

July 9<sup>th</sup>, 2020

# CHEMISTRY AND CHEMICAL ENGINEERING PROCEDURES FOR LAB COATS AND LAUNDERING OF LAB COATS

## LAB COAT PROTOCOLS

Laboratories MUST minimise the numbers of random lab coats that are stored

Coats belonging to ex members of staff and students to be removed and laundered if still in acceptable condition /disposed of (place inside bin liner and dispose of in General waste bins in Goods yard)

Only one lab coat per lab user is allowed at any one time

Each lab user should have a spare clean coat stored INSIDE a clean bag

Lab coats ideally when not in use should not be stored/stacked on top of one another- they should be hung side by side if possible

Lab coats as per School Policy still must not be worn in offices, tea rooms or anywhere where prohibitive signage is displayed

## Laundering of Lab Coats

Lab coats to be laundered on a REGULAR basis as and when determined by the users but should be at least fortnightly unless more frequent laundering is required e.g. spills on coats, conducting excessive dirty type of lab work etc.

Lab coats should have the **users name and locker number clearly displayed** on the coat to enable it to be returned to the owner once laundered

Lab coats to be placed in **laundry room LG427** any time between Monday to Thursday. The room will NOT be accessible on Fridays

Ensure all pockets in lab coats are free from pens, USBs small items of lab equipment, sharps and especially chemicals.

Once laundered the clean coat/s will be placed in the group locker for collection by the individual/s

Expected turnaround time for coats is every two weeks

If your coat has not been returned please email Susanne Evans on [s.evans@qub.ac.uk](mailto:s.evans@qub.ac.uk) and she will be able to assist you