## Dr RWM Strain Masonic Charitable Trust Development and Innovation Bursary



THE GRADUATE SCHOOL

Application Guidance Notes 2021-2022

Competition Open: 24 January to 24 June 2022\*

\*(Subject to availability of funds, applications will be considered on a monthly basis)

Please complete and submit an online application form using the following link

QUB 2021-22 Dr RWM Strain Masonic Charitable Trust Development & Innovation Bursary Form

Please read the Guidance Notes <u>before</u> completing the online application form. Your application may not be considered if the information given is incomplete or incorrect.

Subject to availability of funds, applications will be accepted from 24 January 2022 to 24 June 2022 and will be considered on a monthly basis. Candidates who apply by 24th of the month will be notified of the outcome the following month. The Graduate School panel meet once a month to review application forms. Successful candidates will be notified normally within 21 working days after the panel has met.

## **Regulations**

The Dr RWM Strain Masonic Charitable Trust Development and Innovation Bursaries will be awarded to up to five postgraduate students who are in financial need and/or who require financial support to participate in further high-quality, transdisciplinary training and development.

The Bursaries are named in honour of Dr Bill Strain, a Queen's graduate and long serving physician at the Ulster Hospital

The Bursaries are designed to financially support and motivate postgraduate students at Queen's who are members of the Order of Freemasons of the Irish Constitution, or the spouse, child, relative or dependant of a member.

- 1. A minimum bursary of £1,000 per applicant will be awarded to up to five eligible postgraduate students who are deemed to be suitable by a selected Panel to include the Graduate School Manager or their nominee. The value of the scholarship is subject to funds available.
- 2. The Panel will determine the split of the funds based on the criteria, financial need, and proposed use of the bursary.
- 3. Applicants must be able to demonstrate that they are in financial need and/or require financial support in order to further their career ambitions. 'Financial need' will be determined by requesting a summary of financial information from applicants, and a ranking will be established based on the stated need of applicants.
- 4. Applicants who require financial support to further their career ambitions by participating in development activities through the Graduate School must submit a proposal for use of the bursary, and these will be scored by the Panel. A list of suggested personal, professional, employability and enterprise development activities and costs, although applicants may propose activities beyond this list. The Entrepreneurship/Innovation Funding options available within the Graduate School

and wider Queen's University include: e.g., Chartered Management Institute (CMI) Level 7 Certificate including Strategic Project Management & Entrepreneurship Practice (£995 in 2021/22). Note a bursary application does not guarantee a place on the proposed development programme. Candidates must apply for the place separately. Further details regarding development activities available within the Graduate School are at <u>The Graduate School | Queen's</u> <u>University Belfast (qub.ac.uk)</u>

- 5. Retrospective applications for development activities already undertaken will NOT be considered.
- 6. Details of the applicant's membership of the Order of Freemasons of the Irish Constitution, or relation to a member will be requested during the application process. These details will be verified by the Trustees of the Dr RWM Strain Masonic Charitable Trust for successful applicants only. Offers of funding will be withdrawn if any details provided are found to be false.
- 7. Subject to the terms of the candidate's current funder/loan provider, the award may be held alongside other funding.
- 8. Applicants can be awarded a bursary more than once.
- 9. Competition is open: 24 January to 24 June 2022, subject to availability of funds, with applications considered on a monthly basis.
- 10. The Graduate School panel will normally meet each month to review application forms. Successful candidates will be notified normally within 21 working days after the Panel has met.
- 11. If the scholarships are not fully allocated the funds may be carried into following financial year.
- 12. Scholarship payment(s) are subject to registration and satisfactory progress.
- 13. Recipients must notify the Graduate School in advance if considering a registration status change, or if the development activity is not undertaken or is postponed, to discuss the impact of this on the bursary.
- 14. Recipients must write a short report (approx. 500 words) by the end of the academic year outlining how they used the funding to further their career ambitions. These reports will be shared with the donor.

Queries may be sent to pgawards@qub.ac.uk