**Queen’s University Belfast**

**Eaton Fellowship 2023**

**Application Form (Staff)**

Fredrik and Catherine Eaton Visitorship Awards support scholarship and mobility in the context of exchanges between Queen's and the University of New Brunswick.

Fredrik S. Eaton, Chancellor of the University of New Brunswick from 1993 to 2003, and his wife Catherine established the Queen’s University Belfast - University of New Brunswick (UNB) Exchange Program in 2000 and contributed $1 million over a five-year period to endow the program. Thanks to their generosity, funds are available to support staff to study and conduct research in collaboration with the University of New Brunswick.

The application process is open to all Schools. The funds are available for staff to undertake research and educational activities at UNB campuses in Fredericton and Saint John, New Brunswick. The scholarships are primarily intended to support a member of staff between January 2023 and June 2024 (including summer 2023) and will cover travel, accommodation and research expenses up to a maximum of CA $10,000. **Any funding requirements for the Visitorship over and above this amount must be met through alternative sources**.

Applications for Fellowships may be made for activities at UNB, including:

* Research or study in one or more laboratories or institutions;
* Course work;
* Collaboration with a distinguished academic in the applicant’s field;
* Presenting papers or posters at academic conferences.
* Visits should be for a minimum duration of 1 week up to a maximum of 6 months

Application forms are available below and from the [**Research Development website**](http://www.qub.ac.uk/directorates/ResearchEnterprise/ResearchDevelopment/UKandInternationalFundingOpportunities/CurrentCalls/FredrikandCatherineEatonFellowships/). Candidates are invited to apply by **16:00 on Wednesday 30th November 2022.** Applications should include:

* **Completed application form**, which includes an **itemised budget** for the amount of funding requested, to a maximum of CA$10,000; including:
	+ A 500 word description of the applicant’s **Project/Nature of the visit** including collaborative research activity, studies to be undertaken and other exchange activities planned such as presentations to be given and conferences attended.
* **Curriculum vitae**, including all prizes won, scholarships obtained, conference presentations delivered and the like;
* A **letter of support** from the applicant’s Head of School.
* A **letter of support** from the host department at UNB.

Applications should be sent to internationalresearch@qub.ac.uk by **16.00 on** **Wednesday 30th November 2022**.

Applications will be reviewed by Research and Enterprise and selection will be based on:

* Academic excellence
* Potential and value of the proposed research and educational activities.
* Merit of the exchange activities

The successful candidate will receive notification through Research Development. Award-holders are responsible for their own travel, insurance and visa arrangements and will be required to submit a report to the School on return from their visit.

**Eaton Fellowships Application Form (Staff)**

**Name:**

**Staff No:**

**Email Address:**

**Telephone:**

**School:**

**Contact at Host Institution:**

(Position, name, contact details, school etc…)

Please indicate whether UNB has agreed to the visit.

**Start Date: End Date:**

(Minimum 1 week, maximum 6 months)

**Brief description of the benefits of this exchange for your research profile and for your School and Faculty (250 words max):**

**Project/Nature of Visit (500 words max):**Please outline your plan for collaborative research activity and other exchange activities such as enrolment in advanced courses of study and conference attendance and presentations.

**Proposed Lecture Programme (250 words max)**

Please outline the likely topic(s) and expected audiences for the proposed lectures that must be delivered at the Saint John and Fredricton campuses.

**Anticipated outcomes (250 words max):**

What outcomes of the Visitorship do you envisage (publications, funding applications, public engagement activities)? Please outline what you will do to ensure these are delivered if the application is successful.

**Itemized budget and justification**

Please outline estimated costs for the visit with justification (max CA $10,000).

Note:

* The standard daily subsistence rate of £25 per day will apply to this funding opportunity.

* Any costs associated with application for a Canadian visa may be claimed in addition to the budget provided.
* The current exchange rate on XE should be used to calculate conversions between pounds sterling (£) and Canadian dollars (CA$). (<http://www.xe.com/currencyconverter/>)

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| --- | --- | --- | --- |
| **Expense Type**  | **Details** | **Amount £** | **Amount CA$** |
| Flight costs |  |  |  |
| Accommodation |  |  |  |
| Subsistence (daily rate of £25 per day) |  |  |  |
| Local Transportation (e.g. rental car & petrol; bus) |  |  |  |
| Research materials (please provide details) |  |  |  |
| Other (please provide details) |  |  |  |

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| --- |
| **SIGNATURE OF APPLICANT:** **DATE:** |
| **SIGNATURE OF HEAD OF SCHOOL/ CENTRE/ INSTITUTE:** **DATE:** |