



Using SEAtS Mobile Attendance App for Students

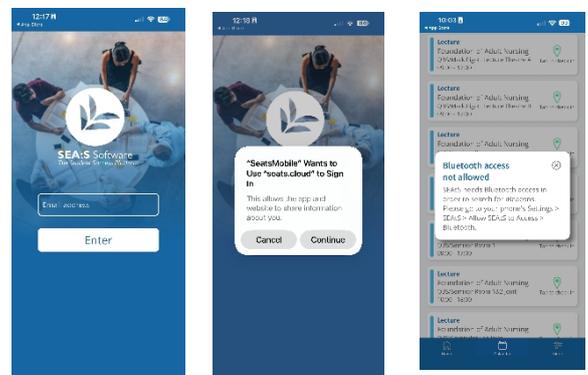
STEP 1: DOWNLOAD THE APP

- ✓ The SEAtS Mobile App is available for iOS and Android devices. We recommend you download this before your classes begin so it's ready to use right away.
- ✓ Search for "SEAtS Mobile" in Google Play or the App Store.
- ✓ When installing the SEAtS app, you may be prompted to enable certain permissions on your phone, such as Bluetooth or location services to ensure the app works correctly for attendance tracking.



STEP 2: LOGIN

- ✓ Login to the system using your QUB email (e.g. j.doe@qub.ac.uk) and password.
- ✓ You must be fully registered for access to function correctly.
- ✓ The system uses Bluetooth to confirm your location in the teaching space, so please keep Bluetooth switched on to ensure your attendance is recorded accurately. The first time you use the app you may have to toggle on and off Bluetooth in your settings.

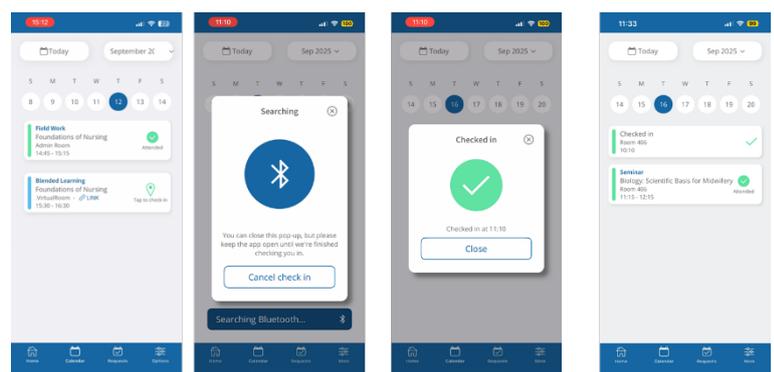


STEP 3: OPEN YOUR UPCOMING SESSION

- ✓ Classes and lectures will appear in the App 20 minutes before their timetabled session starts.
- ✓ Click "check-in" to open the session.

STEP 4: CHECK IN

- ✓ If you have forgotten your mobile device or your battery is dead, please inform your Lecturer.



If you require technical assistance, contact:

- ✓ Queen's Business School: qbsitsupport@qub.ac.uk