

GUIDANCE NOTES

1 The academic year at Queen's runs from September until early June and is divided into two semesters. The first semester consists of 12 weeks of teaching and assessment. In the second semester, teaching is carried out in the first twelve weeks and the final six weeks consist of field work, revision, examinations and personal development activities. A teaching programme normally consists of lectures, seminars or tutorials and, in the case of scientific courses, laboratory work.

2 The normal workload for an academic year is 120 CATS points or units (Credit Accumulation and Transfer Scheme). This is normally 6 full modules, each worth 20 CATS points, however, some subject areas also offer half modules worth 10 CATS points and double modules worth 40 CATS points.

3 Queen's University CATS points are converted to ECTS points by dividing by two. For example, a full module worth 20 CATS points is equivalent to 10 ECTS points.

4 Intending students are expected to negotiate and arrange credit transfer with their home institutions.

5 Each module has a unique code which carries a range of information. The following is an example:

HIS 1008

HIS	1	008
Subject in this case HIS = History	Level F = Level 0 1 = Level 1 2 = Level 2 3 = Level 3	Number module identifier

6 Study Abroad students are expected to undertake the same workload as home students and to follow all aspects of the work, including attendance at classes and tutorials, preparation of essays and projects, and to sit examinations. The performance of those unable to stay for the end of semester examinations will be assessed on the work carried out during the period of study and the results of any special class tests or alternative assessment which may be set by departments.

7 Final assessment of performance is determined by aggregating coursework marks and, where appropriate, examination marks and calculating an average percentage. For United States students, this percentage can be translated into letter grades to relate to the US system by using the grade conversion chart opposite. At Queen's a mark of 66 is required for an 'A' grade and a mark of 40 is the pass mark.

<i>American Letter Grade</i>	<i>Australian Grade (Numerical Grade)</i>	<i>Canadian Letter Grade and Mark Range</i>	<i>QUB Numerical Mark</i>	<i>QUB Honours Class</i>
A	High Distinction (85-100)	A (80-100)	70+	1st
			66-69	
A-	Distinction (80-84)	B (65-79)	63-65	2.i
B+	Distinction (75-79)		60-62	
B	Credit (70-74)	C (High) (58-64)	57-59	2.ii
B-	Credit (65-69)		53-56	
C+	Pass (60-64)		50-52	
C	Pass (55-59)	C (Low) (50-57) (Pass mark 50%)	45-49	3rd
C-	Pass (50-54)		43-44	
D	Pass Conceded (45-49)		40-42	
F	Fail (0-44)	F	0-39	Fail

NB These conversions are approximate and for guidance only. Your home university may interpret differently the grades/marks that you achieve at Queen's University.