





The Graduate School offers a range of training and developmental opportunities to support you to become a Thinker, Leader, Innovator and Communicator who is Future-Ready.



INNOVATORS



LEADERS



COMMUNICATORS



THINKERS



FUTURE-READY

Are you a postgraduate student in need of **immediate support**?  
Do you want to **develop** your skills in leadership, collaboration and team-building?  
Are you thinking about future **careers** ?

There are a range of training and developmental opportunities at the Graduate School to provide you with the support you need in Semester Two.



#### How to Register for classes via MyFuture

All courses and events can be booked via MyFuture: [www.qub.ac.uk/myfuture](http://www.qub.ac.uk/myfuture)

- Once logged in go to: Events > Workshops (Careers, Grad School & LDS).
- Type 'GS' into the keyword section to get a list of training and events provided by the Graduate School.



- **The building is open daily 8.00 am - 11.00 pm**
- **The Reception Desk is open Monday to Friday, 9.00 am - 5.00 pm**
- **Closure:** Monday 18th March, Friday 19th - Friday 26th April and Monday 6th May



Group study rooms in the Graduate School can be booked via QOL.



Events marked with this icon are led by postgraduates.



Talk to us to find out how to gain Graduate or Researcher Plus accreditation.



Many of our programmes are open to both postgraduate taught (PGT) and postgraduate research (PGR) students. Any that are limited to either Doctoral or Master's students are flagged with these icons.

# The journey continues...

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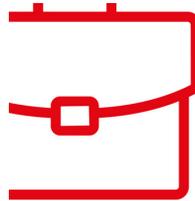
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## CV Development

An effective CV allows you to present yourself to prospective employers in the best possible way. These workshops will explore the components of an academic and non-academic CV and look at some of the alternative methods of presenting your experience when applying for various positions.

- PGT
**CV Clinic**  
 Thursday morning sessions available to book from 3 January to 26 June
- PGT
**How to Write Your Own CV**  
 15th January, 29th April
- PGR
**Job Documents That Work**  
 18th January
- PGR
**CV Builder**  
 15th February, 11th April



## Interview Skills

These workshops are designed to help you perform confidently at interviews and assessment centres.

- PGT
**How to Prepare a Presentation for a Job Interview**  
 14th January, 30th April
- PGT
**How to Answer Competency Based Questions on Application Forms and at Interview**  
 16th January, 2nd May
- PGT
**Assessment Centre: Role Play Exercise**  
 7th February
- PGT
**Assessment Centre: Tips and Examples of a Group Exercise**  
 28th January
- PGR
**Mastering the Techniques of the Academic Interview**  
 28th January
- PGR
**Mastering the Techniques of the Non-Academic Interview**  
 11th February 2018

## Develop Your Leadership Researchers as Leaders

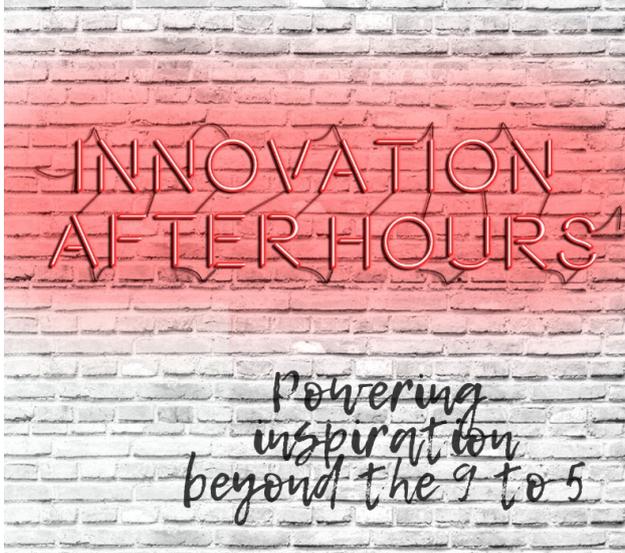
NEW

30th April, 7th May, 14th May, 21st May

Supporting a 'whole person' approach to the Doctorate experience. Over four workshops you will develop your leadership skills and become aware of your strengths and areas for improvement through a series of challenges, practical exercises and case studies. Take part in a real life global challenge inspired by current topical issues and collaborate across disciplines with other researchers to find potential solutions.



**Researchers as Leaders**

**Innovation After Hours**

First Thursday of every month, Social Space,  
6.00 pm - 7.30 pm

7th February, 7th March, 4th April,  
2nd May, 6th June

Innovation After Hours is a chance to meet up with people who are interested in innovation and entrepreneurship and to be inspired by those who are working on interesting ventures.

It's a casual meet-up open to QUB students, staff and the general public. Come after hours to make interesting new connections over drinks and food.

**KICK START  
Accelerator**

This programme runs over 5 sessions:  
27th February, 6th March, 13th March, 20th March and 27th March

**Dreaming of becoming an entrepreneur?  
Have an idea that could become a business?**

Join the Graduate School Kick Start Accelerator! This course is designed to build entrepreneurial skills, support students to grow innovative early stage ideas and test their viability of turning them into an enterprise. Bring your innovative ideas for enterprise, commercialisation of research, social innovation/social change, for profit or 'not-for-profit'. You will get the opportunity to pitch to investors & industry experts to get real-time feedback on your venture, and hear from local successful entrepreneurs, building connections and relationships that will be vital to setting up your company. At the end of the course, you will feel more confident in your ability to be an entrepreneur and have developed the skills and tools you will need to grow a start-up.



**Students have the opportunity to access a Make it Happen Fund, Proof of Concept/Prototyping fund up to £500, following engagement with a range of entrepreneurial type activity at the Graduate School including the Kick Start Accelerator.**

# Master Your Leadership PGT



## COHORT 5

Day 1: 11th January  
Day 2: 18th January  
Day 3: 25th January  
Day 4: 1st February

## COHORT 6

Day 1: 6th February  
Day 2: 13th February  
Day 3: 20th February  
Day 4: 27th February

## COHORT 7

Day 1: 8th February  
Day 2: 15th February  
Day 3: 22nd February  
Day 4: 1st March

## COHORT 8

Day 1: 6th March  
Day 2: 13th March  
Day 3: 20th March  
Day 4: 27th March

## COHORT 9

Day 1: 8th March  
Day 2: 22nd March  
Day 3: 29th March  
Day 4: 5th April

Master Your Leadership helps postgraduate students develop, enhance their personal skills and grow their networks. Students will complete the Kouzes and Posner online 360° Student Leadership Challenge (LPI) which will help tailor a personal development plan built around the five practices of exemplary leadership. Postgraduate Taught students will attend four days of training linked to the Graduate School's five pillars and take on an employer challenge.

The Employer Challenge is a real-world challenge that is set by an employer and relates to the work of that employer. The challenge is presented to the students as an experiential team based activity. Students create solutions to the challenge and present back to the employer for feedback, developing their skills of creativity and innovation, problem-solving, communication (including presentation skills) and team participation and leadership.

The programme offers recognition for postgraduate skills through the Graduate Plus award scheme.

[Book now via our website to secure your place. Limited places available.](#)

## Career Consultations

**Would you like career guidance on taking your next step? You can book a 1-2-1 to discuss areas such as: Career Choice, LinkedIn Profile, Further Study or to have a CV Check.**

# IMPACT

## SOCIAL INNOVATION CHALLENGES

Are you interested in using your research and skills to impact the world around you?

IMPACT creates the opportunity for postgraduate students to use their research, skills and creativity in multi-disciplinary teams to impact the community around them and create solutions to real-world social issues. Using Design Thinking methodology in multi-disciplinary teams, students come up with unique, innovative solutions.



# IMPACT

## Local

Postgraduates using their research, skills and creativity to impact positively local community.

Impact Local is a social innovation challenge where multi-disciplinary teams of students partner with a local charity or organisation who is facing a particularly tough challenge. You will visit the community and hear directly from them about the challenges they face and, using a Design Thinking methodology, come up with innovative solutions to their problems.

# IMPACT



A multi-disciplinary group of postgraduate students who will travel to South Africa in April alongside local young people from both the Shankhill and Ardoyne to work together to create innovative solutions that inspire real social change, internationally and back home.

Learn more about IMPACT at the Graduate School here; <http://go.qub.ac.uk/Q1fbc>

## THOUGHT LEADERS

Last Thursday of each month



On the last Thursday evening of each month we invite innovators, disrupters and shapers impacting on a local and a global scale and connect them with our postgraduate students. Save these dates, more details to follow.

31st January  
28th February  
28th March  
30th May  
27th June



**Level 7 Certificate in Strategic Management and Leadership**

Download an application form and return to [gs.cmi@qub.ac.uk](mailto:gs.cmi@qub.ac.uk)  
Course fee: £995.

The Graduate School, in partnership with the Chartered Management Institute (CMI), offers postgraduate students a unique opportunity to gain a professional Level 7 qualification in Strategic Management and Leadership. Students complete two units to achieve a professional qualification. Through CMI, students enhance their employability and become an affiliate member of CMI with access to a library of online resources and a wide range of professional networking opportunities at regional and national level.

**Strategic Leadership Practice**

Understand the relationship between strategic management and leadership that supports organisational values and direction

Cohort 2: April: 10th, 11th, 15th, 16th  
Cohort 3: June: 10, 11, 13, 14

**Strategic Project Management**

Understand the key processes in successful project management from initiation to delivery

May: 1st, 3rd, 8th  
June: 25th, 26th, 28th

or

**Entrepreneurial Practice**

Understand the principles of entrepreneurial practice, the different strategic contexts in which entrepreneurship can flourish and the characteristics of entrepreneurial leadership

May: 1st, 3rd, 8th, 10th  
June: 24th, 25th, 27th, 28th

When applying, please indicate which group you wish to attend. The Graduate School reserves the right to combine groups for delivery of an optional unit, subject to demand.

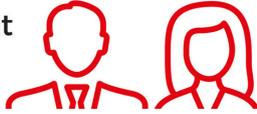


De Bono 6 Thinking Hats

**De Bono 6 Thinking Hats Workshop**  
23rd January, 24th January

An internationally renowned problem solving and idea generation workshop based on The Six Thinking Hats methodology. Applying the Six Thinking Hats will transform your thinking and communication, the approach reduces meeting times and increases creativity. Dr Edward de Bono's Six Thinking Hats is a globally recognised tool that will change the way a team thinks and communicates.

Personal  
Development  
Workshops



A range of Master Classes will run throughout semester two to help you understand yourself and how you can work more effectively. These workshops will prepare you for recruitment processes and help you build your professional profile.

**Coaching Skills for Leaders**  
5th February, 12th February,  
19th February, 26th February

**PGT Master Class: How to start your LinkedIn Profile**  
22nd January, 9th May

**PGR Cognitive Behavioural Coaching for High Performers (Hugh Kearns)**  
26th February

**Negotiation Skills**  
26th February

**PGT How to Network at Employability and Career Events**  
23rd January, 17th April

**PGR Start Preparing to Get the Job You Want**  
4th March, 7th May

**Emotional Intelligence**  
14th March, 16th May

**PGR Designing Your Career**  
3rd June

**NEW Myers Briggs: Unlock the Power of your Personality Type**  
30th January, 25th February

Join the Graduate School for a Myers Briggs Type Indicator workshop to help understand yourself and how to work more effectively in teams.

7th March, 14th March, 21st March, 28th March

Improve your teaching skills and learn how to become an effective teacher in Higher Education. Through this 4 day course you will learn to articulate learning outcomes and to explain and assess student learning.

**Introduction to Teaching** **PGR**

**PROJECT  
MANAGEMENT**



Using project management is a great way to take control of your Master's dissertation or PhD thesis. These sessions will introduce you to management techniques for dealing with complex projects.

**Project Management in the Real World (Two Day Course)** Day 1: 26th March, Day 2: 27th March

**Advanced Project Management (With Fraser Robertson)** 22nd May



**Technology &  
Library Skills**

These workshops offer you the opportunity to develop technical skills. They are delivered by a team of information services and library staff.

**Systematic Literature Searching for Psychologists**  
16th January

**AHSS: Powering up Your Search Skills. Beyond Google**  
13th February, 29th March

**Getting Familiar with Photoshop**  
Part 1: 12th March  
Part 2: 19th March

**Research Postgraduate Essentials**  
5th February

**EPS: Finding Sources for Your Literature Review**  
15th February

**Maximising your Research Profile: Insights, Tools and Possibilities**  
12th March

**Excel Charts**  
5th February

**Office 365- An Overview**  
21st February

**Systematic Searching Techniques**  
28th March

**Excel 2: Managing Data**  
5th February

**AHSS: Welcome to the Library**  
27th February

**Basic Statistics Using Excel**  
3rd April

**Producing Your Dissertation/Thesis with Microsoft Word**  
6th February, 20th March

**Creating Posters Using PowerPoint**  
28th February, 2nd April

**Creating a Dynamic PowerPoint**  
18th April

**Copyright and Your E-Thesis**  
12th February, 9th April

**Scopus: A Closer Look**  
20th May

**Referencing for Engineering and Physical Sciences**  
1st March

**Web of Science: A Closer Look**  
20th May

**Excel 3: Data Analysis Using Excel**  
12th February



## MASTER CLASSES AND WORKSHOPS

PGR

These sessions help students prepare for each stage of the PGR journey.

**Starting an Open Access Journal**  
29th January

**The Engaging Researcher**  
30th January

NEW

**How to Peer Review?**  
4th February, 24th May

**Conducting Focus Groups**  
12th February

**Qualitative Thematic Analysis**  
12th February

**Preparing for the viva**  
8th April

**Submitting a Book Proposal**  
20th May

**Launching an Academic Journal**

**Editorial Board Meetings:**

5th February, 6th March, 9th April, 1st May, 27th May

**Launch Event:** 6th June

NEW

**Preparing for Differentiation and Annual Progress Review (APR)**

21st January, 31 January

**What, when and how: Using qualitative methods in any research**

6th February

**Promoting yourself and your research (Hugh Kearns)**  
28th February

**The Seven Secrets of Highly Successful Research Students (Hugh Kearns)**

28th February

**Writing Effective Research Grant Proposals**  
11th March

**Your Research – Who cares?**  
21st March

**The Collaborative Researcher (Paul Monahan)**  
Day 1: 20th March, Day 2: 21st March

**Communicate your Research Effectively**  
28th March

**Critical Thinking and Writing**  
17th January, 7th March

**Accuracy in English**  
24th January, 14th March

**Conventions of Academic Writing**  
31st January, 21st March

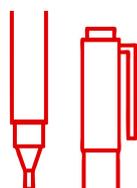
**Plagiarism: what it is and how to avoid it**

7th February, 28th March

**Editing and Proofreading Your Work**

14th February, 4th April

**Academic  
Workshops for  
International  
Students**



## Academic Writing

PGR

This series of academic writing workshops will help you to develop your writing skills for all aspects of your academic journey.

PGT Academic Writing Skills coming soon

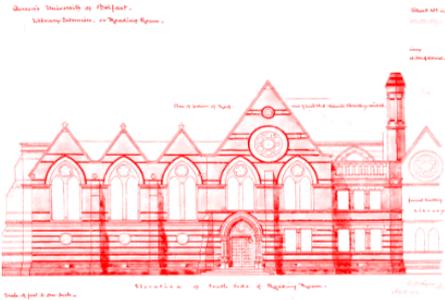
**Turbocharge your Writing (Hugh Kearns)**  
27th February

**Writing in the 1st year of your PhD: Getting ahead with your writing (Daniel Soule)**  
4th March, 26th March

**Writing in the 2nd year of your PhD: dealing with complexity and writing chapters (Daniel Soule)**  
5th March

**Writing in the 3rd year of your PhD: finishing, editing and delivering the thesis (Daniel Soule)**  
6th March

**Peer mentoring is supported through your school, contact the Graduate School for more information.**



# Research Culture Week



A showcase of postgraduate research taking place across Queen's University Belfast, 3rd - 7th June

We have the final of the Vitae 3 Minute Thesis competition, with our finalists being forwarded to represent Queen's University at the national Vitae 3MT final.

We also have our 5th Annual Researcher Poster Competition, with top posters from Schools across the various facilities showcasing their research in poster form.

Other elements include the launch of the Student Led Academic Journal, Graduate School Innovation Conference as well as a range of other networking events across the week.

- **Designing Your Research Career, 3rd June**
- **3 Minute Thesis Final, 4th June**
- **5th Annual Researcher Poster Competition, 5th June**
- **Innovation Conference, 6th June**
- **Innovation After Hours, 6th June**
- **Launch of the Student Led Journal, 6th June**
- **Researcher Networking Event, 7th June**

Research Scholar Workshops offer a chance for QUB staff and students to engage with the work of major scholars from Queen's and other Universities, to discuss their work and the wider intellectual themes raised by that work.

**Professor Michael Kenny (Cambridge)**  
5th February

**Professor Alvin Jackson (Edinburgh)**  
26th February

**Professor Fiona Magowan (QUB)**  
28th March



## Research Scholar Workshops



## Tell Your Research Story

**Tell Your Research Story: In Articles for Publication**  
14th January, 4th April

**Tell Your Research Story: In the Three Minute Thesis Competition**  
22nd February, 18th April

**Tell Your Research Story: In Conferences**  
25th January

**Tell Your Research Story: To the Media for Public Impact**  
13th May

**Tell Your Research Story: In your Thesis**  
28th June



## Graduate School Partnerships

Student partnership is a true and meaningful relationship between our staff and students, where students have a joint role and voice in the quality of their education. Below are some examples of partnerships developed within the Graduate School.

If you have a partnership idea do get in touch.

## Launching an Academic Journal

NEW

### Editorial Board Meetings:

5th February, 6th March, 9th April, 1st May, 27th May

Launch Event: 6th June

In this initiative, PhD students learn the intricate steps and elements of launching an academic journal while enacting the roles of the Editor, Editorial Assistant, Editorial Board, Peer Reviewers and other relevant others. The journal being launched is called IMPACT (International Modern Perspectives in Academia and Community Today) and will accept articles and contributions on public engagement and outreach initiatives in all disciplines.



## Launching an Academic Journal



NEW

## The Graduate School Peer Proofreading Forum

Are you an international student who faces the challenge of using English as a second language?

Would like to develop academic writing skills in proofreading?

This forum is designed to help both native and non-native speakers of English in proofreading their academic work. This is an opportunity for cultural exchange and to develop a network within the postgraduate community whilst supporting each other.

Peer Proofreading will run weekly from February throughout the second semester



## Postgraduate-Led Initiatives

Funding is available throughout the year to assist current postgraduate students in organising academic and cultural activities. These events work to bring together the wider communities within both Postgraduate Taught and Research programmes at Queen's University Belfast.

Application forms can be found online at: [www.qub.ac.uk/graduate-school/community-connections/](http://www.qub.ac.uk/graduate-school/community-connections/) (Terms & Conditions Apply)



## International Women's Day

### International Woman's Day: Herstory Event 6th March

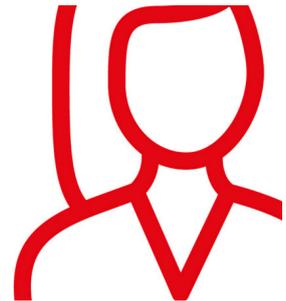
The Herstory Lean In Circle for Women in the Arts run events each semester to champion the voice of women in the arts. Herstory is a cultural movement which is dedicated to highlighting the achievements of women past, present and future. Speakers will include postgraduate students and staff from QUB in addition to external guest speakers.

### Lean In: The Graduate School Women's Network

Empowering Queen's postgraduate women to be the best version of themselves. The network meets once a month with dates announced via Facebook.

Follow the Graduate School Women's Network online: <http://go.qub.ac.uk/P1fbc>

## The Graduate School Women's Network



### Rosalind Franklin, Barack Obama and the Irish Twists in the DNA Tale 14th February 2019

Professor Mark Lawler shines a spotlight on a brilliant dedicated scientist who was key to this seminal discovery and yet did not receive the honour that she deserved. In this present era of #MeToo/#TimesUp, gender pay gaps, and lack of gender equity in science/medicine, it is instructive to look back through this discriminatory prism at Rosalind Franklin's lack of formal recognition for the most outstanding scientific discovery of the 20th century and her notable omission from the award of a Nobel Prize.

### Graduate Plus Information Session

1st March, 7th March

### Researcher Plus Information Session

18th February, 21st February



GRADUATE PLUS



RESEARCHER PLUS

PGR

Researcher Plus and Graduate Plus is a great way to have your extra-curricular skills and activities recognised and accredited by Queen's University, making it easier for you to demonstrate these to employers. Information sessions are for any postgraduate student who wants to know more about how to achieve Researcher Plus or Graduate Plus accreditation. During the session, we will be taking you through the application form.

## THOUGHT LEADERS

Last Thursday of each month!



On the last Thursday evening of each month we invite innovators, disrupters and shapers impacting on a local and a global scale and connect them with our postgraduate students.

Save these dates, more details to follow.

31st January, 28th February, 28th March,  
30th May, 27th June

**See page 4 for more information on Innovation After Hours events at the Graduate School.**

### COFFEE CATCH UP



Join fellow postgraduates for coffee in the Graduate School each month. This social gathering is a good platform for postgraduate students to take a break from their work, catch up with friends and expand their network whilst enjoying coffee and cakes. No registration necessary; just drop-in!

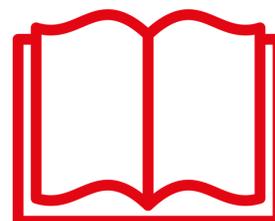
Last Wednesday of each month from 10.00 am in the Social Space

Are you new to the postgraduate community? Come along for a tailored introduction to the Graduate School!

Reading groups are a great way for intellectual stimulation, expanding personal knowledge, but most importantly they are a social experience. Participants will have the chance to propose readings for the rest of the group allowing members to read books that they normally wouldn't consider. Refreshments provided.

Join us on the first and third Tuesday of every month for our Graduate School PG Book Club in TR3 from 17.00-19.00.

### Book Club



### MINDFUL MEDITATION



A student-led initiative with meditation instructor Orla Wallace. Each class will integrate mindful movement, relaxation and seated meditation. Drop-in sessions are open to all postgraduates. No need to register.

Every Wednesday, 13.10 pm - 13.50 pm  
Wellbeing Room, Main Site Tower (School of Law)

Shut Up & Write is a movement that started in San Francisco as a way for writers to structure their time and connect with others. It is a great way to carve out dedicated writing time and make progress on thesis chapters and assignments. The shared sense of purpose that comes from writing with others also keeps you accountable and reminds you that you aren't alone. Healthy, and not so healthy, refreshments provided!

Every Monday, TR3, 13.00 pm - 16.00 pm.  
\*Drop in sessions - no booking required\*

### SHUT UP & WRITE



## WELCOME

## BACK

### 14th - 18th January 2019

Start semester two refreshed, re-engaged and registered for those courses that will support you in the next stages of your postgraduate journey.

Take part in taster sessions, cultural exchanges and networking events to ensure you get the most out of your Graduate School programmes, events and training.

**Development Week, 7th - 11th January: A week-long programme of activities to provide students with opportunities to gain skills beyond their degree pathway. Learn more: <http://go.qub.ac.uk/T1fbc>**



QUEEN'S  
UNIVERSITY  
BELFAST

THE  
GRADUATE  
SCHOOL

YOUR  
CAREERS  
MANAGEMENT  
SYSTEM

# MyFuture

SEARCH, BOOK & APPLY

Graduate Jobs  
Employer Presentations  
Placements & Internships  
Targeted Emails  
Careers Guidance Appointments  
Skills Sessions  
Careers Events

<https://qub-csm.symplicity.com>

# Stay connected this semester....

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/TheGraduateSchoolQUB



#TeamGrad