Zoom is the software that is used for the majority of our QUBGP student teaching.

Zoom uses low bandwidth and is also encrypted to meet with data protection.

It allows individuals and groups to connect.

It is compatible with Apple, Android, Windows and Telephone

How does it work?

You will get an invite from QUB by email to the ZOOM meeting a couple of days before it is scheduled. This invitation will include a hyperlink that you click. (Please see highlighted hyperlink example). You will receive an email similar to this example:

Join Zoom Meeting

<https://us02web.zoom.us/j/6312240978?pwd=aWNBQ093N0hheVBSL2xEUUVoZE14UT09>

Meeting ID: 631 224 0978

Passcode: 868570

One tap mobile

+442034815237,,6312240978#,,,,,,0#,,868570# United Kingdom

+442034815240,,6312240978#,,,,,,0#,,868570# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom

The first time that you do this Zoom will download onto your machine and this takes two minutes.

For Apple or Android devices this will take you to the app store.

Once the software has loaded you will be invited to join the meeting.

Enter your full name (or check that the name hasn’t changed if you use a PC in the practice) to allow others to identify you during the meeting.

At the bottom of the video screen is a menu bar (if you can’t see it, move your mouse down towards the bottom of the screen)

cid:image018.jpg@01D2C982.A0F5CB00

From left to right:

Microphone icon:                                Click to mute or unmute microphone

Audio drop down arrow:                   Check audio settings

Video icon:                                            Stop or enable video

Video drop down arrow:                   Check video settings

Invite:                                                    invite others to the ECHO meeting

Participants:                                         See who else is in the meeting

Share Screen:                                       Share a document or presentation so that it can be seen by others

Chat:                                                      Send a chat message to other participants. This can be a group message

Record:                                                  Used to record the teleconference.