



Alumni Postgraduate Research Scholarship

Application Guidance Notes 2024-2025

Application Deadline: 09 June 2025

Please complete and submit an online application form using the following link

[QUB Alumni Postgraduate Research Scholarship: Application Form 2024-25 Deadline 09-Jun-2025](#)

Please read the Guidance Notes carefully before completing the online application form. Your application may not be considered if the information given is incomplete or incorrect.

Queries may be sent to pgawards@qub.ac.uk

1. Purpose

The Alumni Postgraduate Awards are designed to provide financial support for postgraduate research students at Queen's University Belfast and may be used as contributions toward tuition fees or subsistence, or to provide a travel scholarship or for such other purposes as are approved by the University. Preference may be given to postgraduate students who can evidence childcare costs.

2. Number of Awards Available

Subject to funds, up to five Alumni Postgraduate Research Scholarships of £1,000 each will be awarded. If there are no eligible candidates there will be no awards allocated.

3. Applicant Eligibility

To be eligible for consideration, a candidate must:

- be an alumnus/alumna or child of an alumnus/alumna of Queen's University Belfast. Note alumni are defined as students who have completed an undergraduate or postgraduate degree course at Queen's University Belfast; and
- have obtained an Upper Second Class Honours degree from a University in the UK or Ireland, or qualifications deemed by the University to be equivalent to that standard;
- be enrolled at Queen's as a full-time or part-time postgraduate research student in 2024-25.
- Preference may be given to postgraduate students who can evidence childcare costs. It is the applicant's responsibility to check before applying the potential impact if awarded this scholarship on any benefits or loans they currently receive.
- Awards are made for one year initially and may be renewed annually up to a maximum of two times. Candidates will be required to re-apply each year.

4. Selection Criteria and Panel

Applicants will be asked to outline the intended use of the Alumni Postgraduate scholarship and the anticipated/added benefit to their research and/or ability to undertake research.

The Head of Postgraduate Student Services, or their nominee, will convene a panel to assess applications. Eligible applications will be considered according to the following criteria:

- Evidence of financial need.
- Proposed use of award.
- Additional context (eg childcare responsibilities).
- Academic merit, including previous academic performance.

5. Timeline for Decision Making

09 June 2025	Deadline for eligible students to submit their online application
After 09 June 2025	Panel meeting(s)
30 June 2025	Candidates to be notified of outcome

6. Further Information / Terms of Award

- All applications will be processed after the application deadline.
- Awards will be decided by a panel within the Thomas J Moran Graduate School.
- The panel will make a collective decision – refer to point 4 above, Selection Criteria and panel.
- Information provided on applications will be made available to panel members, will be treated confidentially by the panel and used only for the purposes of processing applications and making awards under this scheme.
- Data will be used in accordance with the QUB Student Privacy Notice and only held for as long as is required by the Thomas J Moran Graduate School's Data Retention Schedule.
- Successful applicants will be informed by email of their award by the outcome deadline specified – refer to point 5, Timeline for Decision Making.
- Awards will only be paid into a UK-based bank/building society account. Awards to cover contributions to tuition fees will be paid directly to the University.
- Awards are for 2024-25 and cannot be deferred.
- Successful applicants must provide their UK banking details to the Students' Union within five working days of notification of their award. (The notification date is the date on which the PG Awards team sends notification of the award.)
- Failure to provide UK banking / payment details within the required timeframe will result in a withdrawal of the award.
- Applicants may be disqualified, or awards withdrawn, if untrue/inaccurate information is provided in an application.
- The Panel will consider information provided by applicants in their application and on the application portal/Qsis.
- Applicants may be asked to demonstrate e.g. that the childcare provider is registered and invoices/official confirmation of costs are provided.
- The decisions of the panel are final.
- The Thomas J Moran Graduate School reserves the right to amend the terms of the fund at any time. Any such changes shall be published on the Funding Finder website and communicated to all applicants via email.
- If an applicant believes that there has been an irregularity in the process, they can make a complaint using the Complaint and Appeal Procedure.

You can find out about the University's Student Financial Support [here](#), including the Support Fund and the Hardship Fund.

The Students' Union's SU Advice service can provide confidential advice to Queen's students on a whole range of issues. They have loads of great financial support resources which are easily accessible on their website at [AdviceSU/Money](#)

7. Regulations

Details are available in the Scholarships and Awards Regulations Handbook at <https://www.qub.ac.uk/directorates/AcademicStudentAffairs/AcademicAffairs/ScholarshipsandAwards/ScholarshipsandAwardsHandbook/>

Alumni Postgraduate (Research) Awards

These awards, established in 1994 and funded by Queen's University and Bank of Ireland, are available to provide financial support for postgraduate research students at Queen's. Award holders will be selected primarily on the basis of academic merit, including previous academic performance. The Alumni Postgraduate Awards are designed to provide financial support for postgraduate research students at Queen's, and may be used as contributions toward tuition fees or subsistence, or to provide a travel scholarship or for such other purposes as are approved by the University. One or more awards will be available in any one year, as funds permit. Any contribution towards fees will take into account the applicant's mode of study and financial circumstances, while awards for travel will not exceed the normal maximum travel scholarship award.

Award holders must hold a good honours degree and, in addition, must be either alumni of the Queen's University of Belfast; or the sons or daughters of alumni of the Queen's University of Belfast. Award holders must also, by the date on which the award is made, be registered as full-time or part-time research students in any School of the University. Awards are made for one year initially and may be renewed annually up to a maximum of two times.