.uk) as soon as possible if you have any requests.



"As part of Residential Life, we are responsible for ensuring that new students settle into their new residences. We also want to make sure a pro-active social and pastoral programme of activities is developed throughout the residential year, and that a cohesive resident student community is developed. Our goal is to promote cultural inclusion and diversity, which includes trips to the Giant's Causeway, Marble Arch Caves and Dublin."

**KEVIN KENNEDY**  
RESIDENTIAL LIFE COORDINATOR  
INTO QUEEN'S UNIVERSITY BELFAST



# HOW TO APPLY

## An easy application process to follow from anywhere in the world

Whether you decide to apply directly or complete your application with the support of one of our education representatives, we offer a simple application process and we will support you every step of the way.

Throughout the process our multi-lingual Customer Relations Advisers are available to help answer your questions. They can speak a range of languages including English, Chinese, Arabic, Russian, Polish, Spanish, Greek, Bulgarian, French, Japanese, German and Swedish.

## How do I submit my application?

Visit [www.intohigher.com/queens/apply](http://www.intohigher.com/queens/apply)

Complete the application form in our brochure and send it, along with your supporting documentation, to:

INTO Queen's University Belfast Admissions  
One Gloucester Place  
Brighton  
East Sussex  
BN1 4AA  
United Kingdom  
T: +44 1273 718640  
F: +44 1273 328595  
Educational representatives  
E: [ukadmissions@into.uk.com](mailto:ukadmissions@into.uk.com)  
All other enquiries  
E: [ukenrolmentservices@into.uk.com](mailto:ukenrolmentservices@into.uk.com)

## What documents do I need to include?

- Completed application form, signed by the student or the parent/legal guardian.
- Copy(ies) of relevant academic certificate(s) in English.
- Copy(ies) of English language certificates in English.
- Full details of previous study in the UK on a Tier 4 Student Visa.
- A copy of your passport.
- CV (for Graduate Diploma applicants only).

## How do I confirm my place?

After carefully reviewing your application, if you are successful, you will receive a formal offer of a place.

Once we have received your tuition fee and accommodation deposit (as detailed in your offer letter), we will send you a Confirmation of Acceptance for Studies (CAS) from Queen's University Belfast, which you will need in order to apply for your visa.

## What next?

- Apply for your visa
- Apply for accommodation
- Book your flight
- Return completed arrival details form
- Book an airport pickup
- Read our Pre-departure guide
- Download our Pre-departure app



"Being an international student myself made me appreciate more my role in helping other students to fulfil their ambitions. I mainly guide students from the Middle East through the application process, as well as ensuring that all information submitted is relevant, up to date and correct. I advise students of the best study option for them, and direct them all the way through their arrival at the Centre."

**FADI ABOUL HOSN**  
ENROLMENT SERVICES COUNSELLOR  
INTO ENROLMENT SERVICES

"I'm originally from Japan, but have lived in England for over 10 years, and I speak fluent Japanese and English. In my job I help support applications from our agents in nine countries including Japan. As I was an international student myself, I really understand what it is like to come and study in another country."

**CHIHIRO KOGA-RYAN, CUSTOMER SERVICE RELATIONS**  
INTO ADMISSIONS OFFICE







# Application form 1 of 2

Please complete all relevant sections of this form in **BLOCK CAPITALS** and in **BLACK INK**. You should return your application pack to your local representative or directly to the INTO Admissions Office at least one month before your intended start date.

Please note that in order to receive your offer you must complete pages 1 and 2 of the application form. The accommodation application form can either be submitted with your course application or once you have received your offer.

**Please send to:** INTO Queen's University Belfast Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK

T: +44 1273 718640, F: +44 1273 328595

Educational representatives: ukadmissions@into.uk.com

All other enquiries: ukenrolmentservices@into.uk.com

You can also apply online at [www.intohigher.com/queens/apply](http://www.intohigher.com/queens/apply)

Representative's stamp

## Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms) \_\_\_\_\_

Family name \_\_\_\_\_

Other names \_\_\_\_\_

Gender  M  F

Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy) Current age \_\_\_\_

What type of visa do you intend to apply for?

Adult student visa  Student visitor visa  Extended Student visitor visa

Child visitor visa  No visa

Name as written on passport \_\_\_\_\_

Passport number \_\_\_\_\_ Passport expiry date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)

Student's nationality (must be completed for visa application) \_\_\_\_\_

Are you a US citizen or a US permanent resident?  Yes  No

Do you have dual nationality status?  Yes  No

If yes, please provide full details \_\_\_\_\_

Permanent country of residence \_\_\_\_\_

Student's home address (you must complete this accurately as it may affect your visa application)

\_\_\_\_\_

City \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Student's telephone numbers in country of residence (inc. intl. code)

Tel \_\_\_\_\_ Mobile telephone \_\_\_\_\_

Student's email address \_\_\_\_\_

## Section 2 Parent/Guardian or Sponsor details (to be completed by parent or guardian for students under 18. Sponsored students should provide full details of their sponsor)

How do you intend to fund your studies?

Self  Family  Employer\*  Sponsor\*

\*Name of employer/sponsor: \_\_\_\_\_

Title (Mr/Mrs/Ms) \_\_\_\_\_

Family name \_\_\_\_\_

Other names \_\_\_\_\_

Relationship to student \_\_\_\_\_

Contact address \_\_\_\_\_

City \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Telephone (inc. intl. code) \_\_\_\_\_

Email address \_\_\_\_\_

## Section 3 INTO course selection

### Academic programmes

#### International Foundation programme

Business, Humanities and Social Sciences  Engineering and Science

Please specify start date

Apr 2013 (5 term)  Jul 2013 (5 term)  Jul 2013 (4 term)

Sep 2013 (4 term)  Sep 2013 (3 term)  Jan 2014 (3 term)

#### International Diploma programme

Management and Finance  Engineering

Please specify start date

Apr 2013 (5 term)  Jul 2013 (5 term)  Jul 2013 (4 term)

Sep 2013 (4 term)  Sep 2013 (3 term)  Jan 2014 (3 term)

#### Graduate Diploma programme

Management  Finance  Computing (September only)

Please specify start date

Sep 2013 (3 term)  Jan 2014 (3 term)

Please note: Graduate Diploma applicants must submit a resume (CV) as part of their application

### Proposed undergraduate or postgraduate programme

(needs to be completed for visa purposes)

Proposed degree programme \_\_\_\_\_

If you have applied to the Queen's University Belfast please provide your reference number \_\_\_\_\_

### English language courses

#### Study Abroad with English

Sep 2013  Jan 2014  Mar 2014  Jun 2014

Start date \_\_\_\_/\_\_\_\_/\_\_\_\_ End date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)

Please specify number of terms of English (1 term minimum)

Desired subject area for study \_\_\_\_\_

#### English for University Study

Sep 2013  Jan 2014  Mar 2014  Jun 2014

Start date \_\_\_\_/\_\_\_\_/\_\_\_\_ End date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)

Please specify number of terms of English (1 term minimum)

#### Pre-sessional English

Jul 2013 (10 weeks)  Jul 2013 (6 weeks)  Aug 2013 (4 weeks)



## Section 4 Student's education history

Have you ever studied in the UK on a Tier 4 Student Visa?  Yes  No

If yes, please provide full details of study durations. Please also include a copy of your previous Tier 4 Student Visa (must be completed for visa purposes).

From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name \_\_\_\_\_

Dates of study \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

Date you received (or will receive) your certificate \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

Highest educational qualification name \_\_\_\_\_

Language of instruction \_\_\_\_\_

Institution address \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Telephone (inc. intl. code) \_\_\_\_\_

Email address \_\_\_\_\_

## Section 5 Current English language proficiency

Please tick and enter details of your most recent English language test. Note students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy.

IELTS  TOEFL  PTE

Other. Please specify \_\_\_\_\_

Overall score \_\_\_\_\_ Reading score \_\_\_\_\_

Writing score \_\_\_\_\_ Listening score \_\_\_\_\_

Speaking score \_\_\_\_\_

Have you arranged to take any other English language test(s) before starting your INTO course?  Yes  No

Name of exam \_\_\_\_\_

Date due to be taken \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

If you want to study on an English course, please give details of where and how long you have studied English:

## Section 6 Welfare

### Medical information

Do you have any medical conditions?  Yes  No

Please give details of any medical conditions, disabilities or allergies that require attention or notification and any prescribed medicine taken on a regular basis

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

**Do you consider yourself to have a disability?** For example are you deaf, blind, suffer from a long standing illness, have a learning disability, mobility issues etc. If yes please specify

### Travel and medical insurance

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached.

Please state when you would like the insurance to start

Start date \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy) End date \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

I have my own insurance and enclose a copy

### Relevant criminal offences

Please tick here if you have been convicted of a relevant criminal offence and supply details on a separate sheet.

### Personal details

INTO Queen's University Belfast will ensure that any personal details you disclose will only be used to provide and administer the course, to support you in your academic applications, for student surveys, to undertake academic audits and to keep your financial sponsors informed of your progress throughout the course ("the Purpose"). It may be necessary for INTO Queen's University Belfast to disclose appropriate and relevant personal details to your parents/guardians/sponsors if we are concerned about your welfare. We may also disclose your personal data and sensitive personal data (such as details of any disability you have, your ethnic origins or medical details) to INTO University Partnerships Limited or companies within its group, and external agencies where necessary for the Purpose. We will act in accordance with the Data Protection Act 1998 in respect of any personal details you provide to us. In some circumstances we may transfer your personal details outside of the European Economic Area where this is necessary for the Purpose. In doing so we will ensure that your personal details are adequately protected. For more information on how we process your personal data, please see the Student Terms and Conditions.

I consent to my personal details being shared as outlined above.

## Section 7 Form of indemnity

### Indemnity

#### i) Background

This indemnity is to be signed by the Student, and also by his/her Parent or Legal Guardian if the Student is under 18 years of age. Until this indemnity has been signed and returned to INTO, the Student may not take part in an excursion organised by INTO.

#### ii) Indemnity

In consideration of the Principal and/or Head Teacher and/or Director and/or any employee of INTO (which expression for the purposes of this indemnity means INTO Queen's University Belfast LLP and any relevant associated or connected organisation) agreeing to make arrangements for and to authorise INTO personnel to take me/my son/daughter/ward from time to time on expeditions outside the usual premises of INTO I hereby fully and effectively indemnify the said Principal and/or Head Teacher and/or Director and/or any employee (as the case may be) of INTO against:

- any and all claims, losses, damages or costs incurred directly or indirectly which they or any of them may be or become liable to pay in consequence of any injury or damage to or illness of me/my said son/daughter/ward occurring during or as a result of any of the said expeditions
- any and all claims, losses, damages or costs paid to or payable to or claimed by any third party which may be made against them or any of them in consequence of any act or default of me/my said son/daughter/ward during or as a result of any of the said expeditions
- any and all other costs, claims, losses and expenses incurred directly or indirectly by them or any of them on behalf of me/my said son/daughter/ward during or as a result of any such expedition,

provided that this indemnity does not extend to any claims, damages, costs or expenses in respect of and to the extent to which INTO and member(s) of the staff or any of them are indemnified and recover under any policy of insurance. I authorise INTO to supply any relevant records to educational institutions, government bodies, parents, sponsors and education agents if requested without notification.

### Declaration

I declare that the information I have supplied on and with this form is complete and correct

I have read and understood and agree to abide by the terms and conditions

I agree to abide by the Cancellation and Refund Policy

I agree to pay all tuition and accommodation and sundry expense fees as they become due

I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

### Student records

I agree that my records and achievements may be used for promotional purposes, without further notification  Yes  No

I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or agents without further notification  Yes  No

**Signed** \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

(Parent/guardian)

Or

**Signed** \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ (dd/mm/yy)

(Student)



# Accommodation application form

If you would like to apply for accommodation, please complete all relevant sections of this form in **BLOCK CAPITALS** and in **BLACK INK**. You should return it to the INTO Admissions Office as soon as possible. All accommodation bookings are subject to availability

The accommodation application form can either be submitted with your course application or once you have received your offer.

**Please send to:** INTO Queen's University Belfast Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK  
T: +44 1273 718640, F: +44 1273 328595  
Educational representatives: ukadmissions@into.uk.com  
All other enquiries: ukenrolmentservices@into.uk.com

## Accommodation options

Please select one option and complete as appropriate

### University residential accommodation

All students in university residential accommodation will be provided with a bedding pack on arrival for an additional charge of £30. This will be added to your invoice when you apply for your accommodation.

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition?

Yes  No

### Homestay

Do you require homestay during the holiday periods?  Yes  No

### I do not require any accommodation

Please specify which alternative accommodation option you would like to book, should your first choice not be available when you confirm your place

### Students who are under 18

INTO recommends that parents appoint a UK-based guardian for international students under 18. INTO can supply a list of Guardianship providers on request. If parents are making their own arrangements for either Guardianship services, or if a friend or family member in the UK is to act as guardian to the student, please provide details below:

Name of guardian \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address of guardian \_\_\_\_\_

Postcode \_\_\_\_\_

Country \_\_\_\_\_

Telephone (inc. intl. code) \_\_\_\_\_

Email address \_\_\_\_\_

I confirm that the guardian is over 21 years of age.

### Dietary requirements

Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

## Airport pickup

Students MUST arrive on the weekend prior to the start of the course. Your accommodation will usually start on the Saturday before your course start date. Flight details including arrival date and flight number should be sent to the INTO Admissions Office as soon as possible in order that airport arrangements can be made. If you are under 18 you must either book an INTO airport pickup or provide evidence of your arrangements. If an airport pickup is required, this will be invoiced as an extra at confirmation stage and full payment must be received for an airport pickup to be confirmed.

Do you require an airport pickup  Yes  No

Please indicate which airport

Belfast International Airport (E45)  Belfast City Airport (E30)

## INTO Giving Support our charity

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit [www.into-giving.com](http://www.into-giving.com)

I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment

**Signed** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)  
(Parent/guardian)

**Or**

**Signed** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)  
(Student)

## Accommodation declaration

(must be completed by all students wishing to book accommodation or an airport pickup)

I declare that the information I have supplied on and with this form is complete and correct

**Signed** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)  
(Parent/guardian)

**Or**

**Signed** \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yy)  
(Student)



# Terms and conditions 1 of 2

## Important

### 1. Application of the Terms and Conditions

- These terms and the offer letter (together the "Terms and Conditions") set out the contractual terms which apply between INTO Queen's University Belfast LLP (INTO) and students ("Students") in relation to the English language courses and/or academic programmes and any other INTO Courses (the "Course").
- As such, Students should ensure they read the Terms and Conditions very carefully before signing and submitting their application for admission to INTO.

### 2. Application to the Course and confirmation of acceptance

- To apply for a place on a Course, Students should complete their application and submit it to INTO Admissions Office.
- INTO may accept or reject applications in its absolute discretion. If INTO accepts the application, INTO will issue a written offer of a place on a Course to the Student (including any conditions relevant to the offer) (the "Offer Letter") together with an acceptance form for the Student to confirm their acceptance of the offer of the place.
- In order to accept the offer, the Student must:
  - complete and return to INTO the acceptance form confirming acceptance of the offer of the place indicated in the Offer Letter;
  - pay a deposit as described in the Offer Letter which will be used towards the tuition fees due for the Course. The amount of the deposit required will be shown in the Offer Letter;
  - pay the Uniplan Insurance premium (details of which are set out earlier in this brochure) and submit the completed Uniplan form to INTO or proof of alternative insurance cover.
- After completion of the actions listed in paragraph 2c above, the contract between the Student and INTO is formed. However, if the offer is 'conditional', the contract shall not come into force unless and until the Student meets the conditions of the Offer Letter and completes the actions listed in paragraph 2c above.

### 3. Tuition Fees and Payment

- The balance of the tuition fees payable for the Course and any insurance fees (if applicable) payable must be paid to INTO no later than six weeks prior to the start date of the Course (which is stated in the Offer Letter). Details of indicative course dates are included in this brochure.
- Tuition fees and insurance fees (if applicable) must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit card or debit card. Payment by credit card is subject to a surcharge of 2%.
- If bank or credit card charges are incurred by INTO on such payments, where these charges have been incurred through no fault of INTO, these will be re-invoiced to the Student's account so that INTO receives the payment in full.
- Tuition fee deposits are non-refundable unless the Student is unable to meet visa entry requirements (in which case the Student will be required to provide an official visa rejection letter to INTO – further details of which are set out below).
- Any variation to standard payment terms will only be made by prior agreement in writing by the Centre Director of INTO.
- The prices stated in this brochure are valid for confirmed bookings (with payment) received by INTO on or after 01 January 2013 and until further notice. Please contact INTO for further details or visit the website.

### 4. Other Fees

- One to one tuition (English language only) – Any Students who require 1:1 tuition must agree such tuition with the Centre in advance. Such tuition will be charged at £75 per hour and will be invoiced in advance.
- Text books – Text books and/or appropriate Course materials will be supplied to Students on enrolment for International Foundation, International Diploma, Graduate Diploma, English for University Study or Pre-session English Courses. Students will be invoiced for the text books and/or appropriate Course materials immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course. The approximate cost of text books and/or appropriate Course materials will be £170 per academic Course (3 term), £220 per academic Course (4 term), £270 per academic course (5 term) and £55 per term for the English for University Study and £55 per Pre-session English course.
- Laboratory fees – Students who are enrolled on science- or engineering based academic Courses (i.e. Foundation and Diploma pathways in the Sciences and Engineering) shall be charged an additional fee of £325 per academic year to cover the use of laboratory facilities. This fee will be invoiced to the Student immediately following receipt by INTO of the Student's acceptance of the offer of a place on the Course and such invoice is payable at least six weeks before the start date of the Course.

### 5. Overdue fees

- In cases of overdue payment of any of the fees owed by the Student, INTO reserves the right to suspend or cancel tuition and to charge interest on the outstanding balance. Interest will be charged on any outstanding fees at the rate of 2.5% above the base rate of Barclays Bank per month or part thereof from the date of the invoice until payment.
- INTO reserves the right to withhold any academic results or certificates, if fees are still owed by the Student at the end of their Course.
- Fees remain payable if a 'notice of withdrawal' has not been given in accordance with these Terms and Conditions.

### 6. Changes to Certificates of Acceptance for Study ("CAS")

- INTO will issue a CAS, no more than 6 months before the Student's first Course start date provided that:
  - the Student's offer is unconditional; and
  - the Student has paid their deposit or full fees as set out in the Offer Letter.
- Before issuing the CAS, INTO will confirm with the Student or the agent that the details to be included in the CAS are correct. Once the student has confirmed that the details are correct, INTO will submit the details to the UK Border Agency ("UKBA").
- If the Student requests any changes to the information on the CAS (other than an update to the 'Fees paid to date' information after making further payments) after INTO has submitted the details to the UKBA and a new CAS is required, the Student will be charged for each request at the then prevailing rate. At the time of going to print the cost is £13 but is subject to review.

### 7. Cancellation Charges

- Subject to paragraphs 8 and 9 below, if the Student wishes to cancel its place on the Course prior to the Course commencing, then, unless such cancellation is due to visa refusals, and/or academic and/or English conditions of the Student's Offer Letter not being met, the following charges apply:

### Academic course and English for University Study, General English and Pre-session English programmes

#### Tuition Fee Cancellation charges:

Four weeks or more before commencement:  
cancellation fee of £500  
Less than four weeks before commencement:  
cancellation fee of £1000

#### Accommodation Fee Cancellation charges:

Four weeks or more before commencement:  
cancellation fee of £500  
Less than four weeks before commencement:  
cancellation fee of £1000

- Cancellations must be made in writing to INTO. Cancellations will become valid on the day the written notice is received by INTO.
- Cancellation charges will be deducted from the deposit and/or tuition fees paid by the Student or, if no deposit and/or tuition fees have been paid by the Student, INTO will invoice the Student for the cancellation charges. Payment shall be due within 30 days of the date of such invoice.
- Cancellation of a Course includes cancellation of any Uniplan Insurance policy. Students will be charged for the length of insurance cover received so far and will be refunded a proportion of the premium for the unexpired period of cover less a £25 administration charge.

### 8. Leaving a Course early

- If a Student wishes to withdraw from their Course, they must notify INTO in writing as described above in the section 'Cancellation'. Once a student has arrived at the INTO Centre no course fees will be refunded if the Student withdraws.
- Accommodation cancellation charges will apply as outlined at paragraph 20 below.

### 9. Contracts made by Distance Communication

- If INTO has made its offer for a place on the Course and the offer has been accepted by the Student solely by means of distance communication (i.e. if up to the point when the contract is concluded there has been no face-to-face contact between the Student and INTO or Queen's University Belfast representative) then the contract between us is a "Distance Contract".
- Students are entitled to cancel a Distance Contract at any time up to the earlier of:
  - 7 days from the date when the Distance Contract is concluded; or
  - the date on which the Student starts the Course.
- In order to cancel the Distance Contract, the Student must inform INTO in writing at INTO Admissions Office, One Gloucester Place, Brighton, East Sussex, BN1 4AA within the time periods set out in paragraph (b) above.
- If any payment has been made by the Student to INTO under these Terms and Conditions prior to the date of cancellation then a full refund will be provided by INTO using the same payment type as soon as possible but, in any event, within 30 days of receipt of the Student's notification of cancellation.

### 10. Cancellation or deferral because of Visa refusal/Visa delays

- Students are entitled (provided such refusal/delay is not the result of any fraudulent activity) to cancel or defer a Course due to refusal or non receipt of a necessary visa providing that the Student informs the INTO Admissions Office in writing and sends evidence to INTO of the visa refusal or advises INTO that the Student has not yet received the relevant visa from the Embassy as early as possible and in any event no later than two weeks after the Student's proposed Course start date (or one week for General English courses, English for University Study and Pre-session English programmes).
- Cancellation charges (except for Uniplan Insurance cancellation fees which will apply as outlined above in paragraph 7d) will not be incurred in the circumstances described in paragraph (a) above provided that the Student complies with the notice requirements set out and any deposit and/or tuition fees already paid will be refunded accordingly. Failure to provide the relevant information in the timescales set out in paragraph (a) will result in normal cancellation charges applying as set out in paragraph 7 and no fees already paid will be refunded.
- If the visa refusal states that the visa has been refused due to any type of fraudulent activity by (or with the approval of) the Student then, notwithstanding paragraph 10b, the Student shall be liable for the greater of the £1000 cancellation charge set out in paragraph 7 and the total of all claims, damages, losses (including consequential and indirect losses) and expenses incurred as a result of such fraud and the need to comply with any associated internal or external investigation

### 11. Cancellation because conditions of offer are not met

- INTO's offer to the Student is conditional upon the Student meeting the requirements set out in the Offer Letter. INTO reserves the right to withdraw its offer to the Student if the requirements of the Offer Letter are not met.
- If a Student does not meet the conditions of the Offer Letter (Academic or English), provided that the Student informs INTO in writing and sends evidence that the conditions have not been met as early as possible but at least four weeks before the Course start date, no cancellation charges will be payable by the Student to INTO. This information must arrive at the INTO Admissions Office in the UK no later than four weeks before the Course start date or the day after the Student's exam results are published (if this falls after the four week cut off point). If INTO receives the relevant information (including evidence of the date of publication of the results) if this falls after the four week cut off point) within the time lines outlined above, any deposits/fees already paid (minus the Uniplan Insurance cancellation fees as outlined above in paragraph 7d) will be refunded by INTO to the Student. Failure to do this will result in normal cancellation charges applying (as set out above) and no fees will be refunded.

### 12. Deferrals

- A Student may defer the start of a Course if the Student has been prevented by external events from starting the Course, up to a maximum of two occasions. An external event includes (without limitation) serious illness or injury of the Student or of a close member of the Student's family.
- Students must ensure that any request to defer is accompanied by a full explanation of the reasons for the request, is presented in writing and reaches the INTO Admissions Office in the UK at least four weeks before the Course start date. If INTO receives the request after this date, normal cancellation charges will apply (see the 'Cancellations Charges' section above). The request should also include details of the Student's preferred new start date for the Course.
- All deferrals are subject to the availability of the requested chosen new Course start date at the time INTO receives the Student's request to defer.

- Any deferral requests in excess of the two occasions referred to above will be considered by the INTO Admissions Office on a case-by-case basis and acceptance of a deferral request will be at the INTO Admissions Office's sole discretion.
- On the basis that a new CAS will need to be issued if a request to defer is successful, the Student will be charged the fee in respect of the new CAS (as described in paragraph 6c above).
- Student accommodation will need to be re-booked and is subject to availability.
- If the reason for deferral is due to visa refusal, the provisions set out under section 10 above shall apply.

### 13. Academic criteria and attendance

- Students are accepted onto the Course on the strict understanding that progression through the Course and successful completion of the Course are conditional upon satisfactory attendance and successful attainment of specified progression grades.
- Students are accepted onto the Course on the strict understanding that they attend all classes. By signing the application form, the Student accepts that if they fail to attend classes without good reason, or without the permission of the Programme Manager for the Course, they may be deemed to have withdrawn or be required to leave the Course.
- During the Course induction all Students will be made aware of the criteria for successful completion of the Course. The assessment of student performance may take into consideration coursework, internal centre examination results, attendance, effort in class and homework.
- Students who do not meet the attainment criteria for successful completion will not be allowed to proceed with their intended study plan. In such cases, Students will be offered advice on suitable alternative study options.
- Students who do not meet the attainment criteria for progression from an English language programme to their intended Course of study will be offered advice on alternative study plans which may include further study on the English language Course. In some cases, an alternative study plan may involve additional time and expenditure with regard to tuition and accommodation fees.

### 14. English language admissions criteria

- Offers are made to Students onto both English language and academic Courses on the basis of the certification provided by the Students that they meet the admissions criteria. If, however, the results from the tests and assessment procedures on arrival provide clear evidence that a Student's actual level of English language proficiency is significantly lower than claimed and lower than that required for their designated Course or for visa entry purposes, then the Student will be formally advised of the results and of their options.
- In these cases, Students will not be allowed to proceed with their original Course and will be advised as to possible alternatives. Such alternatives may include:
  - an alternative study plan which may involve additional time and expenditure with regard to tuition and accommodation fees; or
  - if the English Language level is below the level for visa entry purposes then the Student will have to return home.

### 15. Behaviour and welfare

- By signing the application form, the Student consents to INTO sharing any relevant information from any Queen's University Belfast school, service or centre concerning the Student's behaviour and welfare, and to allow for the efficient operation of the Centre.
- If the Student has welfare and/or pastoral problems or concerns, the Student should in the first instance refer to the INTO student welfare policy or contact The Accommodation and Welfare Officer in the Centre.
- By signing the application form the Student agrees to adhere to Queen's University Belfast's Code of Practice.

### 16. Class times and sizes

- For all Courses, classes will normally be held Monday to Friday between the hours of 08.00 and 20.00 but INTO reserves the right to hold classes outside of these times.
- The maximum class size is normally 16 students for English for University Study and 18 students for English language modules on academic Courses. However, where appropriate, classes may be combined for university style lectures.
- Lessons will take place in the form of classes, seminars and workshops. Class sizes will vary depending on the learning format (e.g. lecture, seminar, lab practicals).
- Examinations may be held in the evening, on weekends and public holidays.

### 17. Holidays

- No regular classes will take place at INTO on recognised public holidays in Northern Ireland. Please refer to Fees page in INTO brochure for exact dates.
- No refunds will be made for classes not taking place on these dates.
- On occasion examinations may be held on these dates. Term dates relevant to individual Courses are published in this brochure and no classes will take place outside these dates.

### 18. University placement and progression

- Students who pass the INTO Foundation Course but do not meet the criteria for progression onto further study at Queen's University Belfast may, at INTO's sole discretion receive a refund of all tuition fees paid if, having complied with INTO staff advice with regard to their university application, they have not been offered a place at a UK university on a course appropriate to their qualification.
- Students who successfully complete the INTO Foundation, Diploma or Graduate Diploma programme and who meet the individual entry requirements of Queen's University Belfast for their chosen degree will be permitted to progress onto their course provided they have received a conditional offer and met the terms of that offer and any other University entry requirements.

### 19. Arrivals

- Students must meet any minimum age requirements listed under the appropriate course key facts section of the INTO brochure. Students must arrive at the Centre on the Saturday or Sunday before the Course start date and register and enrol on the published start date.
- Late arrivals – INTO expects all Students to arrive and start their Course on the scheduled start date. However, INTO recognises that Students are sometimes delayed for unavoidable reasons (these would include, for example, cancellation of or delays to flights or other transport). In exceptional cases, INTO will allow Students to arrive up to two weeks after the published start date for academic Courses and up to one week late on English language Courses.

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- c. Students on the 10, 6 and 4 week Pre-session courses MAY NOT arrive late.
- d. If, due to late arrival, a new CAS has to be issued, there will be a charge for the issuing of the new CAS (as set out in paragraph 6c above).
- e. No discount or refund of fees will be given for late arrivals.

## 20. Accommodation

- a. At the time of application to the Course, Students are invited to select their preferred accommodation. INTO aims to provide the accommodation as requested but, if this is not available, INTO reserves the right to provide an alternative type of accommodation. This will be charged at the published rate for such accommodation as set out on the Fees page within this brochure.
- b. Accommodation is allocated as per the instructions on the application form and upon receipt of the signed copy of the Student's Acceptance Form and payment of the appropriate accommodation deposit (as evidenced by the Student's invoice).
- c. Students will be sent a draft/sample copy of the accommodation contract with their Offer Letter and are required to sign an Accommodation Acceptance Form to acknowledge their acceptance of the conditions of the accommodation contract when returning their confirmation documents and deposit.
- d. The accommodation deposit is described in the Offer Letter. Accommodation is guaranteed once the deposit has been paid, the student has returned the signed Accommodation Acceptance Form, and the Student has received confirmation that the room they have requested is available.
- e. INTO accommodation is only available to Students who are registered on full-time INTO Courses.
- f. Accommodation is not available to family members of Students (unless they are also registered on full-time Courses at INTO).
- g. INTO advises Students to insure their personal belongings. INTO shall have no liability for any loss, theft and/or damage to Students' personal belongings. INTO can provide details of insurance policies on request.
- h. Where a Course spans a holiday period accommodation will still be charged for those periods.
- i. Damage and Sundry expenses deposit – All Students will be required to pay a damage and sundry expenses deposit of £500 which will be invoiced at the time of booking their course and shall be payable at least six weeks prior to the start date of the Course. Such deposit is refundable at the end of the Course minus any costs for any damages, exceptional cleaning or fines which have been incurred either to the residential/homestay accommodation or to the INTO Centre which are discovered during occupancy or once an inspection has taken place after the Student's departure. INTO will repay any monies owing within 60 days of the Student's final Course end date.
- j. Breakages – Students are responsible for payment of any damage caused by them to property owned or occupied by Queen's University Belfast or INTO Queen's University Belfast. Students in residential accommodation may be required to sign an inventory on arrival and departure. INTO Queen's University Belfast reserves the right to recover costs for damage or exceptional cleaning from Students. Any damage which requires repairs and/or exceptional cleaning which occurs whilst the Student is living in the property or is required following the Student's departure will be charged to the Student separately at the going rate. Such amounts will be deducted from the deposit payable by the Student as set out in paragraph 20i above. If the amount due is in excess of the deposit paid by the Student, INTO will invoice the Student for the excess amount. The Student shall pay any such amounts to INTO within 30 days of the date of the invoice.
- k. The damage and sundry expenses deposit is to cover outstanding damages and repairs once the Student has vacated the property and/or any fines or damage charges incurred during the study period remaining unpaid at the time of the Student's departure.

## 21. Accommodation fees

- a. All accommodation fees for the entire duration of the accommodation booked must be paid in full in pounds sterling by cheque, banker's draft, bank transfer, credit or debit card at least six weeks prior to the start date of the Course. Payment by credit card is subject to a surcharge of 2%.

## 22. Accommodation changes or cancellation

- a. Residential/Homestay Accommodation – In all cases except visa refusals, Students who wish to cancel their accommodation booking will be subject to the cancellation fees as set out in the copy of the accommodation contract they will have received with their Offer Letter.
- b. Students are bound by the terms and conditions of their accommodation contract upon the signing of the accommodation contract or once the Student arrives and moves into the residential/homestay accommodation whichever is earlier.
- c. Full accommodation charges will apply during any notice period as outlined in the accommodation contract.
- d. No change to the type of accommodation arrangements will be made without the written permission of the Head of Student Services or the Centre Director of INTO. This permission will only be given in exceptional circumstances. If a Student makes a change to his/her accommodation arrangements or leaves accommodation provided by INTO without the prior written consent of the Centre Director, the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation.
- e. Where a Student is moving to private accommodation, the Student's parent or guardian must certify to INTO that this is the case and that the provision of accommodation by INTO is no longer required. For the avoidance of doubt the Student shall remain liable for the full accommodation payments invoiced or reserved at the time of confirmation in respect of the vacated property.

## 23. Airport pickups

- a. Airport pickups may be booked as specified earlier in this brochure. The Airport pickup will be for the passenger named on the application form only or for named Students if Students agree in advance (and notify INTO) that they wish to share an airport pickup.
- b. Additional family members or chaperones accompanying the named passenger will be charged additional fees.
- c. The first 30 minutes of waiting time is included in the fee as specified in this brochure. Additional fees may apply for waiting periods longer than 30 minutes.
- d. Fees will only be refunded for 'missed pickups' if the Student informs INTO, by telephoning the INTO arrivals telephone number (as publicised in the pre-departure guide), that their pickup will not be required or will be delayed before they leave the departure airport, or if they have arrived at their destination airport and the transfer is a no show, they telephone the INTO emergency telephone number (as publicised in the pre-departure guide), that their transfer is a no show before they leave the arrival airport.
- e. Airport transfer fees must be paid for at the time of booking.
- f. Airport pickups are compulsory for students under 18, unless parents

provide INTO Queen's University Belfast with evidence that they have made alternative arrangements for the collection of their child from the UK entry airport. A similar compulsory delivery of students under 18 to their departure airport applies.

## 24. Travel to INTO Queen's University Belfast

- a. INTO expects Students to assist INTO with its Green Travel Plan, as may be reasonably required.
- b. Students may not bring cars onto campus unless otherwise agreed in advance by INTO. Please contact INTO for further details of our Green Travel Plan.

## 25. Record keeping duties under TIER 4 Immigration rules (PBS)

- a. INTO Queen's University Belfast is required to keep a copy of Students' passport, identity card for foreign nationals or United Kingdom immigration status document and Students' contact details.
- b. Under the TIER 4 Immigration rules (PBS) the Queen's University Belfast will report to the UKBA in the following circumstances:
  - i. if the Student fails to enrol on the Course within the enrolment period;
  - ii. if the Student misses 10 expected contacts without INTO Queen's University Belfast permission;
  - iii. if the Queen's University Belfast stops being the Student's immigration sponsor for any other reason, for example, if the Student moves into an immigration category that does not need an approved education provider;
  - iv. if there are any significant changes in the Student's circumstances, for example, if the length of a course of study becomes shorter; or
  - v. if INTO Queen's University Belfast has any suspicions that the Student is breaking any conditions attached to their permission.

## 26. Medical treatment and accident insurance

- a. Acceptance by the Student (or by his/her parent or legal guardian if the Student is under 18), of a place to study at INTO Queen's University Belfast indicates that the Student (or parent/legal guardian if the Student is under 18):
  - i. gives permission for the administration of first aid and appropriate non-prescription medication to the Student if required; and
  - ii. if the Student is under 18, for INTO to recommend that the Student seeks medical, dental or optical treatment when required.
- b. All Students must maintain a valid and comprehensive medical and accident insurance policy for the duration of their stay. Students unable to provide evidence of adequate cover at the time of their application are required to take up the Uniplan Insurance cover as a condition of enrolment.

## 27. Students who are under 18

- a. INTO strongly recommends that parents appoint a UK based guardian for international Students under 18 years of age.
- b. If parents are making their own arrangements for either guardianship services or a friend or family member in the UK to act as guardian to the Student, then evidence of these guardianship arrangements must be supplied before the Course commences.
- c. Parents of Students under 18 must sign a consent form authorising nominated INTO staff to act (on behalf of the parent) in the case of an emergency. They must also complete a medical information form. Both forms will be included with the INTO offer documents and must be completed and returned to INTO at the confirmation stage. Confirmation documents will not be issued unless these forms are returned. Failure to return these forms could result in a Certificate of Acceptance for Studies not being issued.
- d. In the case of Students under 18, any reference in these Terms and Conditions to liability of Students shall also infer liability on the parents or guardian of the Student and such liability is joint and several.

## 28. Student information

- a. Students agree that copies of their regular reports on their academic progress and performance can be supplied to parents, sponsors or agents without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- b. Students agree that if INTO has serious concerns about their welfare, INTO can contact their parents or family members without notification. Consent is hereby given by the Student to the above until formally withdrawn in writing.
- c. Students and, if the Student is under 18, the Student's parents/guardians/sponsors hereby consent that the Student's records and achievements, images and sound may be used for promotional purposes. Such consent to remain in force until formally withdrawn in writing.
- d. INTO is obliged to report visa status, attendance records and UK contact details to relevant UK government bodies and will do so in accordance with its legal obligations under relevant legislation (including under the Data Protection Act 1998).
- e. INTO may disclose information about the Students for the purposes of (without limitation):
  - i. the administration of justice;
  - ii. the exercise of any functions of either House of Parliament;
  - iii. the exercise of any functions conferred on any person by or under any enactment;
  - iv. the exercise of any functions of the Crown, a Minister of the Crown or a government department; and/or
  - v. the exercise of any other functions of a public nature exercised in the public interest by any person i.e. necessary for legitimate purposes and justified by the Data Protection Act.
- f. INTO will process personal information provided to it by Students in accordance with the Data Protection Act 1998 and any other applicable data protection legislation. For further information about how INTO handles and uses personal data please see INTO's Privacy Policy which can be viewed at [www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx](http://www.intohigher.com/uk/en-gb/footer/legal-and-privacy.aspx).
- g. INTO will only use the personal information provided to it by students in order to provide and administer the course. Please note that personal data may be shared between INTO and Queen's University Belfast as necessary in order to provide and administer the course. Any personal data shared with Queen's University Belfast is in accordance with the Data Protection Act 1998 and with any other applicable data protection legislation. Students acknowledge and agree that by providing their personal details, INTO may also pass their personal data to external agencies or other selected third parties for the purposes of seeking participation in student surveys, undertaking academic audits or ensuring compliance with INTO's regulatory responsibilities. For further information about how INTO uses personal data relating to students please refer to paragraph 28f of INTO's Terms and conditions.

## 29. Liability

- a. Subject to the following, INTO (including its staff and/or representatives) shall have no liability to the Student for any loss, damage, costs or expenses arising under or in connection with these Terms and Conditions except where such loss or damage is directly caused by INTO (or its staff or representatives).
- b. Where such loss or damage is directly caused by INTO (or its staff or representatives), INTO's liability shall, subject to the following, be limited to 150% of all fees paid or payable by the Student to INTO.
- c. Nothing in these Terms and Conditions shall exclude or restrict INTO's liability for death or personal injury resulting from its negligence or fraudulent misrepresentation or in any other circumstances where liability may not be so limited under any applicable law.
- d. INTO shall have no liability for failure or delay to supply the Course and/or any service contemplated by these Terms and Conditions due to circumstances beyond its reasonable control.

## 30. Disclaimer

- a. This brochure is prepared in advance of the academic year to which it relates. The information is correct at the time of going to press (November 2012) and the programmes, Courses and services described herein are those which INTO is planning to offer. However, INTO reserves the right, to amend, add or remove any programmes, Course and/or services set out in this brochure and/or the timetable, delivery, content syllabus and assessment of such Courses. The University also reserves the right to amend the regulations governing those Courses without prior notice. INTO therefore strongly recommends that immediately prior to making any application to INTO or accepting any offer from INTO Students should refer to the most up-to-date version of the Course descriptions and specifications and the regulations on INTO website.
- b. INTO also reserves the right to make variations to the contents and methods of delivery of the programmes, Courses and services, to discontinue programmes, Courses and services, and to combine and merge programmes and Courses, if such action is reasonably considered to be necessary by INTO.
- c. Applicants to INTO programmes and Courses will be notified as soon as practicable of any material changes likely to have a bearing on their application, such as cancellation of, or major modification to programmes and Courses of fees, changes to accommodation provision or fees and charges to be levied by the University.
- d. INTO in marketing its programmes aims to comply with the British Code of Advertising Practice issued by the Advertising Standards Authority.
- e. Applications to universities for undergraduate or postgraduate courses are governed solely by the applicable terms and conditions of that university, and not by these Terms and Conditions.

## 31. Equal Opportunities

- a. INTO operates an equal opportunities admissions policy. It aims to ensure that no applicant will receive less favourable treatment on the grounds of age, sex, marital status, race, colour, nationality, ethnic origin, sexual orientation, or political or religious belief.
- b. INTO welcomes applications from candidates with disabilities.

## 32. Entire Agreement

- a. These Terms and Conditions and the Offer Letter constitute the entire agreement between INTO and the Student for the provision of English language Courses and/or academic Courses and any other INTO Course.
- b. These Terms and Conditions supersede any promises, representations, warranties whether written or oral made by or on behalf of one party to the other.

## 33. Changes to these Terms and Conditions

- a. INTO reserves the right to vary these Terms and Conditions without the consent of the Student at any time prior to entering into a contract with the Student. In such circumstances, INTO will provide a revised set of Terms and Conditions.

## 34. Transfer of these Terms and Conditions

- a. INTO may assign, transfer, or sub-contract in whole or in part some or all of the benefit and/or burden of these Terms and Conditions.

## 35. Severance

- a. If any court or competent authority finds that any provision of these Terms and Conditions (or part of any provision) are invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms and Conditions shall not be affected.

## 36. Governing Law and Jurisdiction

- a. The formation, existence, construction, performance, validity and any dispute (including non-contractual disputes) arising out of or in connection with the subject matter or formation of these Terms and Conditions shall be governed by and construed in accordance with English law.
- b. The English Courts will have exclusive jurisdiction to settle any disputes (including any non-contractual disputes) which may arise out of or in connection with these Terms and Conditions. Students and INTO agree to submit to the exclusive jurisdiction of the English Courts.

**This information is available in different formats. Please contact the Centre to request a copy.**

# Dates and prices

## International Foundation and International Diploma

Dates	Tuition price
<b>April start (5 term)</b> Mon 08 Apr 2013–Fri 14 Jun 2013 Mon 01 Jul 2013–Fri 06 Sep 2013 Mon 23 Sep 2013–Fri 13 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014	5 term: £21,310 4 term: £17,380 3 term: £13,450
<b>July start (5 term)</b> Mon 01 Jul 2013–Fri 06 Sep 2013 Mon 23 Sep 2013–Fri 06 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014 Mon 16 Jun 2014–Fri 15 Aug 2014	Tuition fees do not include an additional £325 a year to cover the use of laboratory facilities (only applicable to science-based courses).
<b>July start (4 term)</b> Mon 01 Jul 2013–Fri 06 Sep 2013 Mon 23 Sep 2013–Fri 13 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014	
<b>September start (4 term)</b> Mon 23 Sep 2013–Fri 06 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014 Mon 16 Jun 2014–Fri 15 Aug 2014	
<b>September start (3 term)</b> Mon 23 Sep 2013–Fri 13 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014	
<b>January start (3 term)</b> Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014 Mon 16 Jun 2014–Fri 15 Aug 2014	

## Graduate Diploma

Dates	Tuition price
<b>September start (3 term)</b> Mon 23 Sep 2013–Fri 13 Dec 2013 Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014	3 term: £13,450
<b>January start (3 term)*</b> Mon 06 Jan 2014–Fri 11 Apr 2014 Mon 28 Apr 2014–Fri 13 Jun 2014 Mon 16 Jun 2014–Fri 15 Aug 2014	

## Accommodation for academic programmes

Start dates	International Foundation	International Diploma	Graduate Diploma
April start (5 term)	£7,535	£7,535	N/A
July start (5 term)	£7,197.50	£7,197.50	N/A
July start (4 term)	£6,095	£6,095	N/A
September start (4 term)	£5,757.50	£5,757.50	N/A
September start (3 term)	£4,655	£4,655	£4,655
January start (3 term)	£3,920	£3,920	£3,920

### Notes

Prices are valid for all bookings confirmed and paid for after **01 January 2013**, until further notice. Students in residential accommodation who progress from one course to another will also have to pay for this accommodation over the Christmas and Easter vacations, and during the summer breaks.

\* The Graduate Diploma in Computing only has a September intake.

## English for University Study

Dates	Tuition price	Accommodation prices	University residence
<b>September</b> Mon 23 Sep 2013–Fri 06 Dec 2013	Per term £3,930	En suite room £1,347.50	Per term
<b>January</b> Mon 06 Jan 2014–Fri 21 Mar 2014			
<b>March</b> Mon 31 Mar 2014–Fri 20 Jun 2014		En suite room £1,470	
<b>June</b> Mon 30 Jun 2014–Fri 05 Sep 2014		En suite room £1,225	

## Study Abroad with English

Dates	Tuition price
<b>Part 1–English language</b> <i>Course term dates</i> Mon 23 Sep 2013–Fri 06 Dec 2013 Mon 06 Jan 2014–Fri 21 Mar 2014 Mon 31 Mar 2014–Fri 20 Jun 2014 Mon 30 Jun 2014–Fri 05 Sep 2014	Part 1–English language Per term £3,930
<b>Part 2–Academic study</b> <i>University term dates</i> Mon 30 Sep 2013–Fri 31 Jan 2014 Mon 03 Feb 2014–Fri 06 Jun 2014 Mon 29 Sep 2014–Fri 30 Jan 2015	Part 2–Academic study Per semester £4,920*

\*Students selecting to study laboratory-based modules will be required to pay a higher fee for part 2 of the course.

Accommodation prices	Per term
<b>Part 1–English language</b> <i>University residence</i> September and January En suite room	£1,347.50
<b>March</b> En suite room	£1,470
<b>June</b> En suite room	£1,225
<b>Part 2–Academic study</b> Accommodation will be charged for the number of weeks necessary to include all tuition periods, as well as any examination, vacation or break periods, at the rates applicable at the time of invoicing and payment.	

## Pre-sessional English

Dates	Tuition price
<b>2013</b> Mon 01 Jul 2013–Fri 06 Sep 2013 (10 weeks) Mon 29 Jul 2013–Fri 06 Sep 2013 (6 weeks) Mon 12 Aug 2013–Fri 06 Sep 2013 (4 weeks)	2013 10 weeks £2,750 6 weeks £1,650 4 weeks £1,100
<b>2014 (provisional)</b> Mon 30 Jun 2014–Fri 05 Sep 2014 (10 weeks) Mon 28 Jul 2014–Fri 05 Sep 2014 (6 weeks) Mon 11 Aug 2014–Fri 05 Sep 2014 (4 weeks)	

Accommodation prices	10 weeks	6 weeks	4 weeks
2013 En suite room	£1,200	£720	£480

## English language courses - accommodation notes

The prices for residential accommodation cover tuition periods only. If your course or study plan spans a vacation period, the accommodation must be paid for during the vacation period as well.

**Weekly accommodation prices**  
These prices will apply for additional weeks e.g. during vacation periods

University residence	Per week
<b>Prices until Fri 20 Sep 2013</b> En suite room	£ 120 per week
<b>Prices from Sat 21 Sep 2013</b> En suite room	£122.50 per week
Bedding pack	£30 per pack

## Public holidays and airport pickup

Public holidays	2013	2014
The Centre is closed on public holidays.	<b>New Year holiday</b> Tue 01 Jan 2013	<b>New Year holiday</b> Wed 01 Jan 2014
	<b>St Patrick's Day</b> Mon 18 Mar 2013	<b>St Patrick's Day</b> Mon 17 Mar 2014
	<b>Good Friday</b> Fri 29 Mar 2013	<b>Good Friday</b> Fri 18 Apr 2014
	<b>Easter bank holiday</b> Mon 01 Apr 2013	<b>Easter bank holiday</b> Mon 21 Apr 2014
	<b>May Day holiday</b> Mon 06 May 2013	<b>May Day holiday</b> Mon 05 May 2014
	<b>Spring bank holiday</b> Mon 27 May 2013	<b>Spring bank holiday</b> Mon 26 May 2014
	<b>Summer bank holidays</b> Fri 12 Jul 2013 Mon 15 Jul 2013	<b>Summer bank holidays</b> Mon 14 Jul 2014 Tue 15 Jul 2014
	<b>Christmas Day</b> Wed 25 Dec 2013	<b>Christmas Day</b> Thu 25 Dec 2014
	<b>Boxing Day</b> Thu 26 Dec 2013	<b>Boxing Day</b> Fri 26 Dec 2014

Airport pickup	£45
Belfast International Airport	£45
Belfast City Airport	£30





# GENEROUS SCHOLARSHIPS 2013–2014

Students with high academic grades are invited to apply for one of the many generous scholarships offered jointly by Queen's University and INTO Queen's University Belfast. The scholarships are valued at between £4,000–£10,000\* and are available for international students applying for the following academic preparation programmes at INTO Queen's University Belfast:

- International Foundation in Business, Humanities and Social Sciences
- International Foundation in Engineering and Science
- International Diploma in Engineering
- International Diploma in Management and Finance
- Graduate Diploma in Computing
- Graduate Diploma in Finance
- Graduate Diploma in Management.

Find out more at [www.intohigher.com/queens/scholarships](http://www.intohigher.com/queens/scholarships)

\* Success students will be awarded a scholarship valued between £2,000–£5,000, which will be deducted from their INTO programme tuition fees. Students who successfully complete their INTO programme and progress to Queen's University Belfast will receive a further scholarship of the same value, which will be deducted from the University's first year tuition fees.



"When I heard the news that I had been awarded with a scholarship, the first thing I did was call my parents. I was extremely happy to be chosen for the award. I think my previous work experience combined with my high grades strengthened my scholarship application. I had included a clear future plan in my personal statement and spoke of this during my scholarship interview. My future plan is not just for me. I want to contribute to society and the scholarship will help me to achieve this."

**NGUYEN NHAN DUC, VIETNAM**  
GRADUATE DIPLOMA IN MANAGEMENT

## Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our educational representatives in your home country.

### Enquiries and applications

INTO Queen's University Belfast Admissions  
One Gloucester Place  
Brighton  
East Sussex  
BN1 4AA  
United Kingdom

T: +44 1273 718640

F: +44 1273 328595

E: ukadmissions@into.uk.com

All other enquiries

E: ukenrolmentservices@into.uk.com

### Arrange to visit the Centre

INTO Queen's University Belfast  
Queen's University Belfast  
2-8 Lennoxvale  
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BT9 5BY  
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United Kingdom

T: +44 28 9097 6850

F: +44 28 9097 6851

E: into@qub.ac.uk

[www.intohigher.com/queens](http://www.intohigher.com/queens)

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Representative's stamp

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the global education partners

Through innovative partnerships with leading universities, we expand opportunities for higher education, ensuring student success and transforming lives.

