



**QUEEN'S UNIVERSITY BELFAST  
INSTITUTE OF PROFESSIONAL  
LEGAL STUDIES**

**Information Booklet for Applicants for commencement in September 2018 of:**

The Bar Course at the Institute of Professional Legal Studies

The Solicitor Course at the Institute of Professional Legal Studies

It is your responsibility to read this booklet carefully before completing your application form. After completing and submitting the form, keep this booklet for reference. This booklet is available on the following website – <http://www.qub.ac.uk/ipls>

**IF YOU ARE DISABLED AND WOULD LIKE TO RECEIVE THIS BOOKLET IN ANOTHER FORMAT, PLEASE CONTACT THE INSTITUTE OF PROFESSIONAL LEGAL STUDIES.**

## INVITATION TO TALK

At the following time the Director of IPLS will explain the admissions procedure and answer any questions. This talk will take place at the Institute of Professional Legal Studies, 10 Lennoxvale, Belfast, BT9 5BY.

**Wednesday 20 September at 2.30pm**

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## 1. INTRODUCTION

This Information Booklet, which is available online at the [website](#) of the Institute of Professional Legal Studies (IPLS) explains the application and admissions process for the Bar and Solicitor course at IPLS.

If you have any problems, or there is anything you do not understand, please contact IPLS.

IPLS offers two courses, with 120 places for those wishing to qualify as solicitors in Northern Ireland and 20 places for those wishing to qualify as barristers.

Before deciding which branch of the profession you wish to join you should do as much as you can to find out about the work of solicitors and barristers. Speak to as many members of the profession as you can about the nature of their work and your choice of career. Only a small proportion of a lawyer's time is spent in court. Behind the scenes there are long hours of research in the library, of reading and re-reading decisions and papers, and of drafting documents. A summer job in a solicitor's office is a good way of gaining a feel for the work. Visit the courts. Most are open to the public. Try to understand the distinctions between the two branches of the profession for although they work closely with each other they fulfil different functions. Put briefly, solicitors work from their offices meeting clients directly and advising them. They have rights of appearance in court but generally the work is more office based. Some solicitors are not involved in any court work. Most barristers work from a library located beside the Royal Courts of Justice in Belfast which they share with all the other barristers. Cases are referred to barristers by solicitors, not usually directly by the public. Barristers are generally more closely associated with court work and with researching opinions on legal problems.

## 2. QUALIFYING AS A BARRISTER

Currently, Bar trainees attend the course at IPLS full-time for one year from the end of August to the end of June (including work-experience and job-shadowing periods).

Bar trainees may be offered the possibility of taking the course over a two-year period. More information about this scheme is available from IPLS.

### Admission as a student of the Inn of Court

Bar trainees must be admitted as students of the Inn of Court before commencing their course of study. The last date for application to be admitted to the Inn is 20 August 2018. You cannot be admitted until you have been offered a place at the Institute. Forms are available from the Under-Treasurer (see p.23). You will not be allowed to start the course until the Institute has received proof of your admission. The registration fee for the Inn of Court was **£250** in 2016/17.

### Work Experience and pupillage

1. The Institute is pleased to co-operate with the Citizens Advice Bureaux in a scheme for work experience for four weeks which will begin immediately following your admission as a student of the Inn of Court. **This means that you should not make any other arrangements for the period after 20<sup>th</sup> August 2018.** You will receive full details of the scheme at the beginning of August. This is a compulsory scheme. The Institute will try to allocate you to a Bureau convenient to you, but this is not always possible as not all Bureaux participate in the scheme.
2. The Institute and the Inn of Court of Northern Ireland run a Work Experience programme for intending barristers which must be taken by all Bar trainees commencing vocational training. The programme normally takes place during the week before term begins. You will work-shadow a member of the Bar during that week. It is hoped that during this week you will lay the foundations for the Master-pupil relationship which formally commences on call to the Bar in 2019. IPLS will provide you with a list of potential Masters in July 2018 and you should attempt to contact a barrister on that list to see if he/she would be willing to take you on as a pupil. If you are unable to find such a barrister the Institute will assist you. Before 14 September all Bar trainees should inform the Institute either (a) of the name of the barrister who has agreed to allow them to work shadow him or her for this week; or (b) that they are unable to find a barrister willing to take them on for this week.

Once again, you should bear in mind that you will therefore be fully involved in work experience for the 5 weeks immediately preceding the beginning of term. Because of this you should not make other arrangements for late August or September. We will notify you of the exact dates of these schemes.

## **Paid Employment of Bar trainees**

Students of the Inn of Court of N Ireland are not permitted to undertake paid employment without the prior permission of the Education Committee of the Inn of Court. Requests for such permission should be addressed to the Under-Treasurer (see p.23).

## **Pupillage**

After graduation from the Institute, Bar trainees undertake a twelve-month pupillage with a Master. Barristers undergoing pupillage cannot accept work on their own account until they have served six months of their pupillage. However, pupil barristers who have completed to the satisfaction of the Education Committee not less than three months pupillage may conduct on behalf of or at the request of their pupil masters cases or parts of cases before a Master of the Supreme Court.

## **Post-Qualification**

It is important that those applying to the Bar are made aware of the costs associated with joining the Bar Library. These include a Call Fee, a Practising Certificate Fee and Bar Library Fees. This may have particular consequences for those who have previously been in full time employment. Further details on fees will be sent to those applying for the Bar course with the admission test results. If you would like more detail before that, please contact IPLS.

### 3. QUALIFYING AS A SOLICITOR

Solicitor trainees complete a two-year apprenticeship made up as follows:

1. **First Monday in September to end of December** - pre-course period of in-office training;
2. **January to December**- attending the Solicitor course full-time at IPLS (although returning to Master's office during vacation periods).
3. **January to August** - post-course in-office training

On completion of the two-year apprenticeship newly qualified solicitors receive restricted practising certificates. This means that although they are fully qualified they cannot practise on their own account or in partnership for at least two more years.

**The practice of spending Mondays in the office during term time has been discontinued by the Law Society.**

#### **Finding a Master and Registration with the Law Society**

Solicitor applicants **must** be registered with the Law Society by 20 August.

To register with the Law Society you must have a Master. Finding a Master is often very difficult and in recent years has become the critical factor for those wishing to obtain a place on the Solicitor's course. Although the closing date for registration is not until 20 August you should not wait until the summer before beginning to look for a Master. Neither should you wait until you have been offered a place on the Solicitors course. The Law Society will accept conditional registrations. You do not need to pay your registration fee at this time. Conditional registration costs nothing, so you should register immediately once you have a Master. If you are not offered a place on the Solicitors course your conditional registration will lapse automatically. If your own efforts fail to get you a Master you should ask the Law Society to assist you. The Society keeps a register of solicitors who are prepared to take on apprentices. However the onus is clearly on you to find a Master and to convince that solicitor (or firm) that you will be an asset to their practice.

Obtaining a Master is generally organised by direct contact with a prospective Master. You should supply them with a detailed curriculum vitae. Apprenticeship positions may be advertised on firms' websites, undergraduate notice boards or by the Law Society. You should regularly check the Law Society [website](#) and Twitter account ([@Law Society NI](#)) and the IPLS Twitter account ([@IPLSQUB](#)).

Your apprenticeship should begin on the first Monday in September.

If you are on a waitlist you may be offered a place on a Solicitors course after 20 August 2018. **You will only be able to take this place up if you registered with the Law Society by 20 August 2018.**

Where an applicant who has been offered a place on the Solicitors course has failed to register with the Law Society on time, his or her offer of a place lapses and the place is offered on to an applicant from the waitlist. Please beware, this deadline is absolute!!! Miss it and you cannot take up your place.

The registration fee with the Law Society for 2016/17 was £187.50.

**BECAUSE YOU WILL LOSE A PLACE ON A SOLICITORS COURSE IF YOU HAVE NOT REGISTERED ON TIME, IT IS STRONGLY RECOMMENDED THAT YOU SHOULD PERSONALLY LODGE YOUR PAPERS AT THE OFFICES OF THE LAW SOCIETY RATHER THAN SENDING THEM BY POST OR VIA A THIRD PARTY.**

## **4. SUBMITTING AN APPLICATION FOR ADMISSION**

### **Closing date for submission of application forms — 16 November 2017.**

Applications will be submitted on-line via the [IPLS website](#). The deadline for submission is **midday on 16 November 2017**.

Applications will open at midday on 1 September 2017.

For applications submitted by midday - on 2 October 2017 – the fee is £220.

For applications submitted before midday - on 16 November 2017 – the fee is £300.

**APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL ONLY BE CONSIDERED IN VERY EXCEPTIONAL CIRCUMSTANCES.**

### **Refunds**

In the event that, having applied for the test, you fail to sit it, you may apply for a refund of the test fee. Please note however that any application for a refund must be made by 31 March 2018 and will be subject to a non-refundable deposit of £50. However, applicants who sit the Admissions Test and then withdraw will not receive a refund.

### **Data Protection**

Queen's University in accordance with its notification under the Data Protection Act 1998 may use the personal information provided on the application form for the provision of education and training, student support services, research and alumni and associated services. In signing the application form, you are consenting to the sharing of information in relation to your application between the University and the relevant professional bodies, namely the Law Society and the Bar Council.

Details of the ways in which Queen's University processes personal data, including further information on the range of purposes and potential recipients, can be obtained from the university's Data Protection Coordinator or directly from their web pages (see <http://www.qub.ac.uk/dataprot/>). In addition, the Institute will supply personal information and information about the result of your application to the appropriate professional body or bodies.

Admissions Test scripts and Test marks will be kept for one year only. Accordingly, any Data Protection application in relation to these can only be dealt with within one year of sitting the Admissions Test.

### **Entry conditions and requirements for admission**

#### **All applicants must:**

1. Hold a recognised degree in law.

A list of recognised law degrees is set out in Appendix 4.

**Please note the section at the beginning of that document, showing the requirements for a recognised law degree. It is important that you read this section carefully.**

**In particular candidates should note the requirements relating to part time degrees, core subjects and the compensation (or condonation) of core subjects.**

Any applicant who is studying for (or has obtained) a degree not included in Appendix 4, or who has not met all the requirements for a recognised law degree, should contact the Institute before 15 November for advice. Not all law degrees which are recognised in England and Wales are recognised in Northern Ireland.

**INTENDING BAR STUDENTS: please note that you must hold a degree of NOT LESS THAN SECOND-CLASS HONOURS STANDARD, UPPER DIVISION (2.1).**

All applicants will be required to supply evidence that they have fulfilled all the requirements for a recognised law degree. If you have already graduated you should submit a full transcript when you submit your application form, or as soon as possible thereafter. If you expect to graduate in the summer you should submit a full transcript as soon as possible and no later than 20 August.

**2. Sit and pass a competitive written admissions test.**

This is held once each year, just before Christmas. In 2017 the Admissions Test will be held on Tuesday 19 December. Applicants who have been unsuccessful and who are re-applying for admission must resit the Admissions Test. For information about the Admissions Test (see p.14).

### **Applicants with a disability or medical condition**

The Institute is committed to developing an inclusive environment for all students and welcome applications from persons with a disability. We encourage you to disclose any disability or medical condition to ensure that appropriate support is arranged for you at the Admissions Test. The support could include altering examination arrangements (scribe/separate room/additional time), accommodation adaptations or improving physical access.

You will be asked about this issue in the application form and it is important that you provide medical or other evidence to IPLS as soon as possible after you have submitted your application form and certainly **no later than** 16 November. This evidence will be passed to the Occupational Health Officer of Queen's University for advice and in order to identify the appropriate support required by you. You will then be informed of the arrangements that we intend to make. If you are not happy with those arrangements you will need to contact the Institute immediately to request a review of those arrangements. Your case will then be reviewed again by the

Occupational Health Officer at Queens and, following, this review, the Admissions Test Committee will decide on the appropriate special facilities to be provided for you. (See the flowchart describing this process at Appendix 2).

If you do not provide the necessary evidence in time, it may not be possible for us to make appropriate arrangements for you. Students of Queen's University are reminded that any existing arrangements for university examinations do not necessarily cover the Admissions Test.

### **Applicants unable to sit the Admissions Test on Tuesday 19 December**

If you are unable to sit the Test on 19 December you **must** contact the admissions team at IPLS **before 16 November** so that the Admissions Test Committee can consider your case. Alternative arrangements may be made in a very limited number of circumstances, e.g. applicants attending courses abroad which are still ongoing on the date of the examination.

### **Sudden illness or accident occurring after 16 November but prior to the Admissions Test**

If you suffer from an illness or an accident which might require you to have special facilities at the Admissions Test you should contact the IPLS admissions team as soon as possible. However if you fail to sit the test due to illness or any other reason your application will be rejected.

## Selection Timetable

<b>1 September 2017</b>	Online applications open via the IPLS website
<b>16 November 2017</b>	Deadline for submission of applications.
<b>Early December 2017</b>	Details of Admissions Test venue and seat number will be sent to you at the term-time address given on your application form. If you have not received this by 8 December you should contact the admissions team immediately.
<b>19 December 2017</b>	Admissions Test
<b>15 February 2018</b>	Changes of option received after this date will not be considered until July (see p.18).
<b>March 2018</b>	A first-round results letter (see p.18) will be emailed to you.
<b>1 June 2018</b>	Date for return of all outstanding documentation listed in first-round results letters.
<b>Early July 2018 – continued throughout summer 2018 for applicants on waitlists</b>	If you are in a position to be offered a place or waitlisted, after the majority of degree results are available a second-round letter (see p.20) will be emailed to you.
<b>3 August 2018</b>	Special core subject examination in Evidence for those who have not taken it during their law degree (see p.21).
<b>20 August 2018</b>	<b>Closing date for application to be admitted as a student of the Inn of Court</b> (see p.6).
<b>20 August 2018</b>	<b>Closing date for registration with the Law Society.</b> Because you will lose a place on a Solicitors course if you have not registered on time, it is strongly recommended that you should personally lodge your papers at the offices of the Law Society rather than sending them by post or via a third party (see p.6). Please beware – this deadline is absolute. Miss this and you WILL lose your place!

## 5. SITTING THE ADMISSIONS TEST

<b>Date of Test:</b>	<b>Tuesday 19 December 2017</b>
Full details will be notified to applicants in December	
<b>Venue</b>	<b>Queen's University Belfast</b>

### Admissions Test

On 19 December 2017 you will be required to sit two examination papers.

In the first paper, which takes place in the morning, you will be provided with text followed by a series of statements. Candidates will be asked to indicate which of the statements are correct. Where an incorrect answer is given marks will be deducted. Candidates are warned that it is possible to receive a mark of zero for a paper.

**You should note that the second paper, in addition to a numeracy element, will also have a grammar element. This will be in the form of a piece of prose which will have a number of grammatical mistakes in it. Candidates will be asked to identify those mistakes. Where an incorrect answer is given marks will be deducted.**

Full timings will be given to you in December.

### Description of Test

1. The basis of the Admissions Test as set out in the Bromley Report on Legal Education in Northern Ireland is as follows:

“We recommend that the questions set should be such as to test a student's ability to apply his knowledge of law in a practical way. This should reveal: -

- (a) his capacity to elicit relevant facts from a mass of information;
- (b) his ability to handle available material;
- (c) his ability to express himself clearly;
- (d) his common sense;
- (e) his numeracy.”

2. **Expansion of skills tested**

The skills to be sought in the Admissions Test since 1998 have been redefined:

- (a) **Problem resolution** - which includes:
  - (i) attention to detail
  - (ii) the capacity to analyse and elicit facts
  - (iii) the capacity to identify problems
  - (iv) the ability to identify goals
  - (v) the ability to apply the law in the context of the problem

- (vi) research ability
- (vii) the ability to follow accurately clear instructions
- (viii) the ability to make sound deductions
- (ix) numeracy

This skill base is essential as it forms the foundations for the work of a lawyer.

- (b) **Communication skills** - which includes
    - (i) written communication
    - (ii) ability to be clear and concise and logical
  - (c) **Organisation skills** - to be able to organise own time effectively and prioritise tasks.
3. Simple calculators may be brought into the examination hall. You are strongly advised to bring one with you.
4. **The Admissions Test has a pass mark of 40%. This will mean that those applicants who fail to attain this mark will not be admitted to IPLS regardless of their degree classification and, in the case of solicitor applicants, whether they have obtained apprenticeships.** Those who pass the Test will be ranked in order of merit based on Test mark and degree weighting.

Three years previous papers are available on the IPLS website: - [www.qub.ac.uk/ipls](http://www.qub.ac.uk/ipls)

YOU SHOULD NOT ASSUME THAT THE QUESTION PAPERS WILL FOLLOW THE SAME FORMAT AS IN PREVIOUS YEARS. SPECIFICALLY IN THIS REGARD CANDIDATES SHOULD NOTE THE COMMENTS ABOVE ABOUT THE INTRODUCTION OF A GRAMMAR ELEMENT TO THE ADMISSIONS TEST THIS YEAR.

## 6. SELECTION POLICY AND PROCEDURES

### Numbers

The Institute of Professional Legal Studies currently admits one hundred and twenty solicitor trainees and twenty Bar trainees each year.

### Criteria

Pressure for the places is intense and entry is therefore highly competitive. The academic calibre of applicants is generally extremely high, making the task of selection very onerous. The criteria employed are rigorous, objective, and apply to all applicants.

### Repeat applicants

Unsuccessful applicants may re-apply for admission in any subsequent year.

### Deferrals

The offer of a place is valid for the year for which it is made. Successful applicants cannot normally opt to take up a place the following year. The Council of Legal Education will only allow deferral in the most exceptional cases. Applicants offered a place for 2018 who do not wish to take it up until 2019 must generally withdraw and re-apply next year, sitting the Admissions Test again and competing on the same basis as other applicants for that year. Success in one year will not guarantee success in another year.

### Weighting of marks between Admissions Test and law degree

In the case of those who have passed the Admissions Test, their test mark in the Admissions Test is added to a second mark, representing a weighting for the applicant's law degree - the better the class of degree the higher the weighting. An order of merit is then drawn up based on the aggregated marks. Places are awarded in order of merit. The committee which oversees and checks the drawing up of the order of merit does so in total ignorance of the names of applicants. Applicants are referred to by examination number only.

#### Admissions Test Weighting

The Test is marked out of 1000 (TM). The final mark (FM) for each applicant is calculated according to the following formula—

TM + Weighting

Class of degree	TM	Weighting
First class honours	TM + 300	= FM
Upper second class honours	TM + 225	= FM
Lower second class honours	TM + 150	= FM
Third class honours	TM + 75	= FM
Pass or general degree	TM + 0	= FM

## **Drawing up of orders of merit**

Applicants whose degree results are not available will be given an FM based upon their Test Mark and a weighting based on a “target” degree classification. This “target” degree classification will be based upon their academic forecast.

The FMs are placed in descending order and three orders of merit are established:

- one for the Bar course at the Institute of Professional Legal Studies
- one for the Solicitors course at the Institute of Professional Legal Studies

## **Selection Committees**

The Selection Committees of the Council of Legal Education, on which are representatives of both branches of the profession, have discretion to call any candidate for interview before making a final decision on their application.

### **Bar course at the Institute of Professional Legal Studies**

1. Places are offered to the top 15 applicants in the Bar order of merit.
2. Generally, five places are reserved until all the degree results are known. This is because first-round offers of places are based on degree forecasts given by academic referees. Some applicants may achieve higher degrees than forecast.
3. Applicants in the next positions (to a figure deemed reasonable by the Selection Committee) are waitlisted.
4. The remaining applicants are not waitlisted and are notified that their application has not been placed on the active waitlist.
5. In the event of the waitlist being exhausted, some of these inactive applications may be reactivated. If so, the waitlist will be extended in strict line with the order of merit and the applicants concerned notified.

### **Solicitors course at the Institute of Professional Legal Studies**

1. Places are offered to the top 115 applicants in the Institute Solicitors order of merit.
2. Generally, five places are reserved until all the degree results are known. This is because first-round offers of places are based on degree forecasts given by academic referees. Some applicants may achieve higher degrees than forecast.
3. Applicants in the next positions (to a figure deemed reasonable by the Selection Committee) are waitlisted.

## **Options and change of options**

You may apply for two options or for one option. If applying for more than one option you must indicate your order of preference on your application form. You may alter your application, (a) by changing the order of your options, or (b) by changing the number of options applied for. **Any change must be notified to the Institute admissions team in writing or by email.** Every attempt will be made to facilitate

such changes but **there is no guarantee that applicants will be able to change after the offers of places have been made.** Any change of options received by the Institute after the orders of merit have been established (**15 February 2018**) will not be taken into consideration until the beginning of July when degree results start to be published.

Putting a course as your second option will not prejudice your chance of entry to that course or institution if there is no place available for you on your first option course.

There is no provision for transfer between Bar and solicitors courses after commencement of a course or during the apprenticeship/pupillage. Transfer between the two branches of the profession is not possible until after qualification.

## **References**

You will be asked to provide the names, postal and email addresses for three referees, two of whom must be academic referees. The non-academic referee should have known you for over a year and not be a relative. The academic referees must be able to comment on your undergraduate studies.

If you expect to graduate in the summer of 2018, the Institute will write to your academic referees in January asking them to give a forecast of your likely degree classification.

If you are offered a place it will be conditional on receipt of three satisfactory references

## **Referees' addresses**

As the Institute will be writing to your referees it is VITAL that you provide the full postal and email addresses for each referee.

## **7. RESULTS OF APPLICATIONS – FIRST ROUND**

### **Method of notification**

All applicants will be notified by email of the marks you were awarded in the Admissions Test. Please note that as marks are deducted for incorrect answers you may receive a mark of “0”. This email will be sent to you in March 2018.

**Applicants who have already graduated** will be told one of the following:

- (a) You are being offered a place on the Bar/Solicitors course at the Institute of Professional Legal Studies;
- (b) You are being waitlisted for a place on the Bar/Solicitors course at the Institute of Professional Legal Studies/; or
- (c) You are below the current level of the active waitlist for the Bar course at the Institute of Professional Legal Studies.

**Applicants who expect to graduate in summer 2018** will be given a “target” degree based upon their academic forecast and told what their position is with regards to their course options based upon that forecast.

## **8. RESULTS OF APPLICATIONS – SECOND ROUND**

Second-round letters will be emailed in early July 2018 and throughout the summer.

These will be similar to the first-round letters sent to applicants who have already graduated.

### **Failure to complete degree by 20 August 2018**

If you fail part of your final degree examinations in 2017-18, are subject to resit examinations in summer 2018, and will not have a law degree by the closing date for application for admission as a student of the Inn of Court or registration with the Law Society, you will not meet the entry requirements for your professional body and you will not be offered a place on any of the courses.

The conditional offer of a place on any course will not normally be held open beyond the closing date for application for admission as a student of the Inn of Court or registration with the Law Society. Exceptions will only be made where an applicant was prevented from sitting the final degree examinations by illness or similar reason. Evidence will be required from your University that this was accepted by the Board of Examiners.

If you have a difficulty with final examinations, you should contact the Institute admissions team immediately on becoming aware of this difficulty.

### **Applicants appealing their final degree result**

If you intend to appeal to your university for the degree awarded to you to be changed, you should inform the Institute admissions team immediately on starting the appeal procedure as it may affect the offer of a place to you.

### **Waitlists**

No adjustments are made to the waitlists until July 2018, when most of the degree results will be available. As applicants fail to reach their target degree or successful applicants withdraw, places are offered to waitlisted applicants in strict order of merit. This process can continue until after the closing date for registration with the Law Society or application for admission as a student of the Inn of Court. The amount of movement varies considerably from year to year. It is impossible to predict how far the waitlists will move in summer 2018.

## **9. CONDITIONS TO WHICH AN OFFER OF A PLACE IS SUBJECT**

### **Conditions to which all offers will be subject**

All offers of places will be subject to the following conditions:

1. Confirmation from the relevant university of graduation at the required degree classification.
2. Receipt of confirmation from your university that you have met all the entry requirements listed in Appendix 4 (usually in the form of a transcript, see p.26). If a transcript cannot be provided by 1 June you should return an entry requirements form by that date and submit a full transcript as soon as possible thereafter and certainly no later than 20 August 2018.
3. Receipt of three satisfactory references.
4. Receipt of the Declaration of Cautions and Criminal Convictions.
5. Admission as a student of the Inn of Court or registration with the Law Society.

### **Registration with professional bodies**

#### **Solicitor applicants**

Solicitor applicants must obtain a Master and be registered with the Law Society by 20 August 2018. Registration is conditional upon obtaining a place on the Solicitors course. In some years applicants who have been offered places on the Solicitors course lose them because they fail to register on time.

#### **Bar applicants**

Applicants for the Bar course must apply for admission as students of the Inn of Court of Northern Ireland by 20 August 2018. Bar applicants may not normally apply for admission before they have been offered a place at the Institute.

### **Declaration**

Please note that as well as making a declaration about your criminal record to the two institutions when making your application, you will also be required to declare any criminal record, including “spent” convictions and cautions, and whether or not you are subject to any ongoing criminal investigation or pending criminal proceedings to your professional body. You will also be required to declare any other matter that could adversely affect your reputation as a student or as a solicitor or barrister and this may affect your acceptance by that body. All applicants to be offered a place on a course or waitlisted for a course will be sent a declaration form with their first-round results letters. This form must be returned by 1 June. The Institute admissions team will inform the Law Society and/or Inn of Court (as appropriate) of the contents of your declaration.

### **Special Core Subject examination in Evidence**

If you began your law degree after 1 September 1996 you are required to have studied Evidence and European Law. As some universities do not teach Evidence a special examination is provided. This examination will take place on 3 August 2018. The fee

for this examination is £100. You must inform the Institute in writing before 20 July if you intend to sit this examination. The examination fee of £100 will be due at this time. Cheques should be made payable to "Queen's University Belfast". The syllabus and past papers for this examination are available from the Institute free of charge.

Candidates may also have the option of taking an Evidence examination at degree level at another University if that University runs a recognised law degree and agrees to permit this. The examination must have been successfully passed before the date for registration or enrolment with the professional body and a transcript provided as evidence of this.

## **APPENDIX 1**

### **CONTACT PERSONS AND USEFUL ADDRESSES**

#### **The Institute of Professional Legal Studies**

Queen's University Belfast  
10 Lennoxvale  
BELFAST BT9 5BY  
*Lennoxvale is a turning off the city  
end of the Malone Road*  
☎ 028 9097 5567  
Email: [iplsenquiries@qub.ac.uk](mailto:iplsenquiries@qub.ac.uk)  
Website: [www.qub.ac.uk/ipls](http://www.qub.ac.uk/ipls)

#### **Admissions Team:**

Mr Paul Mageean, Director  
Miss Jane Boal, Admissions Officer

#### **The Council of Legal Education (NI)**

C/o Institute of Professional Legal  
Studies  
Queen's University Belfast  
10 Lennoxvale  
BELFAST BT9 5BY  
☎ 028 9097 5567  
E-mail: [iplsenquiries@qub.ac.uk](mailto:iplsenquiries@qub.ac.uk)  
Website: [www.qub.ac.uk/ipls](http://www.qub.ac.uk/ipls)

#### **The Honourable Society of the Inn of Court of Northern Ireland**

Bar Library  
91 Chichester Street  
BELFAST BT1 3JQ  
☎ 028 9056 2349

#### **Contact person:**

Mrs Anne Fenton, Solicitor,  
Under Treasurer of the Inn of Court  
of Northern Ireland

#### **The Law Society of Northern Ireland**

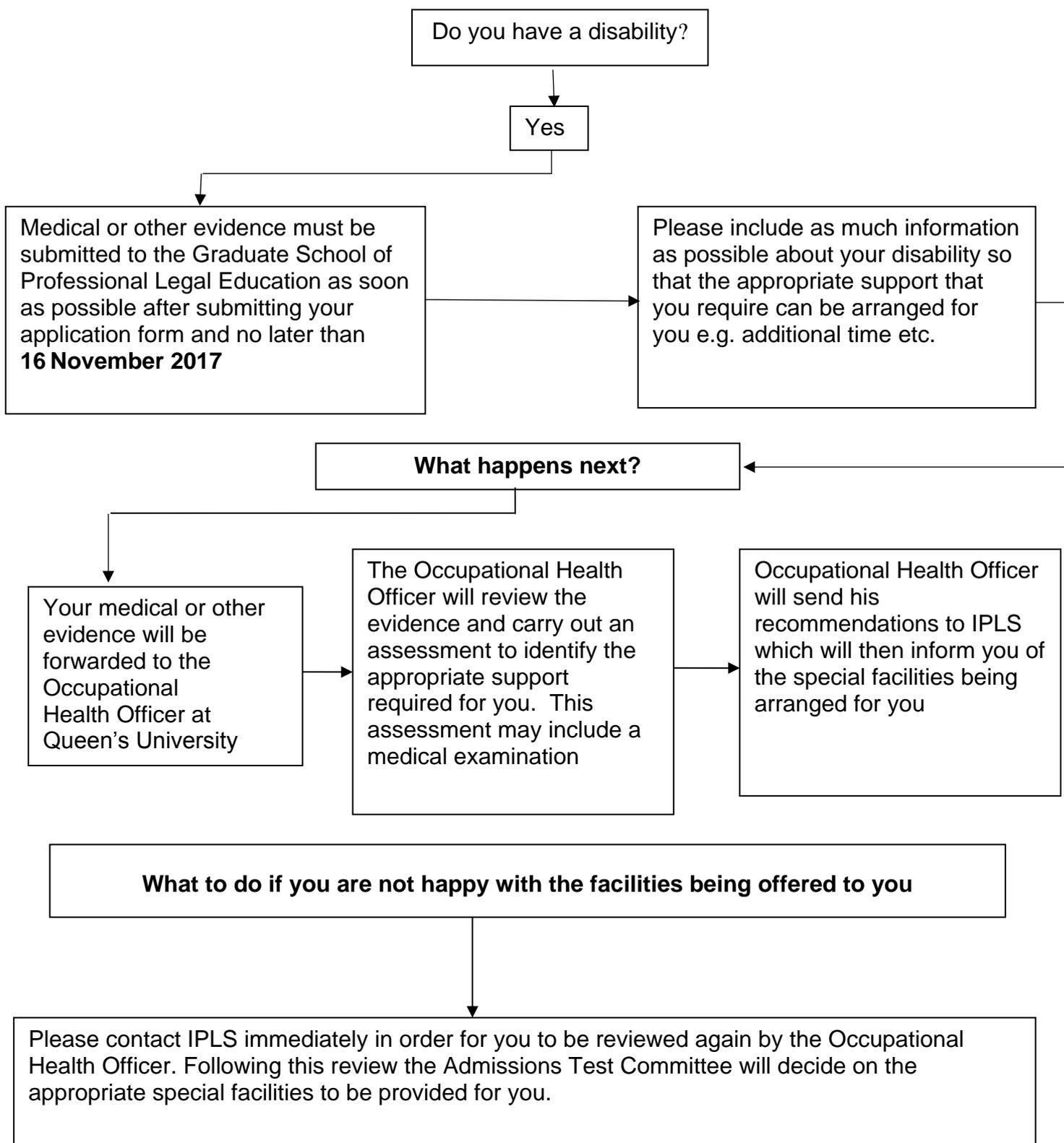
Law Society House  
96 Victoria Street  
BELFAST  
BT1 3GN  
☎ 028 9023 1614

#### **Contact persons:**

Miss Anne Devlin,  
The Education Secretary  
Email: [anne.devlin@lawsoc-ni.org](mailto:anne.devlin@lawsoc-ni.org)  
Website: [www.lawsoc-ni.org](http://www.lawsoc-ni.org)

## APPENDIX 2

### FLOWCHART FOR APPLICANTS WITH A DISABILITY



### APPENDIX 3

#### **REGULATIONS FOR PART-TIME ATTENDANCE AT THE BAR COURSE**

- “(a) Bar students normally take the course in one academic year, commencing end of September and finishing end of June.
- (b) A number of Bar students, not exceeding six in any one academic year, may be permitted to take the course over a period of two academic years (“part-time students”).
- (c) Part-time students are obliged to take all subjects taught at the Institute in the morning (“the morning course”) during one academic year and to take all subjects taught at the Institute in the afternoon (“the afternoon course”) during the other academic year of their period of study at the Institute.
- (d) Notwithstanding 7(c) all subjects taught at the Institute must be successfully completed before a part-time student can be awarded a Postgraduate Diploma in Professional Legal Studies on occasion this may require full-time attendance.
- (e) The Director of the Institute shall have absolute discretion in deciding whether a part-time student takes the morning course or the afternoon course during the first academic year (“Year One”) of his or her course of study at the Institute.
- (f) Irrespective of whether a part-time student is assigned to the morning course or to the afternoon course during Year One, he or she must attend the following subjects: Bar Advocacy, Evidence and Legal Research, during Year One.”

Part-time students will also be required to complete the full-time periods of work experience described on p.6 of the *Information Booklet for Applicants for commencement in September 2018*.

The six part-time students will be selected in line with the order of merit for the Bar course.

This option applies only to attendance at the course for intending barristers and not to the course for intending solicitors.

## APPENDIX 4

### **RECOGNISED LAW DEGREES for the purposes of admission to the Institute of Professional Legal Studies of Queen's University Belfast**

The degrees appearing on this list are recognised law degrees for the purposes of admission to the Institute of Professional Legal Studies of Queen's University Belfast and qualification for the legal profession in Northern Ireland subject to meeting the following requirements:

- (a)(i) that for candidates commencing their law degree after 1 September 2003 a full-time degree should normally be completed within one year of the normal period for completion of a particular programme and
- (ii) that a part-time degree should normally be completed within two years of the normal period for completion of a particular programme.
- (iii) that for candidates commencing their law degree after 1 September 2009 an external or distance learning degree should normally be completed within six years
- (iv) that for candidates commencing their law degree after 1 September 2009 a "graduate entry" external or distance learning degree should normally be completed in a minimum of two years.

A degree falling outside the periods prescribed at (a) above will only exceptionally be recognised by the Council of Legal Education (NI). Exceptional cases should be referred to the Council of Legal Education, with full supporting evidence, to be considered on their merits.

- (b) that the following subjects (the "core subjects") should be included at degree level:
  - (i) Constitutional Law, Criminal Law, Contract, Tort, Land Law, Equity, Evidence\* and European Law.
  - (ii) Candidates who began their law degrees before 1 September 1996 may substitute Company Law\* in the place of European Law.
  - (iii) For candidates who commenced their law degrees after September 2001 a maximum of two core subjects may be taken outside of the law degree.
- (c) that credit for none of the core subjects listed at (b) above has been obtained through APEL (accreditation for prior experiential learning).
- (d) The compensation (or condonation) of core subjects is not permitted. Candidates who began their law degrees after September 2006 and whose transcripts show that they have not achieved the relevant pass mark in a core subject will be required to take and pass an examination of degree standard in that subject (e.g. take and pass a module offered as part of a recognised law degree); in accordance with (b) (iii) above a maximum of two core subjects may be taken outside the law degree.
- (e) that for candidates who began their law degrees after September 2006 the maximum number of attempts at a core subject examination permitted should normally be three.  
  
Candidates who have had more than three attempts at a core subject examination will only be considered in exceptional circumstances. Exceptional circumstances should be referred to the Council of Legal Education, with full supporting evidence, to be considered on their merits.
- (f) that, in a joint degree, 160 out of 360 credits (for three-year degrees) or 160 out of 480 credits of the degree (for four-year degrees) must be law subjects.

\* The Institute holds a special examination each year for trainees who have not studied Evidence as undergraduates. Details may be obtained from the Institute.

\*\* Subjects covered within vocational programmes will not be accepted as meeting the requirement for a core subject to be covered at degree level.

N.B. Candidates' attention is drawn to the fact that whilst a degree may be recognised for the purposes of admission, if it does not carry a normal degree classification (i.e. first class honours, upper second class honours, lower second class honours, third class honours) it may attract a weighting of "0". However, in the case of senior status or graduate entry degrees, if a candidate can provide a transcript (confirmed by the degree-awarding institution) showing the marks achieved for each subject, the Institute of Professional Legal Studies will assess an equivalent degree classification for the purposes of the selection procedure.

**Please note that degrees in Scots Law are not recognised.**

<b>University</b>	<b>Title of degree</b>
<b>University of Aberdeen</b>	<ul style="list-style-type: none"> <li>• Bachelor of Laws with English Law</li> <li>• Degree of Bachelor of Laws with English Law and European Legal Studies</li> <li>• Two Year Degree of Bachelor of Laws with English Law for Graduates</li> </ul>
<b>Aberystwyth</b> (University College of Wales)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law &amp; European Languages</li> <li>• BA – Law with Economics [formerly BSc(Econ) – Law &amp; Economics]</li> <li>• BA – Law with Politics [formerly BSc(Econ) – Law &amp; Political Science]</li> <li>• BA – Law with Accounting &amp; Finance [formerly BSc(Econ) – Law &amp; Accounting &amp; Finance]</li> <li>• BA – Law with Business Studies [formerly BSc(Econ) – Law &amp; Business Studies]</li> <li>• BA – Law</li> <li>• BA – Law with European Languages</li> <li>• BA Law with Welsh</li> <li>• BA Law with Marketing</li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>Anglia Ruskin University</b>  [formerly Anglia Polytechnic University]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Combined Honours</li> </ul>
<b>Aston University</b> (Birmingham)	<ul style="list-style-type: none"> <li>• BSc – Managerial &amp; Admin Studies (Legal Studies)</li> </ul>
<b>Queen's University Belfast</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law &amp; Accounting</li> <li>• LLB – Law with Politics</li> <li>• LLB – Common &amp; Civil Law with French</li> <li>• LLB – Common &amp; Civil Law with Hispanic Studies</li> <li>• MLaw [formerly MLegSc and BLegSc.] – Law (senior status, may be taken part-time)</li> </ul>
<b>Bangor University</b>	<ul style="list-style-type: none"> <li>• LLB Law</li> <li>• LLB with Accounting and Finance</li> <li>• LLB with Business Studies</li> <li>• LLB with Social Policy</li> <li>• LLB Law with English</li> <li>• LLB Law with French</li> <li>• LLB Law with German</li> <li>• LLB Law with Italian</li> <li>• LLB Law with Spanish</li> <li>• LLB Law with Welsh</li> </ul>
<b>Birmingham University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law with Business Studies</li> <li>• LLB – Law with Criminology</li> <li>• LLB for Graduates (2-yr programme) [formerly LLB – Law (2-yr senior status)]</li> <li>• LLB – Law with Politics [no longer offered]</li> <li>• LLB – Law &amp; European Law [no longer offered]</li> </ul>
<b>Birmingham Law School</b>	<ul style="list-style-type: none"> <li>• LLB International Law &amp; Globalisation</li> <li>• LLB International Law &amp; Globalisation (Year Abroad)</li> </ul>
<b>Bournemouth University</b>	<ul style="list-style-type: none"> <li>• LLB – Business Law (Sandwich)</li> <li>• LLB – Law</li> </ul>
<b>BPP University</b>	<ul style="list-style-type: none"> <li>• LLB (Hons) Law</li> <li>• LLB (Hons) Distance Learning</li> </ul>

	<ul style="list-style-type: none"> <li>• LLB (Hons) International Commercial Law</li> </ul>
University of <b>Bradford</b>	<ul style="list-style-type: none"> <li>• LLB (Hons)</li> </ul>
<b>Bristol</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law &amp; French</li> <li>• LLB – Law &amp; German</li> <li>• LLB – European Legal Studies</li> <li>• BSc – Chemistry &amp; Law</li> <li>• MA – Legal Studies (2-yr senior status)</li> </ul>
<b>Brunel</b> University (University of West London)	<ul style="list-style-type: none"> <li>• LLB – Law*</li> <li>• LLB – Business &amp; Finance Law*</li> <li>• BSc – Economics &amp; Law*</li> <li>• BSc – Government &amp; Law* [last intake 1997]</li> <li>• BSc – Sociology &amp; Law*[last intake 1995]</li> </ul> <p>*incl sandwich</p>
<b>Buckingham</b> University	<ul style="list-style-type: none"> <li>• LLB – Law*</li> <li>• LLB – European Studies*</li> <li>• LLB – Politics &amp; Law*</li> <li>• <i>LLB – Part-time</i></li> <li>• LLB – Law, Biology &amp; Environment* [last graduates 1997]</li> </ul> <p>* 2 years duration</p>
<b>Cambridge</b> University	<ul style="list-style-type: none"> <li>• BA – Law Tripos [includes Cambridge-Paris II Double Maîtrise and Erasmus Scheme]</li> <li>• BA – Law Tripos (2-yr senior status)</li> </ul>
<b>Cardiff</b> (University of Wales)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law &amp; French</li> <li>• LLB – Law &amp; German</li> <li>• LLB – Law &amp; Italian</li> <li>• LLB – Law &amp; Japanese</li> <li>• LLB – Law &amp; Spanish</li> <li>• LLB – Law &amp; Sociology</li> <li>• LLB – Law &amp; Politics</li> <li>• LLB – Law and Criminology</li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>Birmingham City</b> University  [formerly University of <b>Central England</b> in Birmingham]	<ul style="list-style-type: none"> <li>• LLB (Hons) – Law [including language options]</li> <li>• LLB – Law with Politics (Hons) (Minor)</li> <li>• LLB – Law with American Legal Studies</li> <li>• LLB – Law with Criminology</li> <li>• LLB – Law with Legal Practice (Hons)</li> <li>• <i>LLB (Hons) – Law Part-time</i></li> <li>• LLB – Law with Psychology (Hons) (Minor) [last intake 2001]</li> <li>• LLB – Law with Sociology (Hons) (Minor) [last intake 2001]</li> </ul>
University of <b>Chester</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB with Business</li> <li>• LLB with Criminology</li> <li>• LLB with Politics</li> </ul>
<b>City</b> University (London)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Business Law</li> <li>• LLB – Law (2-yr senior status)</li> <li>• Graduate Diploma in Law</li> </ul>
University of <b>Cumbria</b>	<ul style="list-style-type: none"> <li>• LLB (Hons) – Law – 3 years full time, 4 years full time and 5 years part-time</li> </ul>
University College <b>Cork</b>	<ul style="list-style-type: none"> <li>• BCL – Law</li> <li>• BCL – Law &amp; French/German</li> <li>• BCL – Law &amp; Irish</li> <li>• BCL – International</li> </ul>

	<ul style="list-style-type: none"> <li>• BCL – Clinical</li> <li>• LLB – Law *</li> </ul> <p>*If candidates have a law degree which is not a Recognised Law Degree, and then take the LLB at University College Cork, subject to satisfying the other requirements for a recognised law degree, they will be eligible to apply for admission. However, one of the requirements is that credit for none of the core subjects has been obtained through APEL (accreditation for prior experiential learning).</p>
<b>Coventry University</b>	<ul style="list-style-type: none"> <li>• LLB – Business Law</li> <li>• LLB – European Law</li> <li>• LLB – Legal Studies</li> <li>• LLB – Criminal Justice</li> <li>• <i>LLB – Part-time</i></li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>De Montfort University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law with German</li> <li>• BA – Combined Studies</li> <li>• BSc – Combined Studies</li> <li>• LLB (Hons) Law</li> <li>• BA (Hons) Law</li> <li>• LLB (Hons) Welfare Law</li> <li>• LLB (Hons) Criminal Justice</li> <li>• <i>LLB – Part-time</i></li> </ul>
<b>University of Derby</b>	<ul style="list-style-type: none"> <li>• LLB (Hons) – Law</li> <li>• LLB (Hons) – Law with European Studies</li> <li>• LLB (Hons) – Law with a Modern Language</li> <li>• LLB (Hons) – Law with Criminology</li> <li>• LLB (Hons) (Business Law)</li> <li>• LLB (Hons) (International Law)</li> <li>• LLB (Hons) (Social and Public Law)</li> <li>• <i>LLB (Hons) – Part-time</i></li> </ul>
<b>Dublin City University</b>	<ul style="list-style-type: none"> <li>• BCL (Law and Society)</li> </ul> <p><i>Applicants will be required to take and pass the special core subject examination in Evidence at IPLS</i></p>
<b>Trinity College Dublin</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law and German</li> <li>• LLB – Law and French</li> <li>• LLB - Law &amp; Business</li> <li>• LLB - Law &amp; Political Science</li> </ul>
<b>University College Dublin</b>	<ul style="list-style-type: none"> <li>• BCL – Law</li> <li>• BCL – Law with Economics</li> <li>• BCL – Law with French Law</li> <li>• BCL – Law with History</li> <li>• BCL – Law with Philosophy</li> <li>• BCL – Law with Politics</li> <li>• BCL/Maîtrise</li> <li>• Bachelor of Business &amp; Law [formerly BBLS – Business &amp; Legal Studies]</li> <li>• Masters in Common Law (MCL)</li> </ul>
<b>University College Dublin Sutherland School of Law</b>	<ul style="list-style-type: none"> <li>• BCL Law and Chinese Studies</li> <li>• BCL Law with Social Justice</li> </ul>
<b>Dundee University</b>	<ul style="list-style-type: none"> <li>• LLB – Law*</li> <li>• LLB – Law* &amp; Languages [formerly LLB – Law* (with Erasmus Exchange)]</li> <li>• LLB – Law and Accounting*</li> <li>• LLB – Law * - accelerated studies</li> <li>• LLB – Dual Qualifying Degree</li> </ul>

	*must have taken English Law options
<b>Durham</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law &amp; Economics</li> <li>• BA – Law &amp; Politics</li> <li>• BA – Law &amp; Sociology</li> <li>• LLB – European Legal Studies</li> </ul>
<b>East Anglia</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with German Law &amp; Language</li> <li>• LLB – Law with French Law &amp; Language</li> <li>• LLB – Law with European Legal System</li> <li>• LLB (Hons) in Law with American Law</li> </ul>
University of <b>East London</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB [formerly BA] – Law (Major)</li> <li>• BA – Legal Studies (single honours)* [last intake 2003]</li> <li>• BA (Hons) – Legal Studies (major pathway)* [last intake 2003]</li> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB by Distance Learning with ICS</i></li> </ul> <p><b>* But not</b></p> <ul style="list-style-type: none"> <li>• BA (Hons) Legal Studies (Joint pathway) or</li> <li>• BA (Hons) Legal Studies (minor pathway)</li> </ul>
<b>Edge Hill</b> University	<ul style="list-style-type: none"> <li>• LLB (Hons) Law</li> </ul>
<b>Essex</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English &amp; European Law</li> <li>• LLB – English &amp; French Law</li> <li>• LLB – Law &amp; Philosophy</li> <li>• LLB – Law &amp; Politics</li> <li>• LLB – Law &amp; Human Rights</li> </ul>
<b>Exeter</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – European Law</li> <li>• LLB with European Study</li> <li>• BA (Law) – Law &amp; Society</li> <li>• BA (Law) – Chemistry &amp; Law</li> <li>• LLB – Law (2-yr senior status)</li> </ul>
National University of Ireland  [formerly University College <b>Galway</b> ]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BCL – Law</li> </ul>
University of <b>Gloucestershire</b>	<ul style="list-style-type: none"> <li>• LLB Accounting and Law</li> </ul>
University of South Wales  [formerly University of <b>Glamorgan</b> ]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• <i>LLB – Part-time</i></li> </ul>
University of <b>Greenwich</b> (London)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law</li> </ul>
London Metropolitan University  [formerly London <b>Guildhall</b> University]	See under London <b>Metropolitan</b> University
University of <b>Hertfordshire</b>	<ul style="list-style-type: none"> <li>• LLB – Law (<b>not</b> the accelerated programme)</li> <li>• BSc – Combined Studies</li> <li>• BA – Social Science</li> <li>• BA – Business Studies (Law Major)</li> <li>• <i>LLB – Part-time</i></li> </ul>

University of Huddersfield	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Business Law</li> <li>• BA – Law &amp; Accountancy</li> <li>• LLB (Hons) – European Legal Studies</li> <li>• <i>LLB – Part-time</i></li> <li>• LLB – Law (2-yr senior status)</li> </ul>
University of Law	<ul style="list-style-type: none"> <li>• LLB (Hons) – Law</li> <li>• Graduate Diploma in Law</li> </ul>
Hull University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law with German</li> <li>• LLB – Law (European Legal Studies)</li> <li>• LLB – Law with Philosophy</li> <li>• LLB – Law with Philosophy (European Legal Studies)</li> <li>• LLB – Law with Politics [formerly LLB – Law &amp; Politics]</li> <li>• LLB – Law with Politics (European Legal Studies) [formerly LLB - Law &amp; Politics (European Legal Studies)]</li> <li>• LLB (Hons) with Criminology</li> <li>• LLB (Hons) Commercial Law</li> <li>• LLB (Hons) Commercial Law (European Legal Studies)</li> <li>• LLB (Hons) International Law</li> <li>• LLB (Hons) International Law (European Legal Studies)</li> <li>• LLB (including Foundation English Language)</li> <li>• LLB (Hons) Law with Business</li> <li>• LLB Senior Status</li> <li>• LLB (Hons) Law with Spanish Law and Language</li> <li>• LLB Collaborative Programme with INTI College Malaysia</li> <li>• MJur Master of Jurisprudence †</li> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB (Hons) Commercial Law (Part-Time)</i></li> <li>• <i>LLB (Hons) International Law (Part-Time)</i></li> <li>• <i>MJur Master of Jurisprudence (Part-Time) †</i></li> <li>• LLB – Law &amp; Sociology [last intake 2004]</li> <li>• LLB – Law &amp; Sociology (European Legal Studies) [last intake 2004]</li> </ul>
Keele University	<ul style="list-style-type: none"> <li>• BA – Law &amp; another subject (all degrees at Keele University are Joint Honours – where a degree is designated as Law this will constitute a recognised law degree subject to the requirements set out on page 1 of this list)</li> </ul>
Kent University (Canterbury)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English &amp; French Law</li> <li>• LLB – English &amp; German Law</li> <li>• LLB – English &amp; Italian Law</li> <li>• LLB – English &amp; Spanish Law</li> <li>• LLB – European Legal Studies</li> <li>• BA – Joint Honours</li> <li>• BA – Combined Studies [no longer offered]</li> </ul>
Kingston University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law with German</li> <li>• LLB – Law with French/German/ Spanish Studies</li> <li>• LLB – Law with European Studies</li> <li>• LLB – Law with Business</li> <li>• <i>BA – Part-time (Combined Studies)</i></li> <li>• BA – Accounting &amp; Law [last awarded 2001]</li> </ul> <p><b>But not BA Law</b></p>

University of <b>Central Lancashire</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law &amp; French</li> <li>• LLB – Law &amp; German</li> <li>• BA – Law (Combined Honours)</li> <li>• BSc – Law (Combined Honours)</li> <li>• <i>LLB – Part-time</i></li> </ul>
<b>Lancaster</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – European Legal Studies</li> <li>• LLB – International Studies</li> <li>• LLB – Law &amp; Criminology [In order to meet the requirement for 160 credits out of 360 credits to be law subjects, candidates must within the degree study <u>all</u> the core subjects except Evidence.]</li> </ul>
<b>Leeds Beckett</b> University [formerly <b>Leeds Metropolitan</b> University]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• <i>LLB – Part-time</i></li> <li>• BA – Law with Information Technology (full-time and part-time) [the route to this degree which commences with the HND in Law with Information Technology is <b>not</b> recognised]</li> </ul>
<b>Leeds</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law (Graduate programme)</li> <li>• LLB – English Law with a European Law</li> <li>• LLB – Law &amp; Chinese Studies</li> <li>• LLB – Law &amp; Japanese Studies</li> <li>• LLB – Law &amp; French Studies</li> <li>• LLB – Law (2-yr senior status) [last intake 1994]</li> <li>• LLM – Law (2-yr senior status) [last intake 1994]</li> <li>• LLM – Law (Graduate programme)</li> </ul>
<b>Leicester</b> University	<ul style="list-style-type: none"> <li>• LLB Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law with European Studies</li> <li>• LLB – Law - International</li> <li>• BA – Law &amp; Economics</li> <li>• LLB Law with Criminology</li> <li>• LLB Law with a Modern Language LLB Law with a Year Abroad</li> <li>• LLB Law with Politics</li> <li>• LLB/Maitrise in English and French Law</li> <li>• LLB Senior Status</li> </ul> <p>Applicants taking the LLB Law with Criminology, the LLB/Maitrise in English and French Law and the LLB Senior Status degrees will be required to take Evidence at the University of Leicester or sit the Evidence examination held at the Institute in August each year.</p>
University of <b>Limerick</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law and European Studies</li> <li>• BA – Law and Accounting</li> <li>• LLB graduate entry</li> <li>• <i>LLB part-time – evening programme</i></li> <li>• Law Plus</li> </ul>
University of <b>Lincoln</b> [formerly <b>Humberside &amp; Lincolnshire</b> ]	<ul style="list-style-type: none"> <li>• LLB (formerly BA) – Law &amp; another subject (all LLB (formerly BA) Law degrees at the University of Lincoln are Law Major and are recognised law degrees subject to the requirements set out on page 1 of this list)</li> </ul>
<b>Liverpool John Moores</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• <i>LLB – Part-time</i></li> <li>• LLB (Hons) Law and Criminal Justice</li> </ul>

<b>Liverpool University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English and French Laws [formerly LLB – Law &amp; French]</li> <li>• LLB – English and German Laws [formerly LLB – Law &amp; German]</li> <li>• Law LLB Honours</li> <li>• Law with Business Studies LLB Honours</li> <li>• Law with Accounting &amp; Finance LLB Honours</li> <li>• Law with Criminology LLB Honours</li> <li>• Law with French LLB Honours</li> <li>• Law with Italian LLB Honours</li> <li>• Law with Spanish LLB Honours</li> <li>• Law with German LLB Honours</li> <li>• Law with Philosophy LLB Honours</li> </ul>
<b>Liverpool Hope University</b>	<ul style="list-style-type: none"> <li>• LLB (Hons) Law</li> </ul> <p>Applicants will be required to take and pass the special core subject examination in Evidence which is held at the Institute in August each year.</p>
<b>UNIVERSITY OF LONDON</b>	
University of London International Programmes  [formerly University of London <b>External Degree</b> ]	<ul style="list-style-type: none"> <li>• <i>LLB – Law</i></li> <li>• <i>BSc – Management with Law</i></li> <li>• <i>LLB – Law (senior status)</i></li> </ul>
<b>Birkbeck College</b> London	<ul style="list-style-type: none"> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB – (3-yr senior status)</i></li> </ul>
<b>King’s College</b> London	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English &amp; French Law</li> <li>• LLB – Law with German Law</li> <li>• LLB – Law with European Studies</li> </ul>
<b>London School of Economics &amp; Political Science</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• LLB – Law &amp; Anthropology</li> <li>• LLB – Law &amp; Government</li> <li>• LLB – Law with German [no longer offered]</li> </ul>
School of <b>Oriental &amp; African Studies</b> London	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law &amp; Another Discipline</li> <li>• BA – Law &amp; a Language</li> </ul>
<b>Queen Mary &amp; Westfield College</b> London	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English &amp; European Law</li> <li>• LLB – Law with German Language</li> <li>• BA – Law &amp; Economics</li> <li>• BA – Law &amp; Politics</li> <li>• BA – Law &amp; German</li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>University College</b> London	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with Advanced Studies</li> <li>• LLB – Law with French Law</li> <li>• LLB – Law with German Law</li> <li>• LLB – Law with Italian Law</li> <li>• BA – Law &amp; History</li> <li>• BEng – Civil Engineering Technology &amp; Law</li> </ul>
London <b>Metropolitan University</b>	<ul style="list-style-type: none"> <li>• LLB – Law *</li> <li>• LLB – Business Law *</li> <li>• LLB – Social Justice *</li> </ul> <p><i>*includes part-time option</i></p>

[formerly London <b>Guildhall</b> and University of <b>North London</b> ]	<ul style="list-style-type: none"> <li>• LLB – Law [originally from London Guildhall University – no longer offered]</li> <li>• LLB – Business Law [originally from London Guildhall University – no longer offered]</li> <li>• BA – Legal Studies [originally from London Guildhall University – no longer offered]</li> <li>• BA – Law &amp; Another Discipline [originally from London Guildhall University – no longer offered]</li> <li>• <i>LLB – Part-time</i> [originally from London Guildhall University – no longer offered]</li> <li>• LLB – Law [originally from University of North London – no longer offered]</li> <li>• <i>LLB – Part-time</i> [originally from University of North London – no longer offered]</li> </ul>
University of Bedfordshire  [formerly University of <b>Luton</b> ]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law (Major)</li> </ul>
<b>Manchester Metropolitan</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French</li> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB – Part-time Distance Learning [last intake 1991]</i></li> </ul>
The University of <b>Manchester</b>  [formerly <b>Manchester</b> University]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – English &amp; French Law</li> <li>• BA – Accounting &amp; Law</li> <li>• BA – Law with Politics</li> <li>• BA – Government &amp; Law [last intake 2000]</li> <li>• LLB (Hons) Law with Criminology</li> </ul>
<b>Maynooth</b> University  [formerly National University of Ireland <b>Maynooth</b> ]	<ul style="list-style-type: none"> <li>• Bachelor of Laws – LLB</li> <li>• Bachelor of Civil Law – BCL</li> <li>• Bachelor of Business Law – BBL</li> <li>• Master of Legal Science - Professional</li> </ul>
<b>Middlesex</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law (Major)</li> </ul>
<b>Newcastle</b> University  [formerly <b>Newcastle-upon-Tyne</b> University]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Accounting &amp; Law</li> <li>• BA – Law with French</li> <li>• BA – Law with German [no longer offered]</li> </ul>
University of <b>North London</b>	See under London <b>Metropolitan</b> University
<b>Northumbria</b> University  [formerly University of <b>Northumbria</b> at Newcastle]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – French &amp; English Law</li> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB – Part-time Distance Learning</i></li> <li>• LLB – Integrating Legal Practice Course and Bar Vocational Course [LPC and BVC elements <b>not</b> recognised for admission]</li> <li>• LLB – Law with Environment</li> <li>• LLB – Law with Business</li> <li>• LLB – Law with International Business</li> <li>• Masters in law (Exempting)</li> <li>• <b>M Law Exempting (Bar Professional Training Course)</b></li> </ul>
<b>Nottingham Trent</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law (sandwich)</li> <li>• LLB – Magisterial Law</li> <li>• LLB – Law (Europe)</li> </ul>

	<ul style="list-style-type: none"> <li>• <i>LLB – Part-time</i></li> <li>• <i>LLB – Part-time Distance Learning</i></li> </ul>
<b>Nottingham University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law</li> <li>• LLB/BA – Law &amp; Politics</li> <li>• LLB/BA – Law with American Law</li> <li>• LLB/BA – Law with European Law</li> <li>• BA – Law with American Law &amp; Politics</li> <li>• BA – Law with European Law &amp; Politics</li> <li>• LLB/BA – Law with Chinese Law</li> <li>• BA – Law with Chinese Law and Politics</li> <li>• LLB/BA – Law with South-East Asian Law</li> <li>• BA – Law with South-East Asian Law &amp; Politics</li> <li>• LLB/BA – Law with Australian Law</li> <li>• BA – Law with Australian Law &amp; Politics</li> </ul>
<b>Open University</b>	<ul style="list-style-type: none"> <li>• LLB - Law</li> </ul>
<b>Oxford Brookes University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law &amp; Another</li> </ul>
<b>Oxford University</b>	<ul style="list-style-type: none"> <li>• BA – Jurisprudence</li> <li>• BA – Jurisprudence (English Law with German Law)</li> <li>• BA – Jurisprudence (English Law with French Law)</li> <li>• BA – Jurisprudence (English Law with Italian Law)</li> <li>• BA – Jurisprudence (English Law with European Law)</li> <li>• BA – Jurisprudence (2-yr senior status)</li> <li>• BA – Jurisprudence (3-yr senior status – includes 1 yr abroad)</li> </ul>
<b>University of Plymouth</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> </ul>
<b>Reading University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with French Law</li> <li>• LLB – Law with Legal Studies in Europe</li> </ul>
<b>University of Salford</b>	<ul style="list-style-type: none"> <li>• LLB (Hons) Law</li> <li>• LLB (Hons) with Criminology</li> <li>• LLB (Hons) Law with Finance</li> </ul>
<b>Sheffield Hallam University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA (Hons) – Law and Criminology</li> <li>• BA (Hons) – Law and Business</li> <li>• BA (Hons) – Law and Psychology</li> <li>• LLB (Hons)/Maîtrise en Droit – Law (Europe)</li> <li>• <i>LLB – Part-time</i></li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>Sheffield University</b>	<ul style="list-style-type: none"> <li>• BA – Law</li> <li>• BA – Law &amp; Criminology</li> <li>• BA – Law with French</li> <li>• BA – Law with German</li> <li>• BA – Law with Spanish</li> <li>• LLB – Law (2-yr senior status)</li> <li>• LLB Law</li> <li>• LLB Law with Spanish Law</li> <li>• LLB Law and Criminology</li> <li>• LLB Law and Criminology (with a Year Abroad)</li> <li>• LLB Law (with German Law) LLB Law European and International</li> <li>• BA Criminology and Law</li> <li>• LLB Law (with French Law)</li> <li>• LLB Law (with a Year Abroad)</li> <li>• LLB Law (with Chinese Law)</li> </ul>
<b>London South Bank</b>	<ul style="list-style-type: none"> <li>• LLB - Law</li> </ul>

[formerly <b>South Bank</b> University (London)]	<ul style="list-style-type: none"> <li>• Combined Honours Law degree</li> <li>• <i>LLB – Part-time</i></li> </ul>
<b>Southampton</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BSc – Politics &amp; Law</li> <li>• LLB - Criminology</li> <li>• BSc – Accounting &amp; Law [last graduation 2003]</li> </ul>
<b>Staffordshire</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with Accounting Studies [formerly LLB – Law &amp; Accounting]</li> <li>• LLB (Hons) Advice Work</li> <li>• LLB (Hons) Criminology</li> <li>• LLB (Hons) Business Law</li> <li>• LLB – Law with Another [formerly BA – Law &amp; Another]</li> <li>• <i>LLB – Law Part-time</i></li> <li>• LLB – Law &amp; Language [no longer offered]</li> <li>• BA – Modern Studies [no longer offered]</li> </ul>
University of <b>Strathclyde</b>	<ul style="list-style-type: none"> <li>• LLM in English Law</li> <li>• LLB (Honours) (Scots and English Law)</li> <li>• LLB (Graduate Entry) (Scots and English Law)</li> <li>• LLB (Hons) English Law</li> <li>• LLB (Hons) (Clinical) Scots and English Law / LLB (Clinical) Scots and English Law</li> </ul> <p>Any students who will not have taken the Evidence elective at Strathclyde University will be required to take and pass the special core subject examination in Evidence which is held at the Institute in August each year.</p>
University of <b>Sunderland</b>	<ul style="list-style-type: none"> <li>• LLB (Single Hons)</li> </ul>
<b>Surrey</b> University	<ul style="list-style-type: none"> <li>• BSc – French &amp; Law</li> <li>• BSc – German &amp; Law</li> <li>• BSc – Russian &amp; Law</li> <li>• BSc – Linguistics &amp; International Studies [last intake 1992]</li> </ul>
<b>Sussex</b> University	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – European Commercial Law</li> <li>• LLB/BA – Law with French</li> <li>• LLB/BA – Law with German</li> <li>• LLB/BA – Law with Italian</li> <li>• LLB/BA – Law with Spanish</li> <li>• LLB/BA – Law with Russian</li> <li>• BA – Law with North American Studies</li> <li>• LLB Graduate Entry</li> <li>• LLB Law with a Year Abroad</li> <li>• LLB Law (with a professional placement year)</li> <li>• LLB Law with International Relations</li> <li>• LLB Law with Politics</li> <li>• LLB Law with Business</li> <li>• LLB Law with Business and a Year Abroad</li> <li>• LLB Law with Proficiency in French and a Year Abroad</li> <li>• LLB Law with Proficiency in Italian and a Year Abroad</li> <li>• LLB Law with Proficiency in Spanish and a Year Abroad</li> <li>• LLB Law with American Studies</li> <li>• LLB Law with Media</li> <li>• LLB Law with Criminology</li> <li>• LLB Law with a Language</li> <li>• LLB Law with a Language (with a study abroad year)</li> <li>• BA – Law &amp; Economics [no longer offered]</li> </ul>

	<ul style="list-style-type: none"> <li>• BA – Law with History [no longer offered]</li> </ul>
<b>Swansea University</b> [formerly University of Wales ( <b>Swansea</b> )]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law with Business Studies, Language &amp; Politics</li> <li>• LLB Joint Honours Law and American Studies</li> </ul>
<b>University of Teesside</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• <i>LLB – Part-time</i></li> </ul>
<b>University of West London</b> [formerly <b>Thames Valley University</b> (London)]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• <i>LLB – Part-time</i></li> <li>• <i>BA – Criminal Justice – Part-time [no longer offered]</i></li> <li>• LLB – Law with French Law &amp; Language [no longer offered]</li> <li>• LLB – Law with German Law &amp; Language [no longer offered]</li> <li>• LLB – Law with Spanish Law &amp; Language [no longer offered]</li> <li>• LLB – Law in the Community [no longer offered]</li> <li>• BA – Accounting &amp; Law [no longer offered]</li> <li>• BA – European Law [no longer offered]</li> <li>• BA – Criminal Justice [no longer offered]</li> </ul>
<b>Ulster University</b>	<p><u>Full-time</u></p> <ul style="list-style-type: none"> <li>• LLB (Hons) Law, Jordanstown and Magee</li> <li>• LLB (Hons) Law with Accounting</li> <li>• LLB (Hons) Law with American Studies</li> <li>• LLB (Hons) Law with Human Resource Management</li> <li>• LLB (Hons) Law with Irish</li> <li>• LLB (Hons) Law with Marketing</li> <li>• LLB (Hons) Law with Sociology</li> <li>• LLB (Hons) Law with Criminology</li> <li>• LLB (Hons) Law with Politics</li> <li>• BSc (Hons) Accounting and Law, Jordanstown</li> </ul> <p><u>Part-time</u></p> <ul style="list-style-type: none"> <li>• LLB (Hons) Law, Jordanstown and Magee</li> <li>• LLB (Hons) Law with Accounting</li> <li>• LLB (Hons) Law with American Studies</li> <li>• LLB (Hons) Law with Human Resource Management</li> <li>• LLB (Hons) Law with Irish</li> <li>• LLB (Hons) Law with Marketing</li> <li>• LLB (Hons) Law with Criminology</li> <li>• LLB (Hons) Law with Politics</li> <li>• LLB - Law with Languages at Magee Campus</li> <li>• LLB (Hons) – Law with minor combination (includes part-time option)</li> <li>• LLB/BSc – Law &amp; Government at Jordanstown Campus [formerly LLB/BA – Government &amp; Law]</li> </ul>
<b>Ulster University (continued)</b>	<ul style="list-style-type: none"> <li>• LLB/BSc – Law &amp; Economics at Jordanstown Campus [formerly LLB/BA – Law &amp; Economics]</li> <li>• LLB/BSc – Law &amp; Business Studies at Magee Campus [formerly LLB/BA – Law &amp; Business Studies]</li> <li>• LLB/BSc – Law &amp; Politics at Magee Campus [formerly LLB/BA – Law &amp; Politics]</li> <li>• BSc Government &amp; Law at Jordanstown Campus – Part-time [<i>formerly BA – Government &amp; Law</i>]</li> </ul>
<b>Warwick University</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – European Law</li> <li>• BA – Law &amp; Sociology</li> <li>• BA – Law &amp; Business</li> <li>• BA Law with Humanities 3 years</li> <li>• BA Law with Humanities 4 years</li> <li>• BA Law with Social Sciences 3 years</li> </ul>

	<ul style="list-style-type: none"> <li>• BA Law with Social Sciences 4 years</li> </ul>
<b>Waterford</b> Institute of Technology	<ul style="list-style-type: none"> <li>• BA (Hons) in Legal Studies with Business</li> <li>• Bachelor of Laws LLB</li> </ul> <p><i>Applicants will be required to take and pass the special core subject examination in Evidence which is held at IPLS</i></p>
University of the <b>West of England</b> in Bristol	<ul style="list-style-type: none"> <li>• LLB (Hons) - Law</li> <li>• LLB (Hons) – Law with French</li> <li>• LLB (Hons) – Law with German</li> <li>• LLB (Hons) – Law with Spanish</li> <li>• LLB (Hons) – Law with English as a Foreign Language</li> <li>• LLB (Hons) – Commercial Law</li> <li>• LLB (Hons) – European &amp; International Law</li> <li>• LLB Law with Business</li> <li>• LLB Law with Psychology</li> <li>• LLB Law with Criminology</li> <li>• LLB (Hons) – European Law &amp; Languages [last intake 2000]</li> <li>• LLB (Hons) – Law &amp; Comparative European Legal Studies [last intake 1999]</li> <li>• <i>LLB – Part-time [last intake 2000]</i></li> </ul>
University of <b>Westminster</b> (London)	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – European Legal Studies</li> <li>• LLB – Law with French Law</li> <li>• LLB – Law with Spanish Law</li> <li>• <i>LLB – Part-time</i></li> <li>• BA – Law &amp; Languages [no longer offered]</li> </ul>
University of <b>Wolverhampton</b>	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• BA – Law (Major)</li> <li>• <i>LLB – Part-time or Part-time Distance Learning</i></li> <li>• LLB – Law (2-yr senior status)</li> <li>• <i>LLB – Part-time or Part-time Distance Learning (senior status)</i></li> </ul>

<b>COLLEGES</b>	
<b>Dublin:</b> Portobello College	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB – Law (2-yr senior status)</li> </ul>
<b>Dublin:</b> Griffith College	<ul style="list-style-type: none"> <li>• BA (Hons) Business &amp; Law</li> <li>• LLB (Hons)</li> </ul>
<b>Letterkenny</b> Institute of Technology	<ul style="list-style-type: none"> <li>• Bachelor of Legal Studies with Taxation</li> <li>• Bachelor of Arts (Honours) in Law</li> <li>• Bachelor of Arts in Law and Criminal Justice</li> <li>• Bachelor of Arts in Law with Language Bachelor of Arts in Law</li> </ul>
University College of <b>Northampton</b> (Northampton Business School)	<ul style="list-style-type: none"> <li>• LLB – Law (formerly BA – Law )</li> <li>• BA (Combined Honours) – Law Major</li> </ul>
<b>Southampton Solent</b> University  [formerly <b>Southampton</b> Institute]	<ul style="list-style-type: none"> <li>• LLB – Law</li> <li>• LLB (Hons) with Business Management [formerly LLB – Law with Business]</li> <li>• LLB – Law with Criminology</li> <li>• LLB (Hons) with Marketing Management [formerly LLB – Law with Marketing]</li> <li>• LLB (Hons) with Human Resources Management [formerly LLB – Law with Human Resources Management]</li> <li>• LLB (Hons) with Environmental Management [formerly LLB – Law with Environmental Studies]</li> <li>• LLB (Hons) with Information Management</li> <li>• LLB (Hons) with European Studies</li> <li>• LLB (Hons) with Practice Management</li> <li>• LLB (Hons) with Criminology</li> <li>• <i>LLB (Hons) part-time</i></li> <li>• <i>LLB – part-time – evening programme</i></li> <li>• BA – Business &amp; Law [last graduation 2002]</li> </ul>
<b>Swansea</b> Institute of Higher Education (awarded by University of Wales)	<ul style="list-style-type: none"> <li>• LLB – Law</li> </ul>