

## AFBI LIBRARY Journals Request Business Case Form

This pro forma should be completed to support Journal purchases for the Library. One form should be completed for EACH Journal. New titles can also be proposed.

Branch managers are responsible for final submissions across their areas of work.

### **Journal Title :-**

Select the appropriate priority rating of the Journal:

		Tick
1	Critical – essential to the delivery of the work	
2	↓	
3		
4		
5		Desirable

i) Name of AFBI Division and Branch:			
ii) Journal Title			
iv) Annual Cost (Estimate 6% annual increase)			
v) Project Lead			
vii) Other users who support this case			
viii) Reviewed by:		Date:	

### **1. Justification of need**

- Provide information on the need for the Journal. This should contain some information on, for example, frequency of use, the importance and potential future of the work area. Please take into account that for low usage titles, inter-library loans or pay-for-view may be more cost effective. Consult as many named individuals as possible who would use this journal in aggregating this response.

**2. Risk if not purchased**

- What would the impact be on AFBI's delivery of its science programmes if this Journal were not purchased

**Branch Head :-**

**Date :-**

**Once completed please send a copy to the AFBI Library ( [agriclib@gub.ac.uk](mailto:agriclib@gub.ac.uk) ) and the chair of the Library Committee ([jim.mcadam@afbini.gov.uk](mailto:jim.mcadam@afbini.gov.uk)).**