

## **IPLS TUITION FEES**

### **Barrister and Solicitor Courses**

**2020–2021 : £9,900**

**2021-2022 : £10,100**

### **Transferring Barristers to Solicitors, transferring Solicitors to Barristers and Scottish Solicitors transferring**

**2020-2021 : £2,300**

**2021-2022 : £2,350**

### **Bar trainees**

The tuition fee of £9,900 will be payable within the academic year 2020-2021.

### **Solicitor trainees**

The tuition fee will be split between the two academic years. The tuition fee for the first academic year (September 2020 - June 2021) will be approximately £6,682.50. The remainder of the fees (approximately £3,217.50) will be payable in the second academic year (September 2021 – June 2022).

The Student Finance Framework for the academic year 2020-21 is available at <https://www.qub.ac.uk/Study/Feesandfinance/FileStore/Filetoupload,939412,en.pdf#search=student%20finance%20framework>

# Payment Options

<http://www.qub.ac.uk/Study/Feesandfinance/Paymentoptions/>

The payment options detailed in the table below are available for the academic year 2020/2021. For further information on each option and to check which students are eligible to avail of these options click the relevant link.

Transfer

**OPTION 1 - Defer Fees**

**OPTION 4 - Payment/Instalment Plan**

**OPTION 7 - Payment: Credit/Debit Card**

**OPTION 2 - Direct Debit (DD)**

**OPTION 5 - Pay in Full**

**OPTION 8 - Payment: Other Bank Transfers**

**OPTION 3 - Sponsor Payment**

**OPTION 6 - Payment by Cash/Cheque**

## 1. Defer fees

### Payment Option

Defer fees by applying for a tuition fee loan with the Student Loan Company (SLC)

### Further Information

A single application form is used for applying for a tuition fee loan, maintenance loan and grant.

Students first registering in 2020/21 should complete a PN1 form. Returning students should complete a PR1 form.

Students can apply online for a tuition fee loan, maintenance loan and grant.

### Eligible Students

- NI/EU/GB Undergraduate students
- NI/EU/GB Postgraduate Taught students

## 2. Direct Debit

### Payment Option

**Direct Debit (DD)** - Sign up to a Direct Debit (DD). Make a mandatory minimum deposit payment of 25% at enrolment, followed by 3 bi-monthly direct debit payments at the end of November, January and March inclusive (or within 4 working days).

### Further Information

A Direct Debit (DD) Mandate must be completed by the bank account holder and submitted to the Student Finance Office by 11th October 2019 - [Download a DD Form](#)

A new Direct Debit Mandate form needs to be completed and submitted for each academic year. If the bank account holder is NOT A STUDENT at the University, then a copy of their drivers license or a recent utility bill, with the account holder name and address, must be provided with the direct debit mandate form, to verify the identification of the account holder. **Mandates submitted without this identification will be deemed ineligible.**

The Direct Debt facility is only available to those people who have a UK Current Bank Account (**not** a Savings account) which is recognised by the Direct Debt Scheme.

If you have signed up to pay by DD and the DD mandate and the mandatory minimum payment are not received by 11th October 2019, a reminder letter will be issued by 1 November 2019 for the full tuition fees outstanding. Suspensions will be applied in December 2019 if fees remain outstanding.

Exam charges and Thesis Only charges cannot be paid by Direct Debit.

#### **Eligible Students**

- NI/EU/GB/ISLAND Undergraduate students
- NI/EU/GB/ISLAND Postgraduate students
- International Undergraduate Students
- International Postgraduate Students

#### **Exceptions:**

- Payment of Exam charges and Thesis Only charges.

### **3. Sponsor Payment**

#### **Payment Option**

#### **Sponsor Payment**

#### **Additional Information**

All sponsor letters need to be submitted by 18 October 2020.

The Letter must be on official letter-headed paper and provide the following details:

- Student name
- Sponsor contact name
- Address to which invoices should be sent by the University
- Contact Telephone Number
- Contact Email Address
- Amount of Sponsorship
- Duration of Sponsorship

An invoice will be issued to the Sponsor in early November 2020. Payment is due 30 days from the date of invoice. The tuition fee liability will revert to the student if fees remains outstanding after the due date. Sponsors should be aware that any unpaid fees may lead to the student(s) being suspended.

Suspensions will be applied should these fees continue to remain outstanding. A sponsor letter will need to be provided at the beginning of each academic year, at enrolment and registration, for the duration of the sponsorship.

#### **Eligible students**

- NI/EU/GB/ISLAND Undergraduate students
- NI/EU/GB/ISLAND Postgraduate students
- International Undergraduate Students
- International Postgraduate Students

## **4. Payment / Instalment Plan**

### **Distance Learning**

A minimum 25% deposit payment must be made at enrolment and registration (non-refundable\*) followed by 3 further bi-monthly payments at the end of November, January and March.

Students eligible should click on the following link to download an application form and instruction for signing up to a [Payment Plan DL](#).

Students must sign up to a Payment Plan by 12 October 2020.

### **GB Masters Loan Applicants**

A minimum 33% deposit payment must be made at enrolment and registration (non-refundable\*) followed by 2 further bi-monthly payments at the end of January and April (date to comply with loan instalment payment dates).

Students eligible should click on the following link to download an application form and instruction for signing up to a [Payment Plan](#).

Students must sign up to a Payment Plan by 12 October 2020.

## **5. Pay in Full**

### **Payment Option: Pay in Full**

#### **Additional Information**

Pay the full tuition fee on enrolment by credit/debit card

If one of the above payment options is not selected, outstanding tuition fees and charges must be paid in full at enrolment and registration. Payment can be made using the methods detailed below.

If payment is not made, a reminder letter will be issued by 1 November 2020.

## 6. Payment by cash / cheque

### Payment Option: Payment by Cheque

#### Additional Information

Cheques should be made payable to 'Queen's University Belfast' quoting the Student number on the back, and posted to the following address;

Student Finance Office  
Student Guidance Centre  
Queen's University Belfast  
University Road  
Belfast  
BT7 1NN

#### Eligible Students

- NI/EU/GB/ISLAND Undergraduate students
- NI/EU/GB/ISLAND Postgraduate students
- International Undergraduate Students
- International Postgraduate Students

Cash **cannot** be accepted at either the University enrolment sites, or at the Student Finance Office.

## 7. Credit / Debit Card

### Payment Option: Payment - Credit/Debit Card

#### Additional Information

Payment can be made online via the registration wizard or through 'self-service' on the student's Qsis account, or by phoning the Helpline on 028 9097 3223. It should be noted that debit/credit card payments made **on-line\*** will be processed to student accounts immediately at the point of payment.

Debit/credit card payments made **in person** or **by telephone** may take up to one working day to be processed to student accounts. During the period of enrolment and registration, this may take longer.

The University accepts payment via:

- Visa Debit/Credit
- MasterCard
- Maestro

The University does not accept payment via:

- American Express
- Solo
- Laser

**\*On-going problems have been encountered when trying to pay online when using Apples web browser Safari. Please use Internet Explorer for all online payments.**

### **Eligible Students**

- NI/EU/GB/ISLAND Undergraduate students
- NI/EU/GB/ISLAND Postgraduate students
- International Undergraduate Students
- International Postgraduate Students

## **8. Other Bank Transfers**

### **Payment Option: Bank Transfers**

#### **Additional Information**

To pay by bank transfer directly to Queen's Bank Account, the payment must quote the student's number, and be made payable to the University's bank account below:

<b>Bank Address</b>	Ulster Bank Limited 91/93 University Road Belfast BT7 1NG
<b>Sort Code</b>	98-01-55
<b>Account Number</b>	30090175
<b>Account Name</b>	Queen's University Belfast Tuition Fee Account

It is essential that the bank processing the transfer quotes the name of the student and his/her student number (also known as EmplId) on the transaction. If this information is not included, it may result in a delay in processing the payment to the student's account.

For payments that originate outside the United Kingdom, the following IBAN number should be quoted.

- **IBAN:** GB52 ULSB 9801 5530 0901 75
- **SWIFT Code:** ULSBGB2B

### **Need some help?**

[Get in touch](#)

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[Tuition fees](#)

## **Failure To Pay Tuition Fees**

Failure to pay tuition fees and/or related charges, or make appropriate arrangements to pay tuition fees, by the relevant deadline, will lead to a student being suspended. Students under suspension will not be eligible to enrol or graduate. The University reserves the right to withhold a degree certificate or transcript from any student who is in debt to the University. For further information please refer to the Student Finance Framework 2020/21 Section 10 Suspensions available at <https://www.qub.ac.uk/Study/Feesandfinance/>