



**QUEEN'S
UNIVERSITY
BELFAST**

Queen's Accommodation
Elms BT9
Reception Office
Queen's University Belfast
78 Malone Road
BELFAST
BT9 5BW

Tel: 028 9097 4525
www.qub.ac.uk

Welcome, and thank you for choosing to stay at the Wellington Park Hotel

Important information for your short term stays for Bed and Breakfast

The Hotel facilities:

- Reception is open 24 hours. Check in 3pm and check out is 11am.
- A dedicated private lounge area is located on the first floor for you to meet friends or gather with other students. Only alcohol purchased in the hotel can be consumed here. Please remove any rubbish before you leave.
- Report any maintenance issues directly to the hotel reception
- Printing and photocopying facilities will be available at reception for a small fee. You can also print on campus in the library.
- Storage is subject to availability, please ask at reception.
- Noise is not permitted after 11.00pm
- 1 key card will be issued per room on check in. If you lose your card and a replacement is issued you will be charged £2 unless you can return your missing card.
- Breakfast and evening meals will be served in the dining area on the first floor between the times: Breakfast 8.30am to 9.30am.
- If you are interested in paying for an evening meal, please enquire in reception
- There will be a microwave in the student lounge area if you wish to heat any food items. Please clean the area after yourself.
- Your room will not be serviced during your stay unless you are staying more than 14 days and then you will receive a linen and towels change. Reception will notify you in advance of your clean. A vacuum and Ironing board are available on request at reception.
- Overnight guests are not permitted, this will be reviewed in January 2022
- Wi-Fi is available throughout the hotel and can be accessed automatically by choosing Wellington Park.
- All students are expected to follow the University Covid guidance both in your accommodation and when on campus [Information for Students | Coronavirus \(COVID-19\) FAQs | Queen's University Belfast \(qub.ac.uk\)](https://www.qub.ac.uk/information-for-students/coronavirus/covid-19-faqs)
- Laundry facilities are available in BT9 Treehouse on the lower ground floor or alternatively there are local laundrettes at the end of Eglantine Avenue or in Stranmillis

Health and Safety:

- Smoking is prohibited in all rooms, there is a smoking area at the front of the hotel.
- It is prohibited to cover smoke alarms in rooms .
- There will be a fire alarm test each Monday morning at 11.00am, the alarm will sound for approximately 3 mins.

- If the fire alarm sounds for longer than the 3 mins you must evacuate the building, it is not a fire alarm test.
- A Fire evacuation drill will take place every 3 months and you are required to leave the building via the fire exits and make your way to the fire assembly point, there is one at the front and at the back of the building. Please familiarise yourself with the fire exits.
- Please follow the University regulations in regard to COVID including use of the QUB portal. [Anti-Social Behaviour under COVID-19 Restrictions | Accommodation at Queen's | Queen's University Belfast \(qub.ac.uk\)](#)

Residential Life and Wellbeing

- You are invited to attend any events within BT9 Treehouse and book any of the advertised trips. The residential life programme of events will be in our weekly ezine sent directly to your Queen's email address.

We invite you to meet the Residential Life team and fellow students at the coffee bar in the Treehouse located in Elms BT9, opening times are:

Monday to Friday 5pm to 11pm

Saturday 12 to 4pm

Sunday 4 to 11pm

- Wellbeing support for all University students can be located on the links attached [QUBeWell | QUBeWell Support and Wellbeing | Study | Queen's University Belfast \(qub.ac.uk\)](#)

Accommodation useful information

[Useful Information | Accommodation at Queen's | Queen's University Belfast \(qub.ac.uk\)](#)

Accommodation is governed by Queen's University students' terms and conditions. This is Conduct Regulations and relevant clauses from Conditions of Occupancy.

<https://www.qub.ac.uk/directorates/AcademicStudentAffairs/AcademicAffairs/GeneralRegulations/ConductRegulations/#d.en.717821>

Queen's accommodation or the Wellington Park hotel cannot be held responsible for loss or damage, howsoever caused, to personal property left unattended on these premises.

Yours sincerely



Mike Uprichard
Interim Head of Accommodation