

Allocation Policy for Queen's University Accommodation 2022-2023

Queen's University Belfast (Queen's) welcomes applications from undergraduate and postgraduate students either studying on a full-time basis at Queen's, or studying on a Queen's validated Foundation programme delivered through Belfast Metropolitan College or South West College, in the academic year 2022-23.

Please note that accommodation at CAFRE's Greenmount campus is separate to Queen's so please contact [CAFRE](#) for more information about their accommodation offer.

To apply for a place in Queen's Accommodation, please complete the online application form found [here](#).

Our guarantee

Queen's guarantees an offer of either University managed accommodation or, where this is oversubscribed, alternative accommodation will be offered with a nominated **student accommodation partner such as LIV Belfast / Student Roost / Novel student** for the first year of study to all undergraduate and postgraduate students studying on a full-time basis at Queen's. The following conditions apply:

- **The student is coming to study at Queen's for the first time** - this means that the student is not a returner or has not previously suspended studies;
- **The student is unaccompanied** – this means that the student is coming without dependant family members, including spouse or partner. Information on family accommodation is provided in a separate section;
- **The student is from outside Northern Ireland (as per their details entered on UCAS)**
 - **Great Britain (GB) and Republic of Ireland (ROI) students** must have either:
 - firmly accepted their undergraduate offer (Conditional Firm (CF) or Unconditional Firm (UF) through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants): **or**
 - accepted their postgraduate offer,

and have submitted an online application for accommodation **by 30 June 2022**;
 - **International students** (categorised as 'overseas' for fee purposes) on a full-time programme must have firmly accepted their undergraduate or postgraduate offer (CF or UF through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants), **and** have submitted an online application for accommodation **by 30 June 2022**;
 - ***International students on a single semester visiting or exchange programme** must have submitted an online application for accommodation by 1 August 2022 for September 2022 arrival or by 30 November 2022 for January 2023 arrival.
- *In the event that rooms are oversubscribed, Queen's reserves the right to impose an earlier deadline for applications and will highlight this on its accommodation webpages.*

Please note:

- **Room Type offered:** Queen's will make every effort to allocate students a room type based on the preferences they identified on the application form. However, where this is not possible, Queen's will make an alternative offer for another available room. Students do not have to accept this offer, but it should be noted that **subsequent offers will not be made**.
- **Accepting or declining the offer:** Students will be given a specific timeframe (usually 48 hours) in which to accept their offer of accommodation - this will be detailed in the offer email. Students who have not accepted their offer within the specified timeframe, or who decline the offer of accommodation, **will forfeit the guarantee** and the offer of accommodation will be withdrawn. If accommodation is subsequently required, a new application must be made, a subsequent offer is not guaranteed.
- **Closing date for guaranteed accommodation:** A guarantee of an offer for accommodation is linked to the accommodation application date. Only accommodation applications received **before 30 June 2022** or such earlier date as may be notified, will be guaranteed an offer for accommodation, at Queen's or a nominated students accommodation partner in the event of over demand. (**this excludes International students on a single semester visiting or exchange programme, as set out above*).
- Applications made **after 30 June 2022** will be accepted subject to availability.

Students from Northern Ireland (NI) (as per their details entered on UCAS)

NI students **are not guaranteed a room in Queen's accommodation however priority for allocation will be given to those students who at 30 June 2022** have firmly accepted their undergraduate offer (CF or UF through UCAS or Conditional Accept or Unconditional Accept via Direct Entry for non UCAS applicants) or accepted their postgraduate offer, **and** have submitted an online application for accommodation. Students will only be allocated when they have been accepted onto a course (i.e. status is UF) and allocations will be based on distance lived from campus, preference will be provided to students living further from campus.

Additional guarantees (irrespective of year of study)

- **Elite Athlete Programme (EAP)** - Queen's guarantees accommodation to students who have been offered an EAP award from Queen's Sport for the 2022-23 year **and have applied for accommodation by 30 June 2022**.
- **Disabled Students** – Queen's guarantees accommodation to students who, as a result of their disability, are not able to access public transport or travel to/from the University to their home address on a daily basis and, as a result may prevent them from attending University. **Applications for accommodation must be made by 30 June 2022 AND students must have registered with Queen's Disability Services [HERE](#)**

Students who need assistance or who have specific requirements for their accommodation, associated with their disability, **must provide all relevant information included on their application form**; late requests cannot always be supported.

- **Care Leavers** – Queen's guarantees any student who is leaving care of their local authority or Health and Social Care Trust and has accepted an offer to study at Queen's. Students **must have applied for accommodation by 30 June 2022** and provide written, supportive

evidence from the local authority or Health and Social Care Trust to Queen's Widening and Participation Department.

- **Irreconcilably Estranged Students** – Queen's guarantees undergraduate students, who are deemed by the relevant funding body to be irreconcilably estranged. Students **must have applied for accommodation by 30 June 2022 and be able to provide evidence from their relevant funding body to, [Advice SU, Queen's Students' Union](#)**. For more information about support for estranged students the [Standalone](#) website may help. [Advice SU](#) can also provide advice with regard to applying for funding as an irreconcilably estranged student.

Families and Accompanied Students

Students coming to Queen's with dependants, for example, a spouse, partner, children or chaperone, should submit an online application as early as possible due to high demand for family/group accommodation. Given that suitable accommodation is limited, Queen's cannot guarantee a place to all applicants.

Please note that all relevant information regarding personal circumstances including **details of family/group members must be provided on the online accommodation application form.**

Clearing students/late applications

A number of rooms will be dedicated to students who apply to Queen's, either via late direct application or via the Clearing process and who could not have made an application for accommodation before 30 June 2022. If Queen's accommodation and accommodation at its nominated partners is not available, details of alternative accommodation providers will be made available.

Applying for accommodation at other times of the year

Whilst places cannot be guaranteed, students are welcome to apply for Queen's accommodation throughout the year as vacancies do occur.

Returning students

A limited number of rooms are available close to the main University campus for returning Queen's students. Online accommodation applications will open in February 2022 and rooms will be allocated on a first come, first served basis determined by accommodation application submission date. Once all Queen's accommodation places have been allocated, returning students can be added to a wait list for places that may become available.

Nursing students

To support Queen's Nursing and Midwifery students who are required to spend time on placement throughout their degree course, a limited number of places are available on a short-term rental basis (6-8 weeks) as well as on a longer contract basis i.e. 40 weeks. The short-term places for 6-8 week contracts will be allocated on a first come first serve basis, by date of application for accommodation. All other contracts will be allocated in line with the procedures outlined above.