

**Amadeus Food**

**food 2u**

**Order form**



**EXHIBITOR STAND CATERING**

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**Your Order Details:**

Company Name:		Exhibition Name:	
Contact Name:		Stand Name: (if different)	
Contact Number:		Stand Number:	
Fax Number:		On-Show Contact name:	
Company Address:		On-Show Contact Number:	
Email Address:		Dates of Show:	

**Please complete and return this form with your orders to:**

Amadeus Catering Support  
Belfast Waterfront Hall  
2 Lanyon Place  
Belfast  
BT1 3WH

Telephone: 02890 334400 ext 1716

Email: [catering.support.belfast@amadeusfood.co.uk](mailto:catering.support.belfast@amadeusfood.co.uk)

**Payment by credit card only – all credit cards accepted with the exception of AMEX**

Please complete your details below and we will call you back in regards to payment

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

**Amadeus Food Ltd**

Company Name

**food 2u**

Stand Number

**Light Bites (Available All Day)**

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Delivery Time Slots available from 8am. Timeslots 1 hr. Please specify slot below.

Items	Price	Date	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total £
		Time slot								
<b>Cakes &amp; Pastries</b> Freshly baked, including mini blueberry and chocolate muffins. Serves 15 people <b>EXAMPLE</b>	<b>£25.00</b>	10.00am – 11.00am				1	1	2		100.00
<b>Fruit Bowl</b> serves 10 people	<b>£10.00</b>									
<b>Fresh Fruit Platter</b> Serves 6	<b>£15.00</b>									
<b>Platter of assorted Belfast cakes</b> Serves 10 people	<b>£35.00</b>									
<b>Platter of assorted traybakes</b> Serves 10 people	<b>£20.00</b>									
<b>Platter of bakers basket (mini scones, Danish &amp; muffins)</b> Serves 8 people	<b>£25.00</b>									

**Please note:**

**Unless otherwise requested sandwiches will be made with butter.**

**All platters will be appropriately garnished. Individual sandwiches available on request**

**IMPORTANT**

**Once food is delivered to your stand, it must be handled and stored in accordance with Food Hygiene Legislation - further details are available on request. Amadeus cannot be held responsible for problems resulting from failure to comply.**

**All prices are Exclusive of VAT**

**Amadeus Food Ltd**

Company Name

**food 2u**

Stand Number

**Lunch/platters**

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Delivery Time Slots: 08:30 - 09:30 / 09:30 - 10:30 / 10:30 - 11:30 / 11:30 - 12:30 / 12:30 - 13:30.  
From 13:30 onwards; specific times available. Food orders must be placed by 12:00 hrs for the following day.

Items	Price	Date							
		Time slot	Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Standard Sandwich Platter</b> Freshly prepared on the day of order Serves 5 people	<b>£20.00</b>								
<b>Luxury Sandwich Platter</b> Freshly prepared on the day of order Serves 5 people	<b>£25.00</b>								
<b>Vegetarian Sandwich Platter</b> Freshly prepared on the day of order Serves 5 people.	<b>£20.00</b>								
<b>Assorted Chefs Choice Finger Buffet</b> A selection of assorted savoury bites - serves 10	<b>£50.00</b>								
<b>Grazing Bowls</b> Selection of crisps, nuts, olives, cheese palmiers, pickled root veg & oliva ciabatta – Serves 10	<b>£25.00</b>								
<b>Vegetable platter</b> Fresh vegetable crudities served with low fat dips. Serves 6 people	<b>£15.00</b>								
<b>Local Irish Cheese Platter</b> Serves 6	<b>£15.00</b>								
<b>Belfast Meat &amp; Charcuterie Platter</b> Serves 6	<b>£15.00</b>								

**Please note:**

**Unless otherwise requested sandwiches will be made with butter.**

All platters **will be** appropriately **garnished.**  
**Individual sandwiches available on request**

**IMPORTANT**

**Once food is delivered to your stand, it must be handled and stored in accordance with Food Hygiene Legislation - further details are available on request.** Amadeus cannot be held responsible for problems resulting from failure to **comply.**

**All prices are Exclusive of VAT**



Delivery Time Slots: 08:30 - 09:30 / 09:30 - 10:30 / 10:30 - 11:30 / 11:30 - 12:30 / 12:30 - 13:30

Items	Price	Date										
Soft Drinks – per dozen /Cans	Price	Timeslot	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Qty	Total £	
Coca-Cola 330ml	£12.48											
Sprite 330ml	£12.48											
Fanta 330ml	£12.48											
Diet coke 330ml	£12.48											
Tonic water 200ml Bottle	£17.00											
Soda water 200ml Bottle	£17.00											
<b>Juices UHT – Litre</b>												
Orange Juice	£5.50											
Cranberry Juice	£5.50											
<b>Mineral Water 750ml</b>												
Still mineral water	£4.00											
Sparkling mineral water	£4.00											
<b>Mineral Water 500ml X 6</b>												
Still mineral water	£10.20											
Sparkling mineral water	£10.20											
<b>Water Cooler Package</b>												
Water cooler with drum water and 100 cup	£91.95											
Extra drum water 18.9 litre	£22.00											
<b>Snacks &amp; Biscuits</b>												
Sweet Assorted Biscuits	£9.50											
Crisps ready salted, 30g x 6	£5.10											
Crisps cheese & onion, 30g x 6	£5.10											
<b>Hot Drink Ingredients</b>												
Flask of coffee – 20 cup	£26.00											
Flask of tea – 20 cup	£26.00											
UHT Milk Portions, Per 120	£9.95											
Tagged teabags, Per 100	£7.95											
Speciality teabags, 20 sachets	£4.95											
White sugar sachets X 100	£4.00											
Brown sugar sachets X 100	£4.00											

Items	Price	Date Timeslot	Date							Qty	Total £
			Sun	Mon	Tue	Wed	Thu	Fri	Sat		
Disposables:											
Plastic Teaspoons x 25	£4.00										
Plastic Knives x25	£4.00										
Plastic Forks x 25	£4.00										
plastic Plates x 25	£4.00										
Hot Drink Disposable Cups x 50	£7.00										
Wooden Stirrers x 100	£5.50										
Water Machine Cups x 1000	£5.00										
Blue Roll x 1	£3.50										
Disposable Serviettes x 100	£5.00										
Disposable Wine/Spirit Glasses x 40	£5.50										
Beer Glasses x 50	£5.50										
Cocktail Sticks x 50	£1.50										
Cocktail Umbrellas x 100	£4.00										
Disposable half pint glasses x 60	£5.50										
Wine / bottle opener	£3.00										

**Intent to supply food and beverage product:**

All exhibitors who wish to supply food & beverage within an exhibition for immediate consumption will incur a charge by the Amadeus. This charge is to cover the administration costs and cost associated with monitoring compliance of food safety and hygiene regulation by our internal hygiene department along with inspection and advice.

**Associated charges- for exhibitors supplying:**

Packaged Products – low risk items	£150.00 + VAT one day
Use of coffee machines/barista service (including non-alcoholic beverages)	£250.00 + VAT per show
Unpackaged Products – med-high risk items	£250.00 + VAT per day
Café operation (with or without seating)	£250.00 - £500.00 + VAT per day
Restaurant or complex catering operation	independently assessed upon application
Alcoholic beverages	Corkage charge applies

**Please note there is no charge applicable to sampling that has been authorised by the Catering department or retail for consumption off- site.**

**Refundable Bond**

Bonds payable are equal to the replacement cost. These bonds will be retained, until equipment has been collected or returned. These Security Bonds are never banked. Hire and Refundable Bond Payment must be made or indicated before any goods can be processed. Your attention is drawn to the 'Conditions of Hire of Equipment' on page (8).

Items	Date											
hire	Show Hire Rate	Replacement Cost Each	Timeslot	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total	
											£	
Electric Kettle	£10.00	£25.00										
Teapot	£4.00	£35.00										
70 x 144 white linen cloth	£4.50	£25.00										
Cups and saucers x5	£10.00	£5.00 per set										
Milk Jug	£3.00	£3.00										
Sugar Bowl	£3.00	£3.00										
Teaspoons x 5	£3.00	£1.50 ea										
Large Knives x 5	£4.00	£2.10 ea										
Large Forks x 5	£4.00	£2.10 ea										
Buffet Plates x 5	£4.00	£5.50 ea										
Side Plates x 5	£3.50	£3.50 ea										
Trays	£3.00	£7.50										
Glass Jug	£3.00	£5.00										
Small Bowl	£4.00	£6.00										
Large Bowl	£6.00	£8.50										
Ice Buckets	£5.00	£10.00										
Wine Glasses x 5	£5.00	£3.00 ea										
Champagne Glasses x5	£5.00	£3.50 ea										
Hi Ball Glasses x5	£5.00	£3.50 ea										

**Personnel: (per hour minimum of 4 hours)**

Food service assistant	£15.00										
Chef	£25.00										

<b>Nespresso Cartridge Machine</b> Refillable Water Tank - Includes 50 cartridges, cups milk and sugar. (Ask for more details)	£125.00										
<b>Refrigerator – domestic size</b>	£75.00	£200.00									

**Total Hire** £ .....

**Refundable bond equal to replacement charge** £ .....

**Total payable (on separate cheques)** £ .....

**Conditions of Use:**

1. In these conditions Amadeus Food Limited is referred to as 'Amadeus', and 'customer' means any person, firm or company to whom an application form for an account is issued and who applies for an account.
2. Credit facilities are available up to the credit limit specified by the customer in its application form, or such lower limit as may have been notified in writing to the customer not less than 48 hours before the opening of the exhibition to which the credit facility relates.
3. The account facility shall cease to be valid after the end of the exhibition to which it relates.
4. The account facility may only be used for facilities provided by Amadeus Food Ltd at Belfast Waterfront and Ulster Hall.
5. All purchases made pursuant to the use of the account facility will be charged by Amadeus Food Ltd to the customer's account with Amadeus Food and an invoice in respect of the total amount so charged will be sent to the customer.
6. The amount invoiced will be payable by the customer within 30 days of the date of the invoice. If payment is not made by the due date then, without prejudice to any rights and remedies available to Amadeus Food Ltd, the customer shall, in addition to the sum so due, Pay interest in line with the Late Payment of Commercial Debts (interest) Act 1998. The amount invoiced must be paid in full by the due date notwithstanding any disagreement by the customer as to the amount claimed, but any agreed repayment shall be made by Amadeus Food Ltd forthwith on demand.
7. Any representative of the customer placing orders and/or signing for purchases on behalf of the customer shall be deemed to have the full authority of the customer to do so.
8. Whilst Amadeus Food Ltd will endeavour to ensure that the credit limit applying to the customer is not exceeded, no undertaking is given by Amadeus Food Ltd that such limit will not be exceeded and the customer will be liable for the whole amount of the credit extended, whether or not that amount exceeds the relevant credit limit.

\* Payment interest in line with the Late Payment of Commercial Debts (interest) Act 1998. The amount invoiced.

**Conditions of Hire of Equipment:**

1. All equipment remains the property of the National Exhibition Centre Ltd, registered office NEC Ltd, Birmingham, B40 1NT. ('The Owner').
2. The period of the hire is for the duration of the exhibition for which the equipment has been booked.
3. The person signing the contract on delivery warrants that they have the hirer's authority to do so.
4. **PAYMENT**  
Payment may be made by Company Cheque, Access, VISA, AMEX, Diners and cash. But a refundable security equal to the replacement cost must be made in advance using any method of payment as listed.
5. Any security for the return of goods paid by the hirer shall be refunded if all hire and other charges have been paid and the equipment has, on inspection by the Owner after it has been returned, and found by the Owner to have been returned in clean and good condition.
6. The hirer shall, without prejudice, to any other right or remedy of the Owner pay a charge equal to cost of cleaning, repairing, reconditioning or replacing as the Owner considers necessary any of the equipment. or any part of it not returned in clean and good condition at the end of hiring. Any such charge fee for replacing any equipment shall equal the Owners replacement list price of the equipment current at the end of the hiring.
7. **FORCE MAJEURE**  
Whilst every effort will be made by the Owner to carry out any accepted contract, the performance of it is subject to variation or cancellation by the Owner, consequent upon Act of God, War, Riots, Strikers, Lockouts or other Labour Disturbances, Fire, Flood, Restrictions on the use of transport or labour or any other cause beyond the control of the Owner. In the event of the completion of the contract being frustrated owing to any of the above causes, the contract shall be deemed to be complete and the hirer shall be liable for payment of the percentage of the total contract deemed to have been carried out.
8. No variation of these conditions of hire and no conditions in any order or acceptance of the hire shall be effective unless agreed to in writing by the Owner.
9. The hirer undertakes to comply with any safety instructions for the equipment made available by the Owner.
10. Unless otherwise stated any price or rate quoted or published by the Owner is inclusive of value added tax which shall be payable to the Owner in addition to the price or rate.
11. The hirer is responsible for the safekeeping of all equipment including boxes, racks and cartons from the time of delivery until it is collected or returned to the Owner. For this we recommend you arrange ALL RISKS INSURANCE.